

p:ear Wired Wednesday

Personal Computing

Quick Links

- Google Onboarding - *in progress*
- Checking out p:ear equipment - *in progress*
- File management schema - *in progress*
- P:ear Software List - *in progress*

Objectives

Topics & Activities

- **Computer Basics:**
 - Introduce the participants to the fundamental concepts and components of a computer, such as hardware, software, operating systems, and basic operations. Use interactive demonstrations and exercises to help them familiarize themselves with the computer parts and functions.
- **Keyboard and Mouse Skills:**
 - Teach the participants how to use the keyboard and mouse effectively, such as typing, editing, copying, pasting, selecting, dragging, and clicking. Use games and challenges to make the learning fun and engaging.
- **File Management:**
 - Teach the participants how to create, save, organize, and access files and folders on the computer. Use examples and scenarios that are relevant to their artistic interests and projects.
- **Internet Basics:**
 - Teach the participants how to use the internet safely and responsibly, such as browsing, searching, downloading, and uploading. Use websites and resources that are appropriate and useful for their artistic goals and needs.
- **Email Essentials:**

- Teach the participants how to use email for communication and collaboration, such as sending, receiving, and managing emails. Use email etiquette and security tips to help them avoid spam and phishing.
- **Introduction to Software:**
 - Introduce the participants to some of the software applications that they can use for their artistic endeavors, such as word processors, graphic editors, video editors, and coding tools. Use tutorials and examples to show them how to use the software features and functions.

Requirements for participants

- 1-1.5 hours on Wednesday @ p:ear for # sessions
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Learning Outcomes

- Learn basic technical skills

Program Cost

Baseline Equipment Needed:

- Macbook pro - 2019 *Donated by Airbnb*
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Program

Computer Basics

What is a computer?

What is the difference between hardware and software?

What are a computers main components?

How can we interact with a computer and other devices?

Keyboard and Mouse Skills

List of typing games

File Management

Internet Basics

Internet Safety