

GUIDELINES FOR WRITING ARTICLES IN “JURNAL PENELITIAN POLITIK”
(Journal of Political Research)
CENTER FOR POLITICS – INDONESIAN INSTITUTE OF SCIENCES

The name of authors (without academic title)

Institution

Affiliation and addresses for correspondence

E-mail: author@mail.com

Abstract

*This template file provides essential information on how to prepare and submit a full paper to the “Jurnal Penelitian Politik”. The full paper should be submitted as **Microsoft Office Word (.doc)** file. The title is in bold capital letters and centered at the top of the first page. It must be followed by the author(s) name(s), institution(s). Leave one blank line between the title and the name of the author(s). **Type a summary of your abstract in less than 250 words both in English and Bahasa Indonesia, followed by the keywords up to 5 words.***

Keywords: use 11 pt; lower case; italic; Times New Roman; write alphabetically up to 5 words.

Introduction

The manuscripts should be your original own work that highlight both domestics and international politics. It also should be advised to show data or new findings, which might be different with previous similar research. All the manuscripts are subjected to corresponding authors.

The manuscripts may be submitted in a template, which already available here. The formatting template will assist you in preparing your paper. You can also change the format and layout (size and type of font, space, margins, etc), which already available. You could copy and paste your paper in a formatting template without adding headers or footers.

The manuscript file for review should be compiled in following order: title, name of corresponding authors (without academic title), institution affiliation, email, an abstract of no more than 250 words in Bahasa Indonesia and English language and 4-5 keywords, an introduction, discussion, which could be divided into several sections, conclusion, and bibliography.

The introductory section should elaborate the main topic concisely, relevant literature review, and scientific approaches. Manuscripts should be written in clear and concise arguments in line with the “Ejaan yang Disempurnakan (EYD)” and could be understandable for readers of multidisciplinary background.

Discussion

The discussion section is the main unit of analysis. The title itself can be adjusted into several sub headings that relevant with the discussion. These section also could be divided into several headings. Manuscripts should be written in A4 paper format (210 mm x 297 mm) with margins (2 cm right), (3 cm left), (2,5 cm below and above). The length of manuscript approximately between 20-25 pages. The manuscript writing style is advised to use Times New Roman (12 pt and 1,5 spaced). For the referencing style, please use in-text citations and American Psychological Association (APA)

<https://apastyle.apa.org/style-grammar-guidelines/references/examples>.

Conclusion

This section contains conclusion and closing remarks, which can be suggestions for further research.

Bibliography

Bibliography contains all references within manuscript that derived from books, journal aticles, research report, magazine, newspaper, and internet sources. It should be written started from family name.

**GUIDELINES FOR WRITING BOOK REVIEW IN “JURNAL PENELITIAN POLITIK”
CENTER FOR POLITICS – INDONESIAN INSTITUTE OF SCIENCES**

The name of authors (without academic title)

Institution

Affiliation and addresses for correspondence

E-mail: author@mail.com

Abstract

*This template file provides essential information on how to prepare and submit a full paper to the “Jurnal Penelitian Politik”. The full paper should be submitted as **Microsoft Office Word (.doc)** file. The title is in bold capital letters and centered at the top of the first page. It must be followed by the author(s) name(s), institution(s). Leave one blank line between the title and the name of the author(s). **Type a summary of your abstract in less than 250 words both in English and Bahasa Indonesia, followed by the keywords up to 5 words.***

Keywords: use 11 pt; lower case; italic; Times New Roman; write alphabetically up to 5 words.

Introduction

The book review article can be written in both Bahasa Indonesia and English language. It should focus on recent publications at least 2019-2020. This article should highlight both domestics and international politics in either Bahasa Indonesia or English language. Please be advised that

The book review article can be written in both Bahasa Indonesia and English language. It should be a book that get published at least two years before upcoming journal edition. It should also reflect current domestic and international

politics, which get published in Bahasa Indonesia or English language. The book review has been submitted only to “Jurnal Penelitian Politik”; it is not under consideration or peer review or accepted for publication or in press or published elsewhere. All the book review are subjected to corresponding authors.

