

Data, Design & Community Engaged Reporting

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In a newsroom, it is common to debrief after a project is completed to talk about what worked and what didn't work.

It is an opportunity to think about how to do things differently in the future and shout out your successes, both personally and as a group.

The goal with these assessments is to improve the team dynamic, to better yourself and provide your team members useful feedback for their own self-improvement.

These will also serve as the foundation for your self-grading at the end of the semester.

Important: Please be sure to provide concrete examples and to distinguish what you know to be the case (observations) from what you think might be the case (assumptions).

Self and Team Reflection (Presentation Assignment)

READ THROUGH ALL THE QUESTIONS FIRST

Self

1. What did I agree to contribute to this project?
2. Did I deliver on those agreements?
3. What did I do for this project that I am proud of? (Sing your praises!)
4. Is there anything I could have done better or would have done differently?
5. What did I find most challenging about this project? How did I overcome it (or not)? Please explain.

6. Overall, how do I feel about the quality of my work on this project, the way that I interacted with my team and our final product?

Team

1. Did we thoughtfully divide the labor needed to complete this project and set realistic deadlines? What did each team member agree to contribute to this project?
2. Did each person deliver on those agreements? If not, please explain.
3. Did we communicate effectively throughout the process? Please explain your answer and provide examples.
4. Did we deliver a presentation of an engagement project that would allow someone else to emulate it?
5. What did we do as a team that I am proud of?
6. Are there any teammates that you want to shout out? Please explain why.
7. Is there anything that we could have done better or differently?
8. What did I find most challenging about working with the team on this project? How did I overcome it (or not)? Please explain.
9. Overall, how do I feel about the group dynamic and the work that we did together?