

LUU Weekly News

[LUU Website](#)[Learning](#)[Intranet](#)[What's On](#)

Welcome to LUU Weekly News.

Hello and Farewell



We would like to give a warm welcome to **Emily Cooper, Rose Palfreyman** and **Neve Burrell** who are joining the Cafes Team as Cafe Assistants.

Ramadan



Today is the first day of Ramadan and this marks the start of a month of fasting and spiritual observance. Muslims who are able to are expected to abstain from eating and drinking between dawn and sunset.

It is important to remember that not every Muslim person will observe Ramadan for a variety of personal or religious reasons and that people will observe this period differently.

To learn more about how to support your colleagues who may be observing Ramadan, please check out [this guide](#).

The Race, Ethnicity and Cultural Heritage staff network have worked with Haryati Mohammed, the Exec Officer for Liberation and Equality and are taking over the Five Things on a Friday to talk about Ramadan, and have provided Dates in the Staff Room and the Staff Kitchen on Level 1. To learn more about the significance of Dates in Ramadan, check out [this article](#).

Love to Learn- February Infographic



At LUU, we believe that to be the best organisation we can be, all our people should be able to learn new skills and develop themselves whilst they work for us.

Our people learn in a huge variety of ways, so each month we will be sharing with you some of the learning that has taken place in LUU.

[Click here to see our Love to Learn Infographic for February 2024.](#)

If you are completing any training, or attending any workshops/conferences- please contact Katie Fox (K.Fox1@leeds.ac.uk) and they will share them in the next infographic.

Our Commitment to Tackling Islamophobia

This Friday 15 March is the [United Nations International Day to Combat Islamophobia](#). [International Day To Combat Islamophobia](#) is an international observance designated by the United Nations in 2022, taking place on 15 March every year in 140 countries worldwide.

The UN Secretary-General António Guterres' [message](#) highlights the Institutional discrimination and other barriers violating the human rights and dignity of Muslims.

He also identifies the divisive rhetoric and misrepresentation stigmatising communities and online hate speech is fueling real-life violence.

Following recent increases in incidents of Islamophobia and anti-Muslim hatred from all sources of extremism, the University of Leeds, the Muslim Staff Network and LUU have released a joint statement reinforcing our joint commitment to tackling Islamophobia and anti-Muslim hatred.

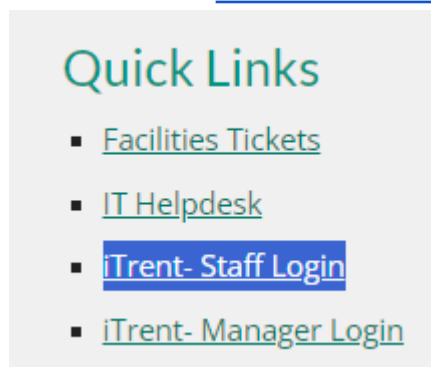
The full statement is available to read [here](#) and includes a range of educational and practical resources on tackling Islamophobia.

Accessing iTrent

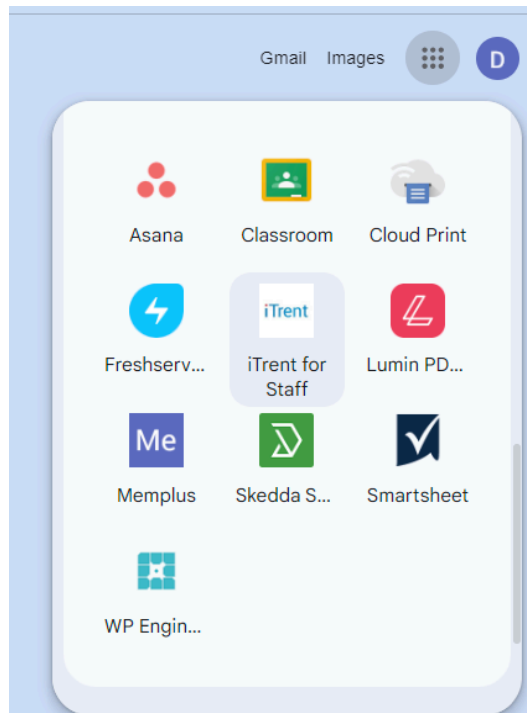
Following the recent updates to our Payroll system iTrent, the links to access Employee and Manager Self Service have changed. All previously saved links will no longer be functional

The new iTrent can be accessed the following ways.

