

Virtual Final Oral Examination

Guide for Candidate

Driven to Discover®

- 1. Set up the Zoom meeting using guidance in the <u>Student Handbook</u>. Alicia George (<u>albe0138@umn.edu</u>) is available to assist with setting up the meeting, conducting a practice of the technology with your chair/advisor, and/or being present as an alternate host during the examination to provide support for the technology navigation.
- 2. The Chair will guide the proceedings of the Final Oral Examination
- 3. The examination will proceed as follows:
 - a. **Public Presentation:** The public presentation component of the examination should last 30 minutes.
 - i. Prepare a 20-25 minute Power Point presentation of the dissertation research.
 - ii. Utilize screen share within Zoom to share your slides.
 - iii. Reserve 5-10 minutes for questions.
 - b. **Closed Examination:** The examination component of the meeting is a closed meeting between the PhD candidate and the final examination committee.
 - i. Assign committee members to the breakout room and remain in the main meeting room
 - ii. Chair will use the "ask for help" button to notify you to join the breakout room.
 - iii. Candidate will be provided time to set up screen share and complete the presentation.

c. Committee Deliberation

- i. Chair asks candidate to leave the breakout room and return to the main meeting room
- ii. Committee deliberates.
- iii. Chair will use the "ask for help" button to notify the candidates to join the breakout room to discuss the outcome.