

**Dunbarton School Board Meeting
September 3, 2025 – 6:00 PM
Dunbarton Elementary School Media Center**

School Board Members Present: Clem Madden, Nicole Sloane, Ryanne Roy, Lori Wamser and Holly Barcroft.

School Board Members Absent: None.

Administrators' Present:

Superintendent Marcy Kelley; Business Administrator Duane Ford; Director of Student Services Jessica Brown; Director of Curriculum Owen Harrington; Student Multi-Tiered Systems Coordinator Beth Corkum, DES Principal Tim Vasconcellos and Assistant Principal for Student Services Megan Bartashevich.

Administrators' Absent: None.

Public Present: None.

I. Opening

- A. Call to Order – Chair Madden called the meeting to order at 6:00 PM.
- B. Pledge of Allegiance -All present stood and recited the Pledge of Allegiance
- C. Announcements – None.

- II. School Board Meeting Minutes June 4, 2025** (Handouts provided) Chair Madden called for a motion to approve June 4, 2025. Vice Chair Sloane moved, and Holly Barcroft seconded the motion. The Chair called for questions or comments. Sensing none, he called for a vote. *Motion to approve carried by unanimous vote. 5-0-0.*

School Board Minutes July 23, 2025 (Handouts provided) - The Chair called for a motion to approve July 23, 2025 minutes. Vice Chair Sloane moved for approval and Ryann Roy seconded. The Chair called for comments. Sensing none, he called for a vote. *Motion to approve carried by unanimous vote. 5-0-0.*

III. Special Presentations/Educational Focus - None

IV. Public Comment – None.

V. SAU Administrator Reports

- A. Superintendent Kelley –The New Hampshire School Board Association has released their 2025 legislative summary. Included is listing policies that will need to be added or updated. The Board will need to meet to discuss.

- B. Business Administrator Duane Ford - Lori Wathan in asked Administrator Ford why the

Manifest for June was significantly higher than in either May or July. Administrator Ford replied that June's total included summer payout for staff. The annual audit has been completed. Fund Balance is just under \$395,000 which will be used to offset taxes.

- C. Director of Student Services Jessica Brown – An unanticipated resignation in the Bow School District allowed them to reevaluate staffing levels across both Dunbarton and Bow. They found they could share a language technology position across both Dunbarton and Bow schools, lowering expenses for Dunbarton.
- D. Director of Curriculum Owen Harrington – Moving *The Great Escape* to a more local location, allowed more educators to attend and allowed SAU and SAU 67 staff to facilitate several sessions. The success of the event is reinforced in responses to the closing survey.
- E. Dunbarton Elementary School Principal and Assistant Principal for Student Services –Dunbarton Elementary School (DES), alongside Bow schools, was recognized by *America's Healthiest Schools* for work on Local Wellness Policies, Cultivating Staff Well-Being, and Family and Community Engagement. Upcoming events include Girls on the Run kickoff; Picture Day; Scholastic Book Fair; and the 5th Grade Starbase Liftoff. He further stated that there had been no issues with implementing the cell phone ban. Students and parents were told of the ban via school assemblies and email.
- F. Multi-Tiered Systems Coordinator Beth Corkum – She highlighted the *America's Healthiest Schools* program and encouraged all to check out the list of schools recognized at <https://www.healthiergeneration.org/campaigns/americas-healthiest-schools>

VI. Board, Committee and Delegate Reports - Committee Assignments

- A. Policy Committee – All Board Members – Meetings set for September 17, 2025 at 4:00 PM; October 15, 2025 at 4:00 PM; and November 19, 2025, also at 4:00 PM.
- B. Selectmen Liaison Committee – No report.
- C. Finance Committee – Clement Madden, RYANNE ROY and Lori Wamser. No report.
- D. Wellness Committee – Nicole Sloane and RYANNE ROY. Beth Corkum and Vice Chair Sloane have a meeting scheduled.
- E. Parent Teacher Organization (PTO) Liaison Committee– RYANNE ROY and Holly Barcroft. A meeting is scheduled for Monday, September 8, 2025.

VII. Action Agenda

- A. Manifest and Vouchers (Handouts Provided)

Lori Wamser moved to approve manifests for: the period ending May 31, 2025 in the amount of \$422,448.73; period ending June 30, 2025 in the amount of \$2,446,303.02; and the period ending July 31, 2025 in the amount of \$775,544.37. Vice Chair Sloane, seconded. There being no discussion, the Chair called for a vote. *Motion for approval of the May, June and July 2025 manifests carried 5-0-0.*

- B. Expenditure Report (Handouts Provided) – No discussion.

