

2022 Pac Rim CFP Submission Process

I. Create an Account

1. Go to pacrim.coe.hawaii.edu/call-for-proposals-2022/. Scroll to the bottom and click on **Submit a Proposal**. Or go directly to: go.hawaii.edu/enV.



[Evaluation Rubric](#) →



[Presenter Guidelines and Policies](#) →



2. On the application page, choose **Submit Abstract**.



Pac Rim Presentation Application

Submit Abstract

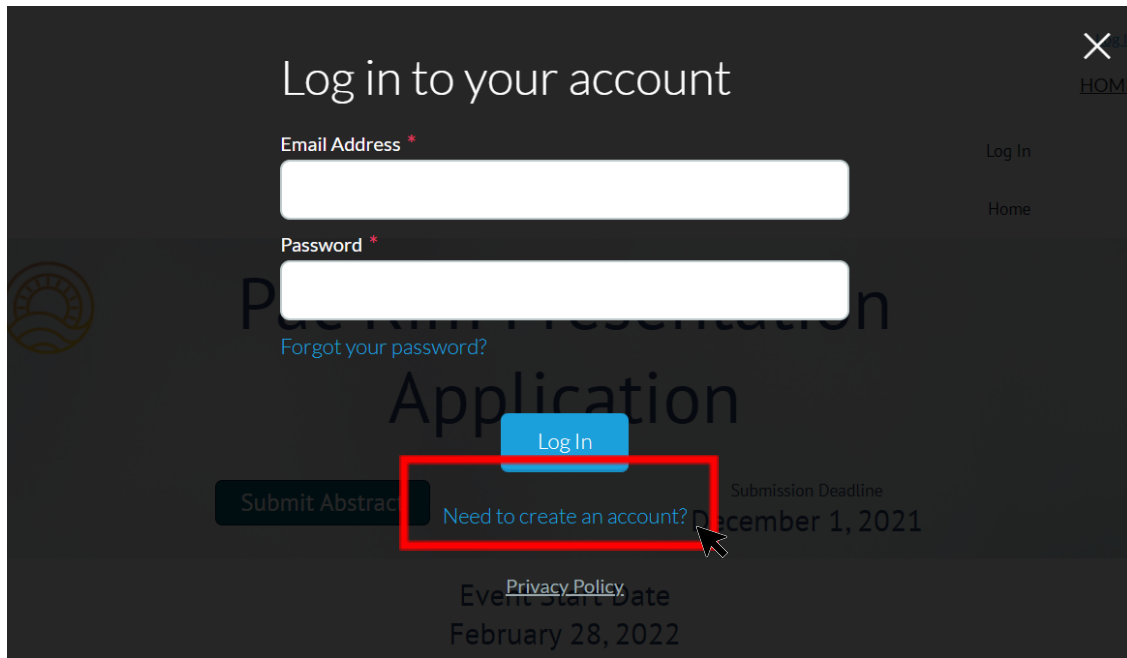
Submission Deadline
December 1, 2021

Event Start Date
February 28, 2022

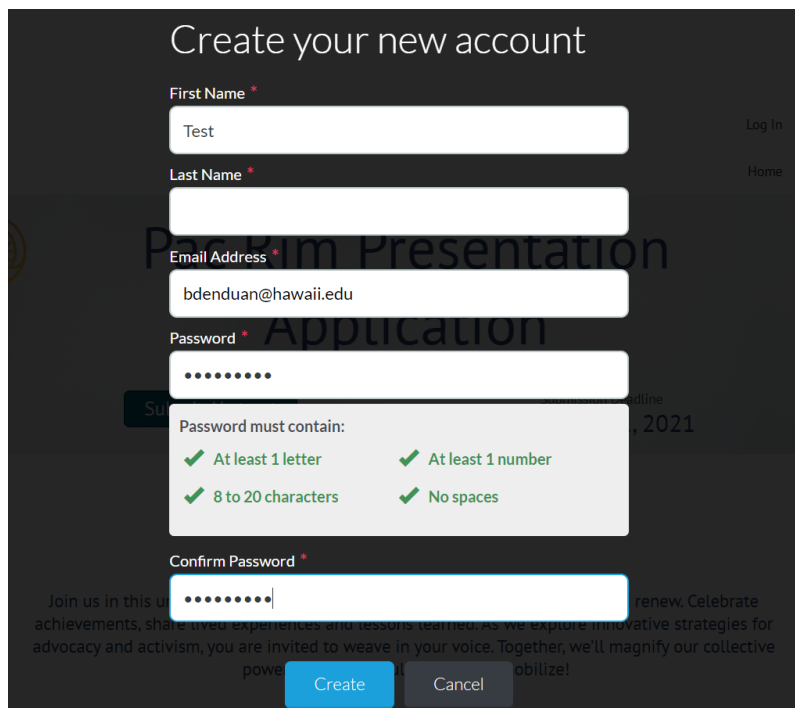
Join us in this unique moment to move forward together. Come reconnect and renew. Celebrate achievements, share lived experiences and lessons learned. As we explore innovative strategies for advocacy and activism, you are invited to weave in your voice. Together, we'll magnify our collective power for meaningful action. Let's mobilize!

Thank you for your interest and consideration to share your innovative research, best practices, and strategies for advocacy at the 37th Pacific Rim International Conference on Disability and Diversity. Our team of volunteer strand leads, topic chairs, and reviewers are looking forward to reviewing your proposals. Please review the following presenter requirements before proceeding forward.

3. You will be asked to log in. If you do not have an account yet, click **Need to create an account?**



4. Create an account by filling in your first name, last name, email address, and password. Then confirm your password and click **Create**.



II. Proceed with the application

Step 1: Enter authors' details

1. Enter the lead author's (up to three co-authors can be added) details including:
 - a. First Name (auto-filled)
 - b. Last Name (auto-filled)
 - c. Title
 - d. Preferred pronouns
 - e. Email Address (auto-filled)
 - f. An opt-in to allow your email address to be available to conference attendees. *Note:* This is an opt-in for both you and your co-presenter(s), if applicable.
 - g. Country
 - h. Social media URLs
