

Minutes		Date: August 20 th , 20
The Newark Partnership Board Meeting		Location: Newark Senior Center Oasis Room
		Start Time: 6:30 p.m.
		End Time: 8:00 p.m.
Attendees: Dan Rich, Bryan Horsey, Polly Sierer, Olivia Brinton, Chris Locke, Paul Keely, Bob McBride, Bob Methvin, Carol Boncelct, Carol McKelvey, Freeman Williams		
Members of the Public: Josh Shannon, Fred Dingle		
Item Topic	Summary of Discussion	Outcome/Action
Approval of July 16 th 2019 Minutes	No changes or amendments were offered.	Dan Rich motioned to approve minutes, Bob McBride seconded, unanimously carried.
Review & Approval of Operating Budget	A suggestion was made to adjust net income to create a new line item of “other projected expenses” within the draft budget. A suggestion was made to make note of any in kind donations to the TNP, separating startup expenses vs reoccurring expenses within the budget.	Polly Sierer motioned to add the new line item, Chris Locke moved, Paul Keely seconded, motion unanimously approved. Polly Sierer motioned to approve draft TNP budget, Paul Keely moved, Bob McBride seconded, motion unanimously approved.
Review & Approval of Operations Policies from Executive Committee	A comment was made emphasizing the importance of Executive Committee communication and availability to TNP subcommittee chairs. A question was raised around independent subcommittee public communications; anytime the TNP logo is being used the EC and TNP board must provide approval.	Dan Rich moved to approved TNP Operations Policies, Bob McBride seconded, motion unanimously approved.

Review & Discussion of Proposed Business Networking Event at Bloom Energy	Comments were made supporting the event. The cost to mail invitation letters to the Newark registered businesses is ~\$1200. A suggestion was made to combine ongoing Economic Enhancement Subcommittee outreach efforts with the networking event invitation though the addition of TNP Newark business survey link.	Dan Rich moved to approve event planning and approve the expense of the invitation letters, Chris Locke seconded, motion unanimously approved.
Administrative Announcements	TNP 501c3 status has been filed, awaiting response. TNP is seeking founding member sponsorships. TNP is scheduled to present at the City of Newark's October 21st council meeting to provide an operating and budget update. The next Newark Futures workshop is October 22nd. The subject will focus on public education in Newark. Due to multiple meetings and events in October, a suggestion was made to not have an October TNP board meeting. A discussion was had around TNP letterhead, TNP board member name tags, and TNP board member business cards. A suggestion was made to have nameless "board member" TNP business cards, as well as for Executive Committee members to have personalized TNP business cards, to help support ongoing TNP outreach initiatives. A comment was made on the importance for all TNP board members to be a financially contributing member (however small or large), as other organizations and institutions interested in funding TNP might require it, grant applications for example. To make personal donations send to: TNP P.O Box 829 Newark, DE 19715 Please come out and show your support at the NAACP School Hill Event on August 31st from 1pm	No Action. TNP will reach out to individual organizations to discuss becoming TNP founding sponsor. All TNP board members are encouraged to attend the Oct. 21st Newark Council meeting. Chris Locke motioned to not meet on Oct. 15th, Bob McBride seconded, motion unanimously approved. Paul Keely motioned to print TNP board member name tags and print Polly Sierer and Bryan Horsey TNP business cards, Chris Locke seconded, motion unanimously approved.

	to 6pm.	
TNP Committee Updates	Economic Enhancement Committee: 1. 7 Block Captains have finished their rounds and have gotten a good response; many business owners asked for more information on "what's next." EEC is looking to host a networking event to help provide more info for businesses. 2. EEC are working toward hosting a business networking happy hour at Kate's. The event will be informal, but will request the attendees fill out the business survey and submit comments on "what TNP can do to help businesses in Newark." Committee will submit a proposal to the Executive Committee, to be voted on at the next Board meeting. 3. Main Street construction is adversely affecting Main Street businesses, especially restaurants. EEC is drafting a list of concerns and potential solutions, which will be sent to a DelDOT representative. These concerns include, unclear pedestrian traffic routes (i.e., on sidewalks and unclear directions from construction workers). Nonprofit Enhancement Committee: 1. School Supplies Drive is underway, with 18 different collection points. All supplies (printing, yard signs, and boxes) were donated to this cause. Committee members will pick up the boxes on Friday and UD students will help sort on Saturday. Donations will be given to four City elementary schools (Maclary, McVey, Downes, and West Park). 2. Next Nonprofit Committee training will be September 18th from 5:30-7pm at the Newark Senior Center. Led by Carla and Jessica Feinberg, the Newark Senior Center's Development Director, the training will focus on fund development and stewardship.	

	3. NEC reviewed the draft resource guide and agreed that the current form is the best way to move forward. Next step is to update the index so that readers know where else in the guide (i.e., under which categories) the nonprofit can be found. A draft will be sent to all nonprofits that contributed for their review and edits, which will be due September 16th. Events Sub-Committee: 1. Planning a November 14, 2019 "Turkey Hunt." This event is meant to target UD students and get them to come into businesses on Main Street to search for Thanksgiving-oriented symbols in order to complete a bingo card. This would be over 3 hours on one night and they would search for Thanksgiving symbols in businesses. Event would take place on the sidewalks, not closing Main Street. Committee will submit a proposal to the Executive Committee, to be voted on at the next Board meeting. 2. There will not be a Music and Arts Festival in Newark this coming Fall. Civic Engagement Committee: 1. Working on the concept of meetings entitled "Knowing Newark." These are meetings or events where residents can gather under intimate settings, to learn about a topic of things happening in their own community. Examples Starr Campus, Krantz Farm at White Clay Creek, the Arts. Future Events will be: • Environmental activities in the area • October: Follow-up to the Newark Futures Workshop, which will be on education. We hope to have it emphasize funding and financial aspects. • November: Veterans Day. Activities and services available in the community to serve veterans.	
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Public Comments	A comment was offered positively encouraging TNP board for having done great work to get to this point, and to those who have dedicated their time to TNP success.	
The next meeting will be: September 17th 2019 @ 6:30pm at the Newark Senior Center		