Republic of the Philippines

Department of Education

REGION III-CENTRAL LUZON

PROCESSING CHECKLIST FOR NEW SCHOOL FEES – SHS

Certification of School Fees

For School Year_____

School ID: _____

School Name: _____

School Address: _____

Track: _____ Strand: _____

Grade Level: _____

I. Tuition Fee

Amount

₱_____

II Other School fees
(Please Indicate breakdown)

Student Insurance _____
Examination Fee _____
Sports Development/Athletics _____
Student Identification Card _____

Total Other School fees _____

III. Miscellaneous Fees

(Please Indicate breakdown)

Registration Fee _____

Guidance and Counseling Fee _____

Medical, Dental, Eye Check-Up_____
Laboratory Fees: Science Lab _____
Laboratory Fees: Computer Lab _____

School Paper _____

Amount

Total. Miscellaneous Fees ₱_____

To send feedback regarding any of our services, kindly scan the QR Code.

Address: Matalino St. D.M. Government Center, Maimpis, City of San Fernando (P)
Telephone Number: (045) 598-8580 to 89
Email Address: region3@deped.gov.ph
Website: https://region3.deped.gov.ph

PERFORMANCE GOVERNANCE SYSTEM
Certificate No. PHP QMS 24 93 0181

IV. Total Tuition and Other School Fees (Sum of Part I, Part II, and Part III)	Amount ₱_____
V. Please Indicate any special concessions given to SHS Voucher Program Beneficiaries (e.g. Tuition waiver, discounts, any forms of	Amount ₱_____

I certify, under the penalties of perjury, that the above Information contained herein is true and correct and is in accordance with the SHS VP Implementation Guidelines.

Prepared by:

_____

Note: **Signature over printed name**
School Principal

Reviewed by:

_____
EPS/SGD-In-Charge of Private Schools

NOTED pursuant to DECS Order #12, s.1997

_____
Schools Division Superintendent

QAD7-2025

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