 - i. Accommodation requests. *Note:* If a co-author has an accommodation request, include the request(s) here.
 - j. Profile image (400x400 pixel minimum)
 - k. Biography (1500 characters)
 - l. Conference proceedings: Indicate whether you are interested in publishing your presentation. See [Pac Rim 2021 Conference Proceedings](#).



Pac Rim Presentation Application

Step 1: Enter the Lead Author's Details

First Name	Test
Last Name	Test
Title	Dr.
Preferred Pronouns	they/them/theirs
Email Address	 @hawaii.edu

Check the box to allow your email [and the email of your co-author(s)] to be available to conference attendees.

☐ Opt In

Country	United States
Facebook URL	https://www.facebook.com/test
Twitter URL	https://twitter.com/test
LinkedIn URL	https://www.linkedin.com/in/test

Accommodation requests for the author and/or co-authors to present online or in-person. If none, please leave blank.

* Profile Image: Use clear, square, 400 pixel minimum with additional space around head and shoulders. File name: "Last Name_First Name". Avoid group or black and white photos.

Upload

Accepted File Formats: JPG, PNG, GIF

2. Add up to two co-authors by clicking on **Add Co-Author**.

* Biography that highlights expertise, leadership, and ability to mobilize. Include alternative text for your profile image.

Dr. Test Test is a social scientist, policy expert, writer, and San Francisco native . They are co-founder of [ThisAbleUs](#) Lab, a think tank that investigates relationship between urban cities and disabilities, and co-creator of the Spotify podcast Let [ThisAble](#) Us. They co-edited the bestselling book [Able-ing](#) Cities and co-authored an article in Disability Studies Quarterly. Previously, they were vice director of the Institute for Social Services, developed policy recommendations on social inclusion, served as an advisor of the Movement for Black Lives, and taught as an

469 characters remaining

* Conference Proceedings: Are you interested in publishing your presentation in a collection of select presentations from the conference?

