

Each Other Company/Further Reading

Print Production Intern

Updated 12 August 2026

Print Production Intern

Location	Bandung (on-site)
Time/Hours	5 days/week (10:00–18:00)
Period	6-month internship
Salary	Monthly allowance available
Start Date	Batch 1: September 2026 Batch 2: January 2027 Batch 3: May 2027
Application Deadline	Rolling

About Us

Each Other Company is a creative consultancy and design studio. Since 2015, we've collaborated with brands, individuals, and cultural institutions across a range of projects including rebrand strategy, visual identity systems, editorial development, curation and exhibition-making, merchandising, product development at various scales.

In addition to our studio and client work, we run Further Reading—a self-publishing imprint and micro print production, distribution, and retail platform for printed matters, publications, and all things nice.

About the Role

We are looking for a Print Production Intern to support and strengthen our print production department. This role is crucial to ensuring consistent and high-quality output—especially for our flagship art and design publications and artists' print series. You will be involved in all stages of production, from pre-press to post-press.

Responsibilities

- Set up and operate the Riso machine and other necessary equipment.
- Prepare the press for each job, including master-making, test printing, and adjusting ink and paper feed.
- Monitor print jobs to ensure smooth, accurate, and efficient operation.
- Inspect printed materials to ensure they meet our quality standards and project specifications.
- Collaborate with the technician to maintain and troubleshoot machines as needed.
- Work closely with designers and team members to ensure seamless workflow and meet project deadlines.

- Keep detailed records of each print job, including materials used and production notes.
- Stay updated on industry trends and new printing techniques or tools.
- Maintain a clean and safe working environment.

Knowledge and Skills

- Basic technical knowledge of Riso printing and related equipment.
- Understanding of colour separation, overprinting, and print registration alignment.
- Ability to read and interpret print specs and prepress requirements.
- High attention to detail and quality control.
- Strong time management skills and ability to multitask simultaneously.
- Problem-solving mindset and mechanical aptitude.
- Knowledge of paper stocks, inks, and finishing processes.
- Good communication and collaboration skills.

Requirements

- Proficiency in Adobe Creative Suite (InDesign, Illustrator, Photoshop) is mandatory.
- Background in printmaking and/or graphic design is preferred.
- Experience in book/editorial design or print production (e.g. offset printing) is a strong plus.
- Shared interest in Each Other Company / Further Reading's vision and culture.
- Hands-on and detail-oriented approach.
- Calm, flexible, self-motivated, and punctual.
- Willingness to take responsibility and learn on the job.
- Excellent teamwork and communication skills.
- Effective time management
- Strong sense of care and pride in execution.

How to apply

Please send the following to [we\(at\)eachother.company](mailto:we(at)eachother.company) with the subject line "**Print Production Intern – Your Name**":

- A **single PDF** file of your CV
- A **single PDF** portfolio of **3–5 key and relevant works**. Be concise.
- A **cover letter** explaining why you're a strong fit for this role.
- Your **preferred start date and availability**.

Applications are reviewed on a rolling basis. We encourage early submissions.

Please **only apply if you are eligible to live and work in Indonesia**.

Each Other Company/Further Reading reserves the right to withdraw this listing at any time.