Essay Edits

Style:

- ☐ Academic language
- ☐ Original literary (rhetorical) devices
- ☐ Variety in sentence lengths, beginnings, endings, word choice, sentence structure
- ☐ Advanced punctuation: semicolon, colon, em dash, parentheses
- ☐ Precise, sophisticated vocabulary
- ☐ Use appropriate commas, periods, and quotation marks
- ☐ Less is more (delete any unnecessary summary of the plot of the book)
- ☐ Creative title (not "Generating Organization Essay").

Mechanics:

- ☐ Correct any words that are misspelled.
- ☐ Correct misused homophones (e.g. their/they're/there, you're/your)
- ☐ Check for appropriate capitalization. Only the first word of sentences and proper nouns (i.e. names of people and places) should be capitalized.
- ☐ Use multiple paragraphs, with each paragraph indented.
- ☐ Check for verb tense agreement (all in the past tense or all in the present).
- ☐ Correct sentence fragments or run-on sentences
- ☐ Check for correct quotation marks and citations in evidence statements.

Formatting:

- ☐ Times New Roman
- ☐ Size 12 font
- ☐ One-inch margins
- ☐ Double-spaced
- ☐ Header with last name and page number on the upper right side of each page
- ☐ Heading with name, teacher, class, and date on upper left side of just the first page
- ☐ Works cited page (begins on a new page, properly formatted)