☒ Yes

☐ No

Co-Author Details

Add any other authors who will present.

Add Co-Author

Cancel

Save

Save & Continue

Co-Author Details

Add any other authors who will present.

Co-Author

Title

Preferred Pronouns

* First Name

* Last Name

* Email Address

Country

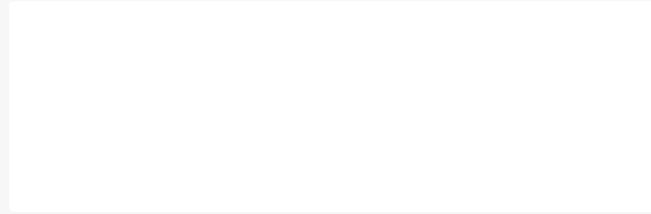
Facebook URL

Twitter URL

LinkedIn URL

3. Click **Save & Continue** to proceed.

Biography that highlights expertise, leadership, and ability to mobilize.
Include alternative text for your profile image.



1,500 characters remaining

[Remove Co-Author](#)

Add Co-Author

Cancel

Save

Save & Continue

Save & Continue

Step 2: Enter Your Submission's Details

1. Enter your submission's details including
 - a. Presentation Title
 - b. Keywords: Three brief words or concepts that are relevant to the presentation
 - c. Topic (First and Second Preference): Consult <https://pacrim.coe.hawaii.edu/pac-rim-2022-strands/> for more details
 - d. Abstract (2500 characters) [(this translates to roughly between 360 words and 630 words)]
 - e. Learning Objectives (300 characters): [(this translates to roughly between 40 words and 80 words)]
 - f. Presentation Type (Live/Recorded/Poster): Consult <https://pacrim.coe.hawaii.edu/presentation-types/> for more details.
 - g. Audience Demographic: Advocate or Self-advocate; Professional; Family Member; Other
 - h. Presentation Characteristic(s): Research; Best Practices; Advocacy; Other
 - i. Presenting Time Zone: (View [Timezone Converter](#), if needed)



Pac Rim Presentation Application

Step 2: Enter Your Submission's Details

* Presentation Title

Test

Keywords (3 brief words or concepts that are relevant to the presentation.)

* Topic (First Preference)

Accessibility & Accommodation Issues [Empl

Topic (Second Preference)

Mental and Emotional Health & COVID-19 [F

* Abstract. Provide a brief narrative description that relates to the conference theme and strand/topic. Indicate if your presentation is geared for certain audiences. Descriptions should entice readers to attend your presentation.

Test

* Learning Objectives: Complete this sentence: "At the end of this presentation, participants will..."

300 characters remaining

Learning Objectives: Complete this sentence: "At the end of this presentation, participants will..." is required.

* Presentation Type

Presentation Type is required.

2. Click **Save & Continue** to proceed

* Audience Demographic [Check all that apply.]

- ☐ Advocate or Self-Advocate
- ☐ Professional
- ☐ Family Member
- ☐ Other

* Presentation Characteristic(s) [Check all that apply.]

- ☐ Research
- ☐ Best Practices
- ☐ Advocacy
- ☐ Other

* Presenting Time Zone: UTC (universal time coordinate)

HST

Previous

Cancel

Save

Save & Continue



Step 3: Review Your Submission

1. Start reviewing your submission.



The image shows a web form titled "Pac Rim Presentation Application". At the top left is a logo of a sun rising over mountains. The title is in a large, dark blue font. Below the title, the text "Step 3: Review Your Submission" is centered. Underneath, the section "Author Details" is displayed. It contains several fields with their labels and current values: "First Name" with the value "Test", "Last Name" with "Test", "Title" with "Dr.", "Preferred Pronouns" with "they/them/theirs", "Email Address" with "hawaii.edu", and "Country" with "United States". To the right of the "First Name" field is a dark blue button with white text that says "Return to Submission Form".

