

(SAMPLE)

BOARD RESOLUTION

Whereas (legal name of your corporation) shall continue to operate and provide services to the Los Angeles community;

Whereas authority to contract with funding sources shall be needed in order for (legal name of your corporation) to continue its operation;

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of (legal name of your corporation) hereby authorizes (officer name{s} and officer title{s}) to act on behalf of (legal name of your corporation) in entering into any agreement with the City of Los Angeles; and to sign for and perform any and all responsibilities in relation to such agreement.

Approved Date: _____

(Name of Board Chair)
Chair, Board of Directors

(Name of Board Member)
Member, Board of Directors

(Name of Board Member)
Member, Board of Directors

(Name of Board Member)
Member, Board of Directors

(Name of Board Member)
Member, Board of Directors

(Name of Board Member)
Member, Board of Directors

SAMPLE

CERTIFICATION

I, the undersigned, do hereby certify:

1. That I am the duly elected Secretary of (legal name of your corporation); and

2. That the foregoing constitutes a Resolution of the Board of said corporation, as duly adopted at a meeting of the Board of Directors thereof, held on the ____ day of ____, 2025.

IN WITNESS WHEREOF, I have hereunto subscribed by name and affixed the seal of said corporation, this ____ day of ____, 2025.

(Name of Corporation Secretary)
Corporate Secretary,
(Name of your Corporation)

(AFFIX YOUR CORPORATE SEAL HERE)