

## **Welcome to Felt Initiative!**

We're so excited about your interest in this organization! We hope you'll find our organization to be a comfortable place for you to work together with others, tutor foreign students, meet friends + hang out, and stay awhile!

## **Who are We?**

We are a student-led (aged 13-fourth year of college), English-tutoring nonprofit organization whose tutors come from the US/Canada/UK and whose mission is to connect native English speakers with foreign students. Through our program, we strive to teach students skills applicable to real-life, which include the basics of conversations (and how to hold deeper-level conversations), day-to-day vocabulary words, and more.

Our aim is to work alongside students to improve their language skills and provide them with necessary language skills to thrive in the future as an organization, as mentors, and most importantly, as friends!

## **Why Join Us?**

By joining Felt Initiative as a board member, we will provide you with an outlet to channel your management, creative, leadership, and business skills and become experienced in it. You will work with passionate, supportive, and driven board members who will want to listen to your thoughts and perspectives.

As a tutor, you will be the building block of our organization and be given the opportunity to work with foreign students around the world - from peers to students who look up to you. You will earn plenty of community and service hours and definitely make a dent in a foreign student's life for the better. Most of all, you can do all of this from the comfort of your own home!

scroll down for more + applications at bottom!

## How We Operate + How the Board Works Together

While there are a lot of inner-workings board members will learn about when they join in, we can still give a summary of how it works. Feel free to scroll down to parts you want to learn more about!

First and foremost, there are the **Branch Directors**. They serve as the general managers of our organization, and handle tasks mostly involving the tutors, their pairings with students, and connections with one or more foreign schools. Branch Directors meet up with their tutors ideally once a week for a short period of time, though tutors have the freedom of choosing which weeks they want to come (2-week requirement per month).

Then, there is the **Trainee Team** and the **Lesson Coordinator Team**. These positions complete the foundation of our foreign tutoring program. The Trainee Team works to provide each and every tutor with the skill + tool set they need before they tutor. From presenting them with the tasks they need to complete to how tutors should act, they set tutors up for success right from the get-go. Lesson Coordinators are responsible for creating an in-depth, easy-to-understand curriculum for tutors to use to teach their lessons. While Lesson Coordinators will be guided in how to do so and what is expected, they will have most of the creative reign in their lesson slides and resource-providing.

Apart from the main tutoring program, we have **Illustrators** and the **Outreach Team** who work together to deliver creative and high-quality posts **together as the Social Media Team** on our Instagram and website to reach out, educate, and encourage others to act on critical issues in society. Illustrators mainly work on Instagram, and the Outreach Team mainly work on the website, though they do work together in various cases.

scroll down for more!

## How We Operate + How the Board Works Together (cont.)

On our Discord, where we mainly communicate with tutors on, there are **Moderators** and **Event Coordinators** who look to create a comfortable, safe, and fun environment for all members to join. With various channels dedicated to passions, hobbies, and friendly conversations, Moderators are in charge of engaging and interacting with others and monitoring the chat. Event Coordinators work to provide our server with frequent, fun, well-planned out events where people can gather together and have fun!

Each team has a **Team Lead** responsible for the inner workings of their team. They meet with the Executive Director + other team leads to discuss current situations and possibilities.

Last, but definitely not least, there are the **Felt Tutors**. Tutors are the building blocks of our program, and interact with students on a regular basis to strengthen foreign students' English skills. They will work under the guidance of the board (branch directors, trainee team, and lesson coordinators) to be the best mentors they can be and are engaging in their teaching. Through time, they might even form lifelong friendships with their students (often peers from across the ocean) and be given the opportunity to be exposed to a whole new culture through their students.

We'd love to see you join us<3

Discord: <https://discord.gg/8rBTyeTj2q>

Email: [feltinitiative@gmail.com](mailto:feltinitiative@gmail.com)

Tiktok: @feltinitiative

Instagram: @feltinitiative (coming soon!)

Applications: Below

## **APPLICATIONS OPEN:**

tutor: <https://forms.gle/6vaCRamu19KccPWJ6>

branch director: <https://forms.gle/BZMFFfyTMD2eAsPF6>

trainee team: <https://forms.gle/GBn1Ft3ityRadt5s5>

illustrator: <https://forms.gle/YajTRKNDFweysP3w9>

outreach team: <https://forms.gle/DQJHd6v2Ge8hCp36A>

lesson coordinator: <https://forms.gle/Bdh8VF78c45qn8ko8>

moderator: <https://forms.gle/2tviDkxyCxoJ4LMZ7>

discord event coordinator: <https://forms.gle/uqSXRwPacEtP2ds5A>