

Spartan Lyrical Society, Inc.
Board Meeting Minutes

Meeting Date: Sept 10, 2024

Location: SPMS Chorus Room w/ Virtual option

Time of Day: 8:00pm

1.0 Call to Order / Attendees / Introductions

	Voting Board Members		SLS Members and Guests
P	Tonya Hogue (President)	P	Arden Titus (Choral Director / Faculty Sponsor)
P	Sara Marcinak (Vice President)		
P	Stephanie Hibbard (Secretary)	P	April Gianvittorio
P	Heather Chisholm (Treasurer)	T	Danielle Lendino (Varsity Choir cochair)
A	Jeanine Woods (Member at Large)		
P	Jamie Miller (Spring Musical Producer)		

P = Present, A= Absent, T= Telephone

2.0 Approval of Minutes

2.1 Approve August Minutes

The minutes from the prior meeting held on August 13, 2024 were distributed electronically. The minutes were motioned for approval by Tonya Hogue and Jamie Miller seconded. All were in favor and the motion carried.

3.0 Old Business / Action Item Reports

3.1 Background checks-open. If you have a fingerprint card, then give it to the front office/Tonya Hogue.

3.2 2024-25 Activity Schedule approved-closed

3.3 Audit Report (A. Webster, H. Chisholm) complete-closed

4.0 Officer's / Standing Committee Reports

4.1 President Report (T Hogue)

- Monitored Gmail account
- Communicated reports needed from Treasurer, Membership/Producer/webmaster
- Reviewed August minutes
- Prepared September agenda
- Updated 2024-2025 Activity Schedule after A Titus confirmed with Mr. Kelly
- Prepared membership report
- Prepared varsity choir report
- Prepared webmaster report
- Got the Booster verification form from C. Edelen (Will give it to Heather Chisholm)
- Attended BTSN and asked kids to pass out flyers. Very well received and ran out of flyers.
- Updated Google Slideshow for September Parent Meeting

4.2 Treasurer Report (H Chisholm)

- Reconciled 2023-24 SLS financial reports with Analisa Webster
- Reviewed the Aug Bank statement to see if there were any outstanding checks deposited.
- Printed out and reconciled the Aug Bank Statement.
- Printed out and reconciled the Aug Stripe Payout Statement.
- Renewed GoDaddy web domain registration for: SPMSSINGS.org and SPARTANLYRICALSOCIETY.org
- Paid Willscot Mobile Container monthly fee

4.3 Membership Chair Report (T Hogue)

- As of 09/06/24, 6 paid, 11 current members

4.4 Varsity Choir Report (L Grant/D Lendino)

- Former member auditions were held 09/03, 09/04, and 09/06
- New members auditioning this week (09/10-09/12)
- 53 auditioning as of 09/06/24

4.5 Producer Report (J Miller)

- Show was announced.
- Binder was re-organized.
- Money found.

4.6 Webmaster Report (T Hogue)

- Updated the website calendar, adding all VC audition information given by A Titus
- Uploaded and will link parent orientation meeting slides to website Homepage after 09/10 meeting adjourns
- Uploaded Rock N' Rollvember audition information and link to website

4.7 Social Media Report (J Woods/S Marcinack)

- Asked S. Marcinak and J. Woods to post 09/10 informational meeting on the class facebook Pages. Done on 09/06 and, again, today.

5.0 Special Committee Reports

5.1 Contracts Committee Report (T. Hogue)

RNRollvember Sound Engineer, Stage Manager, Director, Music Director and Director of MCs contracts were drafted and added to SLS google drive.

6.0 New Business / New Action Items

6.1 Discuss changes in SLS Activity Calendar payment for VC Recording to our 24-25 Proposed Budget (A. Titus)

6.2 Discuss using VC reserves to cover the \$400 payment for VC Recording to our 24-25 Proposed

- Budget. We may consider adding it to the yearly budget as a workshop next year.
- 6.3 Rock N' Rollvember volunteer to create sign up genius for performance night. I can provide a list of needed volunteer jobs. April G. may be interested in chairing. Casacedes may help as well.
- 6.4 Streaming rights were purchased for the musical so that the performance could be streamed to classrooms.

7.0 Documentation of Main Motions

- 7.1 Vote on using VC reserves of \$400 for varsity choir recording (item 6.2)
Motion: Tonya Hogue. Jaimie Miller second. Passed.
- 7.2 Vote on Proposed Budget
Motion: Tonya Hogue. Stephanie Hibbard second. Passed.

8.0 Announcements

None

8.1 Near Term Calendar Items

Jitters Workshop- October 23 4:15-5:15pm
Chorus Halloween Concert - October 24 6:30pm
Rock N' Rollvember Auditions- October 29, 30 4:30-7pm

8.2 Next Meeting

October 8 @ 8pm

9.0 Adjourn motion to adjourn Tonya by Seconded by Sara