

# NYSSA DIAZ

2315 9th Ave 2212 Arlington Park Apartments Greeley, Co 80631·  
970-417-0474 , [nyssadia@gmail.com](mailto:nyssadia@gmail.com)

## EXPERIENCE

**SEPTEMBER 2022 – MAY 2023**

**TEACHERS AID, POMONA ELEMENTARY SCHOOL**

- Provided administrative support by photocopying class materials and organizing digital files
- Prepared exams and assessments to support teachers in evaluating individual student needs
- Documented updated student data related to grades and attendance

**JUNE 2022-August 2023**

**RETAIL ASSOCIATE, Ross Store Montrose, CO**

- Maintains a high level of awareness on the sales floor to create a safe and secure shopping environment for everyone.
- Assists Customers in any way necessary - is register-trained, assists Customers with merchandise, and answers Customer questions in a polite and knowledgeable manner
- Handles all Customer issues in a courteous and helpful way

**May 2021- February 2022**

**COURTESY CLEAR, CITY MARKET MONTROSE, CO**

- The Courtesy Clerk/Grocery Bagger is responsible for bagging groceries at check out for customers
- Courtesy Clerk/Grocery Bagger will offer to help customers with loading bags into their car.

## EDUCATION

**MAY 2022**

**HIGH SCHOOL DIPLOMA, MONTROSE HIGH SCHOOL**

- Relevant Coursework  
Early Childhood Education

**Undergraduate, University of Northern Colorado**

## SKILLS

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| <ul style="list-style-type: none"><li>• Teacher Assistance</li><li>• Grading Assignments</li></ul> | <ul style="list-style-type: none"><li>• Enthusiasm for the Students and Teaching</li><li>• Documenting Behaviors</li><li>• Organizational and Planning Skills</li><li>• </li></ul> |
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## **REFERENCES**

Gladys Garcia- Manager at Ross Dress for Less-(970)-836-9816