

Hickam Elementary School Community Council

Meeting Minutes

Date: 8/25/25

Time: 1:01 PM - 1:26 PM

Location: Hickam Elementary ACL Building

Secretary: Andrea Taylor

1. Call to Order

The meeting was called to order by Michael Reid-Selth, Vice Chair at 1:01 PM

2. Attendance

Present:

- Patrick Wetzel, Principal
- Mrs. Jones, Vice Principal
- Ms. Ferrer, School Counselor and student support
- Katheryine Babcock, Teacher Representative
- Whitney Hall, Teacher Representative
- Angelique Zitto, Teacher Representative
- Michael Reid-Selth, Classified Staff Representative and Vice Chair
- Anthony Buus, Parent Representative and Chair
- Andrea Taylor, Parent Representative and Secretary
- Cherise Yamasaki, Community Representative
- Erin Graff, Community Representative
- Mariana Stanco, Student Representative
- Anna Lyndrup, Student Representative

Absent:

- None

3. Approval of Agenda

A motion was made by Michael Reid-Selth and seconded by Tony Buus to approve the meeting agenda.

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Vote: Unanimously agreed to approve

4. Discussion and Decisions

A. Review and Adoption of Bylaws

- **Discussion:**
 - Michael Reid-Selth reviewed key points in the bylaws
 - Key points:
 - Objectives of SCC must be consistent with State Statute, policies of the Board of Education and align with schools mission and vision
 - Board must consist of half school staff and half parents, students and community
 - Terms are 2 years
 - There must be an elected Chairperson, Vice Chairperson and Secretary
 - SCC Committees may be created to carry on the work of the council
 - Regular meetings occur once a month
 - No business can be acted upon in any meeting without a quorum present.
A quorum must be 50% + 1 of the members.
 - The SCC committee is to review the SCC training video at their own discretion.
- **Action:** A motion was made by Michael Reid-Selth
- **Motion:** To adopt the current bylaws as they are with no changes
- **Vote:** Unanimously agreed

B. SCC Activities Checklist and Timeline

- **Discussion:**
 - Mr. Wetzel reviewed the Academic Plan's purpose and importance, the academic plan is due in December
 - Academic plan highlights
 - Each initiative in the plan aligns with either the state, Radford Highschool or Aliamanu Middle school
 - Examples of outcomes from our academic plan are: AVID initiatives, Inclusion classes, After school clubs, PBL projects, waiver days and more
 - The SCC will hold its first community meeting in September/October date TBD
 - The meeting dates for the year were posted and approved by all members

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- Meeting dates are all Mondays at 1:00 PM held in the ACL at Hickam Elementary
- Dates: 9/22, 10/20, 11/24, 1/26, 2/23, 3/30, 4/27, 5/18

C. Election of Officers

- **Discussion:** Michael Reid-Selth shared the different roles of SCC officers and asked if any members wanted to change current positions or elect new officers, the board agreed to keep the officers the same.
- **Action:** The following officers were re-elected:
 - **Chairperson:**
Tony Buus
 - **Vice-Chairperson:**
Michael Reid-Selth
 - **Secretary:**
Andrea Taylor

D. Planning for the Academic Year

- **Discussion:** Future meetings were announced

E. Open Forum

- **Discussion:** The floor was open up for any ideas, comments or concerns
 - Cherise Yamasaka shared resources that can provide Navy volunteers and a military culture course for teachers
 - Patrick Wetzel asked our community members for information regarding changing the Boosterthon event's location from the courts to the fields in front of the school between 8th and 9th street
 - Erin Graff and Cherise Yamasaka agreed to look further into the approvals needed to do so
 - The boosterthon is scheduled for Friday, November 7th

5. Announcements

- The next meeting is: Monday, September 22nd at 1:00 in the ACL at Hickam Elementary

6. Adjournment

The meeting was adjourned at 1:26 PM

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Respectfully Submitted,

Andrea Taylor