

語言交換活動紀錄

Language Exchange Record for Reimbursement

報告書繳交步驟說明：

1. 提供180元以下之用餐收據，收據上務必填寫清華大學統一編號46804804
2. 完成一頁報告，含照片或截圖。
3. 將報告及用餐收據一併送至台達館502室。

Instructions for Submitting the Report and the Reimbursement Application:

1. Provide a meal receipt of NT\$180 or less. Please ensure that the National Tsing Hua University Tax ID number, 46804804, is written on the receipt.
2. Complete a one-page report that includes photos or screenshots.
3. Submit both the report and the meal receipt to Room 502, Delta Building.

基本資料 Basic Information			
姓名Name		學號Student ID	
學系Department		國籍Nationality	
語言伙伴資料 Language Partner Information			
姓名Name		學號Student ID (optional)	
學系Department		國籍Nationality	
提供的交換語言 Languages Offered for Exchange		☐ 中文(Chinese) ☐ 英文(English)	
1. 活動簡述(200字max) Activity Description: Maximum 200 words			
2. 照片Photo			
3. 收據:請用迴紋針釘好一起繳交，記得寫統編。 Receipt: Please attach with a paper clip and submit together. Remember to include the tax ID number.			