Coordinated Early Intervention Services (CEIS)

During initial annual budgeting, Sped Director & Executive Director determine CEIS amount for districts

↓

Sped Finance Manager notifies districts of amounts in January

↓

Districts choose to use CEIS dollars or use amount to FED Sped

↓

Director of Programs and Evals sends notice of CEIS timeframes & application information in January

↓

Director of Programs and Evals available to assist districts

↓

Districts submit application plans by timeline to FED. Plans reviewed by Director of Programs and Evals. If complete, give to Sped Finance Manager to submit. If incomplete, contact district for additions/corrections

↓

Districts reminder to keep data on form and in MARSS

↓

Director of Programs and Evals receives notices and sends on to CEIS schools

↓

At data submission time (September), Director of Programs and Evals sends reminder and assists districts with data