The manuscripts may be submitted in a template, which already available here. The formatting template will assist you in preparing your paper. You can also change the format and layout (size and type of font, space, margins, etc), which already available. You could copy and paste your paper in a formatting template without

adding headers or footers.

The introductory section should elaborate theme, background of the author, and the targeted readers. Manuscripts should be written in clear and concise arguments in line with the “Ejaan yang Disempurnakan (EYD)” and could be understandable for readers of multidisciplinary background.

Discussion

The discussion section is the main unit of analysis. The title itself can be adjusted into several sub headings that relevant with the discussion. These section also could be divided into several headings. Manuscripts should be written in A4 paper format (210 mm x 297 mm) with margins (2 cm right), (3 cm left), (2,5 cm below and above). The length of manuscript approximately between

20-25 pages. The manuscript writing style is advised to use Times New Roman (12 pt and 1,5 spaced). For the referencing style, please use in-text citations and American Psychological Association (APA) <https://apastyle.apa.org/style-grammar-guidelines/references/examples>.

Conclusion

This section contains conclusion and closing remarks, which can be suggestions for further research.

Bibliography

Bibliography contains all references within manuscript that derived from books, journal aticles, research report, magazine, newspaper, and internet sources. It should be written started from family name.

Supplementary File

If your article includes any Images, Videos and/or other Supplementary material, this should be included in your supplementary file at initial submission for peer review purposes. Please upload it in the online submission system. Image size: Please provide an image with a minimum of 531×1328 pixels ($h \times w$) or proportionally more. The image should be readable at a size of 5×13 cm using a regular screen resolution of 96 dpi.

Tables and Figures Format

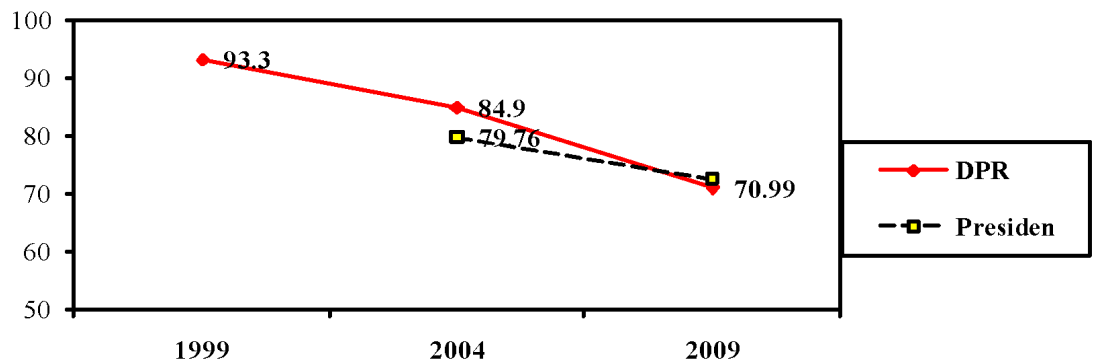
- Tables and figures should be given following numbers as follow:
 - a. Tables or figures should have a title. The title of table should be above manwhile the title of figure should be below
 - b. Table and figures should be followed by captions.
 - c. Sources should be in below tables or figures
 - d. The line of table should be advised to appear in header and below table. Vertical line should be unseen.

An example of how to present table:

Table 1. Agendas of Advanced Consolidation

| Domain | Vertikal | Horizontal |
|----------|---|--|
| Internal | <ul style="list-style-type: none">● Consolidated networking from grass-root level to elite level● The political agenda socialisation | <ul style="list-style-type: none">● Consolidated networking to central executive party board.● Consolidates agenda toward upcoming election |
| External | <ul style="list-style-type: none">● Development, maintenance dan solid public support | <ul style="list-style-type: none">● The possible cooperation with inter-parties and NGOs. |

An example of how to present Graph:



