

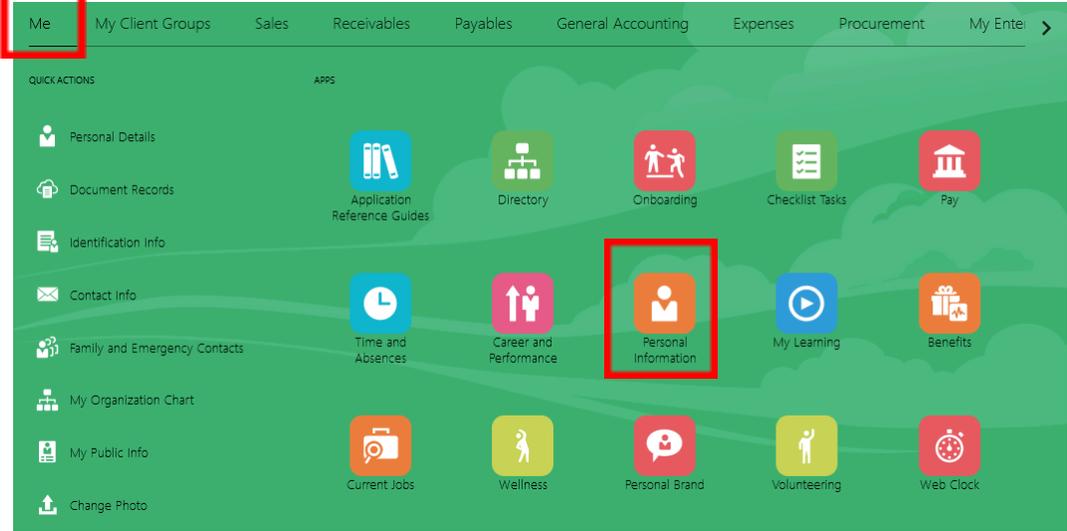
## Update Race and Ethnicity

This process enables you to update your race and ethnicity in Oracle.

**Audience:** All

**Walkthroughs:**

- 1.0 Navigation Path
- 2.0 Update Race and Ethnicity

Process Step & Description	Action
<p><b>1.0 Navigation Path</b></p>	<p><b>Getting Started</b></p> <ul style="list-style-type: none"> <li>➤ <b>Navigation Path</b> Me → Personal Information → Personal Details</li> </ul> <p>From the home screen:</p> <ul style="list-style-type: none"> <li>• Click on <b>Me</b> to see more Employee Self-Service applications</li> <li>• Click on the <b>Personal Information</b> icon</li> </ul>  <ul style="list-style-type: none"> <li>• On the <b>Personal Info</b> screen, click on <b>Personal Details</b></li> </ul>

 <p><b>Personal Details</b></p> <p>Details about yourself, such as name, date of birth, marital status, and national identifier.</p>	 <p><b>Document Records</b></p> <p>Manage your document records and associated attachments, such as birth and marriage certificates, awards, and recognition.</p>	 <p><b>Identification Info</b></p> <p>View and edit your passport, driver license, visa, and citizenship info.</p>	 <p><b>Contact Info</b></p> <p>Add or update ways you can be reached, such as phone, email, and address.</p>
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## Update Race and Ethnicity

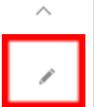
From the **Person Details** screen and under the **Demographic Info** section:

- Click on the **Pencil** icon to edit.

Demographic Info

Country  
United States

Highest Education Level



The fields are now editable.

- Check the box next to each option you identify with

### Ethnicity

Hispanic or Latino

### What is your Race?

American Indian or Alaska Native

Asian

Black or African American

Native Hawaiian or other Pacific Islander

White

- Click **Submit**

- Done

## 2.0 Update Race and Ethnicity