

EMERITUS PROGRAM MEETING

SAN DIEGO COLLEGE OF
CONTINUING EDUCATION



2022/23 Fall Semester

Aug. 31, 2022 | 1:00– 4:00 p.m.

Zoom [recording](#)

1. **Dean's [Welcome](#)** | Dr. Jacqueline Hester
 - State of Affairs in the Emeritus Program
 - Recount of Past Successes (concerts, art shows, literature prizes, new contract, new adjuncts)
 - Student enrollments
 - Schedule Planning for 2023 Spring Semester; Request for *additional* fill out [this survey](#)
2. **Chair's [Welcome](#)** | Dr. Claudia Tornsäuer
 - Welcome new faculty: Ashlyn Brown, Cassandra Wang, Vernna (Humei) Lai, Dr. Yewon Lee
 - Welcome back faculty: Rochelle Bradford, Momilani Ramstrum & Yael Lorberfeld
 - New contract faculty: Esteban Alvarado
 - Syllabus (due on Sept. 6th via email to cltornsa@sdcc.edu.
 - i. For effective syllabus design, click [here](#) or [here](#)!
 - ii. Syllabus Templates: [here](#) or [here](#)
 - Equipment & Supply Requests (fill out [requests](#) form by Oct. 25, 2022)
3. **[Attendance Accounting & More](#)** | Michelle Sussley-House, Office Manager, NCC, and our new College Operations Supervisor
4. **Emeritus Logistics** | Jose Hueso, Dean's Administrative Assistant
5. **Miscellaneous Matters** | APCs: Char Schade, Mary Burns, Helena Wei,
 - Newsletter – announcements & requests / Char
 - Promoting your class (eBlast to Isabelle, Twitter to Claudia, [flier request](#))
 - Websites & Forms / Mary
 - 3rd Benefit Concert / Helena
6. **Strategies for [Healthy Lifestyles and Resilience](#)** | Guest Speaker Dr. Joseph M. Casciani, PhD, Psychologist
7. **Roundtable with Emeritus Leadership Team**
8. **Emeritus Websites for Faculty & Student Support** | Mary Burns
 - sdcestudent55.com

- SDCEEmeritus.com
- Sdceonline.com
- Sdceonline.org (**We are phasing this website out and will use the SDCEEmeritus site from now on**)

Any questions or comments:

- Dr. Jacqueline Hester, Emeritus Program Dean (jhester@sdccd.edu)
- Jose Hueso, Senior Administrative Assistant to Dean (jhueso@sdccd.edu)
- Dr. Claudia Tornsäuer, Emeritus Program Chair & Art, (cltorsa@sdccd.edu)
- Mary Burns, APC Technology & General Interest (mburns@sdccd.edu)
- Helena Wei, APC Music (hwei@sdccd.edu)
- Char Schade, APC Health, Health (cschade@sdccd.edu)
- Noah Reyes Leyves, Class Schedule Preparer, (rleyva002@sdccd.edu)
- Isabelle Mattar, Supply Requests, Flier & eBlast Distribution, (imattar@sdccd.edu)
- Campus Office Managers for attendance, portal, pay, keys, sick-leave, etc.

For 18-week courses, the census dates are as follows:

Session Type	Session Dates (Start/End)	1 st Census	2 nd Census	Final Roster Due
18 week	09/06/22 – 01/28/23	09/28/22	11/17/22	02/04/23
9 week (1)	09/06/22 – 11/05/22	09/19/22	10/12/22	11/14/22*
9 week (2)	11/07/22 – 01/28/23	11/28/22*	01/05/23	02/04/23
6 week (1)	09/06/22 – 10/15/22	09/13/22	09/29/22	10/22/22
6 week (2)	10/17/22 – 12/03/22	10/24/22	11/08/22	12/10/22
6 week (3)	12/05/22 – 01/28/23	12/12/22	01/12/23	02/04/23