Source: General Election Commission

Graph 2. Trend of Electoral Participation

Citation Style dan Bibliography

- Citations should be in *in-text* form that follows several point below:
 Single author citation: (author, publication year) example: (Aspinall, 2010)
 More than one citation: (author 1, publication year 1; author 2, publication year 2; etc), example: (Jackson, 2019; Svendsen & Lober, 2020; Torino et al., 2019)
- Bibliography should be started with author's surname.
- Comprehensive bibliography style should be advised to follow several points below:

| Sources | Rules | Examples |
|-----------------------------------|--|--|
| A book with single author | author. (publication year). <i>title</i> . publisher. | Budiardjo, M. (2008). <i>Dasar-Dasar Ilmu Politik</i> . Gramedia. Jackson, L. M. (2019). <i>The psychology of prejudice: From attitudes to social action</i> (2nd ed.). American Psychological Association. https://doi.org/10.1037/0000168-000 |
| A book with two authors | authors (two persons). (publication year). <i>title</i> . publisher. | Aspinall, E., dan M. Mietzner (Eds.). (2010). <i>Problems of Democratisation in Indonesia: Elections, Institutions and Society</i> . ISEAS Publishing. |
| A book with more than two authors | Corresponding authors (et al). (publication year). <i>title</i> . publisher. | Ananta, A., et al. (2004). <i>Indonesian Electoral Behaviour: A Statistical Perspective</i> . ISEAS Publishing. |

| | | |
|---|--|--|
| Article which is part of an edited book. | author. (publication year). Justified title of book. Editor's name (Ed. (if one author)/ Eds. (more than one author)), <i>italic title of book</i> (pages.xx-xx). Publisher. | Morlino, L. (1995). Political Parties and Democratic Consolidation in Southern Europe. Dalam Richard Gunther, P. Nikiforos Diamandouros dan Hans Jurgen Puhle (Eds.), <i>The Politics of Democratic Consolidation: Southern Europe in Comparative Perspective</i> (hlm. 315-388). Johns Hopkins University Press. |
| Journal Article. | author. (publication year). Title should be justified. <i>Name of journal, volume and</i> (journal edition), number of pages. URL/DOI (if available) | Randall, V., dan Lars Svasand. (2002). Party Institutionalization in New Democracies. <i>Party Politics</i> , 8(1), 5–29. Verma, R. (2020). China's Mask Diplomacy to Change Covid-19 Narrative in Europe. <i>Asia Europe Journal</i> , 18(2), 205–209. https://doi.org/10.1007/s10308-020-00576-1 . |
| Report | author. (publication year). Title of report. publisher. URL (if available) | Mainwaring, S. (1998). <i>Rethinking Party Systems Theory In The Third Wave Of Democratization: The Importance of Party System Institutionalization</i> . (Working Paper #260). Kellogg Institute. National Cancer Institute. (2019). <i>Taking time: Support for people with cancer</i> (NIH Publication No. 18-2059). U.S. Department of Health and Human Services, National Institutes of Health. https://www.cancer.gov/publications/patient-education/takingtime.pdf |
| Conference Paper / Proceedings seminar/konferensi | author. (name of conference). <i>Title should italic</i> [paper]., place. URL (if available) | Ceron, A., dan Alessandra Caterina Cremonesi. (10-11 Mei 2013). <i>Politicians Go Social: Estimating Intra-Party Heterogeneity (and its Effect) through the Analysis of Social Media</i> [Makalah konferensi]. NYU La Pietra Dialogues on Social Media and Political Participation, Florence. Evans, A. C., et al. (8-11 Agustus 2019). <i>Gun violence: An event on the power of community</i> [Presentasi dalam konferensi]. APA 2019 Convention, Chicago, IL, United States. https://convention.apa.org/2019-video |

| | | |
|--------------|--|---|
| Thesis | author. (publication year). <i>Title should be italic</i> [Thesis]. Name of university. | Harris, L. (2014). <i>Instructional leadership perceptions and practices of elementary school leaders</i> [Disertasi]. University of Virginia. |
| Newspaper | author. (publication date), title should be justified. Name of paper, <i>pages</i> . | Santikarma, D. (1 Agustus 2003). Monumen, Dokumen dan Kekerasan Massal. <i>Kompas</i> , hlm. 12. |
| Online Media | author. (publication date), title should be justified. Name of paper, URL, (accessed date) | Carey, B. (22 Maret 2019). Can we get better at forgetting? <i>The New York Times</i> . https://www.nytimes.com/2019/03/22/health/memory-forgetting-psychology.html , diakses pada 15 April 2019. |