Get Access to our Complete Collection of 40 Editable Google Doc/Sheet Lessons Learned Templates here.

Lessons Learned Report	
Project ID:	[Project ID]
Project:	[Project Title]
Author:	[User Name], [Job Title]
Date:	[Generated Date]

1. **What went well?**

2. **What did not work well?**

3. **If you had the opportunity, would you do anything differently?**

4. **Were there any parts of the project management process that worked/didn't work well e.g. equality and diversity, managing resources, managing finances, managing risks etc? If so, what were these and what effect did they have?**

5. **Which processes/considerations would you recommend others follow when delivering future projects and why?**

6. **Other comments**

[Get Access to our Complete Collection of 40 Editable Google Doc/Sheet Lessons Learned Templates here.]

INSTRUCTIONS ON HOW TO COPY THIS TEMPLATE

PLEASE NAVIGATE TO **FILE** THEN CLICK ON **MAKE A COPY** (SEE ATTACHED IMAGE BELOW)