Pac Rim Presentation Application

Step 3: Review Your Submission

Author Details

First Name
Test

Last Name
Test

Title
Dr.

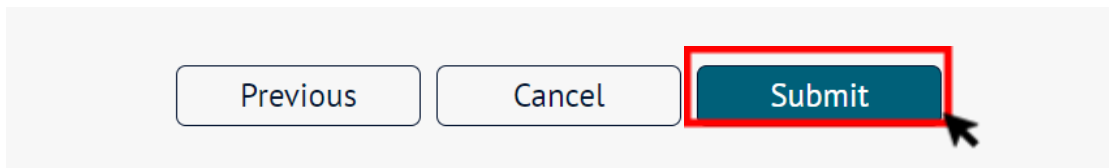
Preferred Pronouns
they/them/theirs

Email Address
hawaii.edu

Country
United States

Return to Submission Form

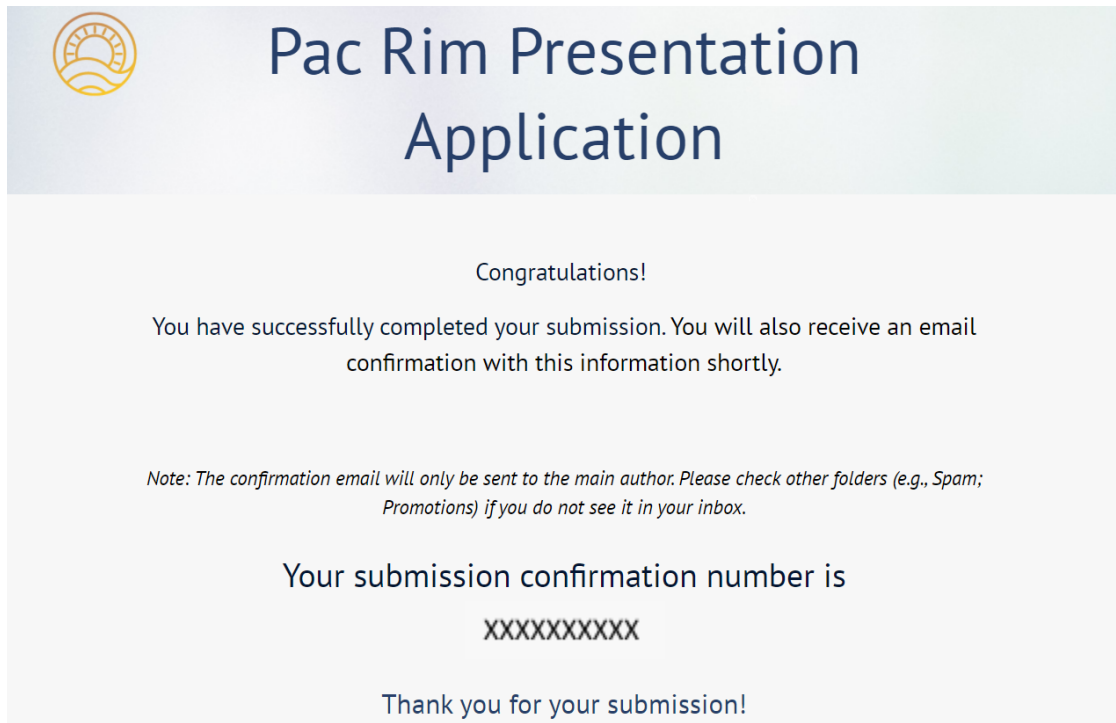
2. When you finish, click on **Submit** at the bottom of the page to complete the submission.



The image shows three buttons at the bottom of the form: "Previous", "Cancel", and "Submit". The "Submit" button is highlighted with a red rectangular border, and a black mouse cursor arrow is pointing at its bottom right corner.

Previous Cancel Submit

3. The screen shows notification of successful submission.



If you have any questions or concerns, please contact prinfo@hawaii.edu