- C. Personnel Actions.

- a. New Hires – none.
 - b. Retirees or Resignations – None.
- D. Strategic Planning Update – Superintendent Kelley stated they were at a point where they would like to establish a committee, with the goal of having something to present to the Boards in June. The committee would meet approximately twice a month. Chair Madden will be the Board representative and Vice Chair Sloane will be the alternate.
- E. After School Programming Committee – The Board held a meeting with parents and interested parties to obtain comments on after-school programming. While after-school programming is not a charge of the School Board, they are happy to assist in the formation of a community-driven, exploratory Committee to do fact finding; research options; RFP; and recommendation to the Board. Holly Barcroft and RYanne Roy volunteered to be on the Committee. Currently, there are students who are on a wait list for the current after-school option. The wait list is expected to be cleared with the hiring of new staff.
- F. Policy (Handouts Provided)
- 1. First Read
 - a. JFABD
 - b. JICJ

Under the *Section D. Consequences and Violations* under policy JICJ, the Board agreed to have Superintendent Kelley include the specifics of the consequence(s) for each violation.

For a first read, Vice Chair Sloane moved to approve the policies of: JFABD and JICJ. RYanne Roy seconded the motion. The Chair called for discussion. Sensing none, he called for a vote. *Motion to approve policies JFABD and JICJ for a first read carried 5-0-0.*

- 2. Second Read/Adopt
 - a. EEAE, EEAEA, EEAG, EEBB-A, EFAA, EF, EFA, EH, EH-R(1), EHAA, EHAB, EHAC, EHB, EHB-R.

Vice Chair Nicole Sloane moved to approve/adopt policies of: EEAE, EEAEA, EEAG, EEBB-A, EFAA, EF, EFA, EH, EH-R(1), EHAA, EHAB, EHAC, EHB, and EHB-R. Holly Barcroft seconded the motion. The Chair called for discussion. Sensing none, the Chair called for a vote. *Motion to approve/adopt the above listed policies carried 5-0-0.*

- 3. Revision
 - a. GDFA

Vice Chair Nicole Sloane moved for approval of revisions as listed in the hardcopy of policy GDFA. RYanne Roy seconded the motion. The Chair called for discussion. Sensing none, he called for a vote. *Motion to approve the revisions to policy GDFA carried 5-0-0.*

- G. Transportation – Vice Chair Sloane brought up an issue that a parent had contacted her about. The family would like stops in Overlook subdivision. The family lives at the top of a long, steep hill. Administrator Ford stated if the bus went into Overlook, the students would get home later, and their ride is already 45 minutes. There was continued discussion among Board members concerning potential solutions and corresponding effects to the bus route and students for each option. Administrator Ford stated he had already gone out to assess the road into Overlook and the hill. Right now, there is a question about where the bus would be able to turn around. Administrator Ford said they would continue to investigate the situation. The topic will be revisited at the October meeting. The Board also requested a ridership list of high school students taking the bus.

VIII. **Public Comment** – None.

IX. **District Administrators' Reports** (Handouts provided)

- A. Bow Memorial Principal – No questions.
- B. Bow High School Principal – No questions.
- C. Director of Information Technology – No questions.
- D. Coordinator of Wellness and Equity – No questions.
- E. Athletic Director – No questions.

X. **Non-public Meeting** – RSA 91-A:3II(c)

At 7:40 PM Vice Chair Sloane motioned to go into non-public under RSA 91-A:3II(c) and Lori Wamser seconded. Roll call vote: RYANNE ROY, YES; HOLLY BARCROFT, YES; LORI WAMSER, YES; NICOLE SLOANE, YES; and CLEMENT MADDEN, YES.

At 8:22 PM Lori Wamser made a motion to leave non-public, Nicole Sloane seconded. Roll call vote: RYANNE ROY, YES; HOLLY BARCROFT, YES; LORI WAMSER, YES; NICOLE SLOANE, YES; and CLEMENT MADDEN, YES

There were no other motions made while in non-public session.

XI. **ADJOURNMENT**

There being no further business before the Board, the Chair entertained a motion to adjourn. At 8:25 Nicole Sloane made a motion to adjourn the meeting and Lori Wamser seconded. *Motion carried 5-0 and the meeting adjourned.*

Respectfully submitted,
Wendy Gilman, Recording Secretary