



**Instructional Assessment Committee  
MINUTES**

Members: Wendy Hall, Kristen Finnel, Amber Lemiere, Brad Benjamin, Trey Batey, Gina Challed, Catie Graham, Merry Bond, Michaela Jackson, Stefanie Gilberti, Jim Franz

*(Not in attendance: Armando Herbelin, Barry Walther, Josie Zbaeren, Lucas Myers, Tim Allwine, Janelle Haynes-Hughes)*

Recorder: Tamara Boyco

**June 9, 2022**

1. Proposed new meeting time, proposed by the Office of Instruction: first Friday of each month, 9:00 - 10:00 a.m. Kristen reported on the committee that has been working on the new block schedule, the survey that went out to faculty asking for preferred dates and times. The final draft will be going out to faculty soon. Wendy asked the committee whether they preferred to continue to meet on Zoom or in person. Because campus regulations continue to change, no decision was made at this time.
2. Planning for fall in-service activities.
  - a. The tentative plan is to provide data reports to all programs/disciplines rather than having faculty spend time in data labs so they can focus on action plans.
  - b. A workshop with Dr. Al Solano is set for the afternoon of assessment day, providing a more in-depth follow-up to the Diego Navarro podcast.
  - c. Kristen asked if there are comparisons available to see if enough of the required courses are being offered. Wendy replies that Data Dashboards list modalities so comparisons can be viewed that way. Kristen reported that by studying enrollments, more students prefer the online classes at this time, but realize face-to-face provides better success. Due to COVID, the reasons are still not entirely clear. Enrollment is up 27% for Fall Quarter. This percent will fluctuate week to week until the quarter begins.
3. Global Skills assessment. Amber reported that she asked committee members to encourage their departments to continue submitting scores. She will send out a reminder during finals week.

Meeting adjourned 3:50 p.m.