UNITED PALATINE COALITION

UP Community Hub
Memorandum of Understanding

The United Palatine Coalition (UP) is a collective impact initiative working to build partnerships between organizations, nonprofits, government, business leaders and residents to build a stronger community by integrating and coordinating resources and services so individuals and families have pathways to self- sustaining success.

This agreement is between _____ and UP agree to collaborate in the UP Community Hub whose focus is to provide equitable pathways to self-sustaining success for individuals and families. Charity Tracker, a shared, computerized record keeping system will allow partners of the UP Community Hub to share people's case management and work together to support individuals and families. Both organizations have read, understand and agree with the Charity Tracker Terms of Service.

https://charitytracker.net/termsofservice/ _____ will do the following under this agreement:

- Assigns an agency administrator who has read, understands and agrees to the Charity Tracker terms of the service and completes the required training.
- Adheres to the confidentiality, Charity Tracker Terms of Service and Community Hub Operating protocols.
- Maintains agency information, resources and services to keep the system up to date.
- Works collaboratively with partners to increase effectiveness of the system in promoting client self-sufficiency.
- Participates in meetings to support communication and build the capacity of the UP Community Hub to close gaps in services so families thrive.

The United Palatine Coalition will do the following under this agreement:

- Act as the Network Administrator.
- Customize Charity Tracker software to meet community needs along with ongoing maintenance and management of the system.
- Will maintain the confidentiality of the system to ensure the integrity of the data collected and the privacy of clients.
- Generate reports to provide data to track progress that will be shared with community partners.
- Work collaboratively with partners to increase effectiveness of the system in promoting client self-sufficiency.
- Facilitate meetings to support communication and build the capacity of the Hub to close gaps in services so families thrive.

I agree to keep all information in Charity Tracker confidential and to adhere to the Standard Operating Procedures for the United Palatine Coalition Community Hub.

PLEASE PRINT

_____ (Organization) United Palatine Coalition

Date: _____ Date: _____

Address of Agency

_____

UP Address

2626 Clearbrook Drive, Arlington Heights

Signed

_____

Signed

_____

Print Name:

_____

Print Name

_____

Agency Phone#:

_____

UP Phone #

_____

System Administrator Anne Campbell acampbell@upcoalition.org 847-209-5503