

GUIDELINE FOR JOUNIOR RESEARCH FELLOWSHIP (JRF) / SENIOR RESEARCH FELLOWSHIP (SRF)

Approved by		Date:	
Notification No.		Date:	
Effective from	Academic Year 2019-20	Date:	
Applicable To			
Regulation No.		Version	2.0

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1.	Objectives	
	1.1	To provide research support to bright young candidates for pursuing full time advanced studies and research leading to Ph.D. Degree in the field of Engineering and Technology, Pharmacy, Management, Computer Applications, Sciences, Social Sciences and Humanities, Architecture Design & Planning, Law etc.
	1.2	To attract highly qualified and motivated candidates to pursue full time doctoral degree and offer themselves for teaching position in the concerned faculty of Ganpat University.
2.	Eligibility	
	2.1	A candidate who is registered for the full time Ph. D. degree at Ganpat University.
	2.2	Applicants only in the notified areas and faculty by the University shall be eligible.
	2.3	The candidate should not be engaged in any part-time or full time employment of any nature during the entire tenure of Fellowship.
3.	Duration	
	3.1	The tenure of the JRF shall be initially for a period of 24 months based on satisfactory progress review at every 6 months by Research Advisory Committee based on Research Performance i.e. Publication in Journal/Conference, Sponsored Research Project from any agency etc.
	3.2	The Tenure of SRF shall be for a period of 12 months commencing from satisfactorily completion of the JRF.
	3.3	Extension of 12 months shall be permitted under special circumstances as may be specified with the approval of Director General.
4.	Nature of Assistance available under the Scheme	
	4.1	For Junior Research Fellowship (JRF) – Rs 40,000/- p.m. (25,000/- Research Fund and 15,000/- Stipend) shall be granted by the Institute as per the terms and conditions. For Senior Research Fellowship (SRF) – Rs 45,000/- p.m. (30,000/- Research Fund and 15,000/- Stipend) shall be granted by the Institute as per the terms and conditions mentioned in the policy.
5.	Procedure for Monitoring the Progress of the Candidate	
	5.1	The PhD Scholars who are recipients of the Fellowship under this Scheme (hereinafter referred to as Doctoral Fellow) shall be absolutely governed by the PhD

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		Regulations of the University for All Matters including presentation of periodic Progress Reports like any other PhD Scholars in the matter of accountability and adherence to the instruction of the guiding Supervisor/s. The Executive Dean of concerned faculty and Research Supervisor shall oversee the Scholar for performance and research progress including for administrative compliances of the requirements specified.
	5.2	The Doctoral Fellow is expected to publish at least one research paper per year in a peer- reviewed journal, which is indexed in Scopus, web of science etc. during JRF. There shall be at least one research paper per year or one Patent during the tenure of SRF.
6.	Code of Conduct/Obligations of Junior/Senior Research Fellow	
	6.1	The Doctoral Fellow in this scheme will be bound by the General Code of Conduct applicable to all Staff of the University and must uphold the Vision, Mission and Core Values of the University in their work ethics. Any breach of this obligation shall be deemed as misconduct.
	6.2	The Doctoral Fellow must be a full time researcher and must subscribe to the regulations of the University with regular attendance. Doctoral fellow will be allotted a dedicated personal email id by the University which should be the principal contact for all official communications. The attendance norms for the fellow will be as applicable to the full time faculty members of the University and it will be monitored by the Office of Executive Dean of Concerned Faculty.
	6.3	The Doctoral Fellow shall not be permitted to take any paid or unpaid assignment within or outside the University without written permission of the University. Permission may be granted only in exceptional circumstances of adding value to the approved research programme and shall be on such terms and conditions as may be specified.
	6.4	The Doctoral Fellow shall be entitled for leave as applicable for faculty of the Ganpat University. Unauthorized absence from work will not be permitted as leave and will be a deemed misconduct. All leave details shall be pre-informed to the Research Supervisor and Executive Dean of Concerned Faculty. The doctoral fellow shall not be entitled for any vacation as applicable to Ganpat University faculties.
	6.5	The Doctoral Fellow at the direction of the Executive Dean, shall assist the Institute/ University in its academic work, including tutorials, evaluation of the test papers, laboratory demonstration, supervision of fieldwork, library activities like group seminars and symposia, without hindering the progress of research being pursued. The total amount of time to be spent on such academic activities shall not exceed

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		twelve hours of teaching/practicals/tutorial/teaching assistance/research assistance per week.
7.	Cancellation of the Fellowship	
7.1	The Doctoral Fellow directly or indirectly commits or becomes a party to any misconduct or is in breach of any of the obligations under this Regulation.	
7.2	Non submission of periodic progress reports as specified	
7.3	Failure to comply with the regulations stipulated for the conduct of doctoral research in the University.	
7.4	The Doctoral Fellow is involved in any Criminal Proceedings.	
7.5	The Doctoral Fellow has secured the Fellowship by mis-representation of any of the material information and/or by fraudulent act.	
7.6	The Doctoral Fellow avails or signs any contract for availing Fellowship/Financial Assistance or Grant from any third party sources.	
7.7	The Doctoral Fellow engages in any paid or unpaid assignment without express consent of the University.	
7.8	Willful and continuing neglect of Research work or unsatisfactory progress in Research or unauthorized and/or prolonged absence from work.	
7.9	Willful disobedience of or indifference to the Supervisor.	
8.	Selection Process	
	It shall be carried out by the Selection Committee Constituted by the Director General, Ganpat University.	

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