Quick link on the [LUU Staff Intranet](#).



Apps in Google Chrome on Desktop when logged into an LUU Google Account



By saving the following direct access links.

iTrent for Staff- https://ce1024li.webitrent.com/ce1024li_ess

iTrent for Managers-

https://ce1024li.webitrent.com/ce1024li_web/itrent_wrd/run/etadm001gf.main

Invitation to Participate in Idea Generation Survey



Leeds Community Consulting, a group operated by Leeds University Students, have extended an offer to provide consulting services to LUU. As part of their initiative,

they've crafted a survey focused on Idea Generation, with the aim of contributing towards ongoing efforts in income generation.

If you can spare ten minutes to complete this survey, your insights and perspectives are invaluable in shaping the future direction of LUU.

We're keen to gather feedback from staff across all levels and departments, and to encourage participation, this survey can be completed anonymously.

Please find the survey link provided below:

<https://forms.gle/6gDqQiruWe1LXEPy7>

Staff Competition- Winners



Thank you to everyone who sent in their facts for the LUU Office Spaces.
Using the classic wheel of names, here are the winners of the raffle:

1st place for the hamper pictured above is Emily Haigh from Memorable Events.

2nd place for the small hamper is Callam Farrell from Digital Services.

3rd place for their choice from a selection of treats is Chanelle Dixons from Help and Support.

Congratulations. Pop into the Inclusive Office to pick up your prizes

Celebrating LeadLUU



To celebrate all of our hard work towards making LeadLUU the monumental success it was, we've organised brownies for everyone in the Staff Room near Common Ground at noon and 5pm.

Please pop down and grab a brownie and congratulate each other for all the hard work.

Unveiling Blue Plaque for the 50th Anniversary of The first National Trans Conference



A blue plaque will be unveiled at LUU on Friday 15 March.

The Faculty of Social Sciences and the Centre for Interdisciplinary Gender Studies at University of Leeds has been working on commemorating the first Trans Conference which was held at the University of Leeds.

The Leeds Civic trust and the University will be bestowing us with a blue plaque.

There will be an unveiling event to commemorate the 50th anniversary of the conference.

Date: Friday 15 March 2024

Time: 16:00

Location: Leeds University Union, Lifton Place, Leeds LS2 9JS

Registration for attendance is available [here](#).

Hero of the Week



This week's heroes are:

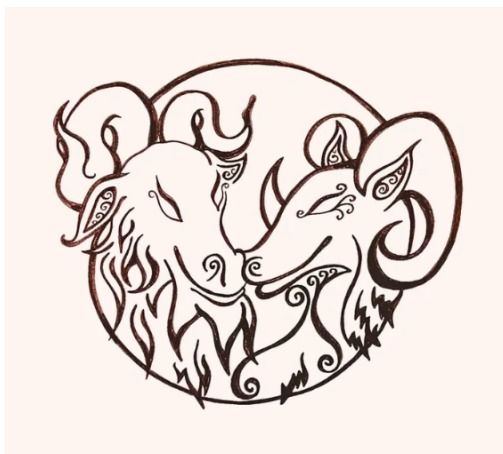
**Chanelle Dixsons, Haryati Mohammed, Andy Harding, Katie Fox, Emily Noble,
Emma Holt-Golding, Natasha Pickles, Elektra Kaldeli, Lukas Winterburn,
Cassandra Green, The Common Ground Team, Hannah Jones, Emma Plummer,
Helen Szczur and Joe Hughes**

Remember all nominations are submitted into our Hero of the Month draw of each month. There will be 3 vouchers up for grabs, each worth £10.

[You can submit your nominations here.](#)

To find out why you were nominated, [click here](#).

Love to Learn



With Spring around the corner, this means the chance to forage is coming up too.

[Moonfull](#) hosts a variety of workshops and retreats on foraging, preserving and natural winemaking. Since January 2022, they have been offering free foraging experiences around Hebden Bridge for up to 21 participants of all ages and mobility levels. They also provide participants with a Foraging Guide notebook they can make notes in and take away with them after the session so they can give foraging a go themselves.

If you would like to find out more about these experiences, [head over to their Eventbrite page](#).

Reminders

- Minutes from the last staff voice meeting are now available [here](#).
- There is a Student Trustee role available on our board, to learn more and apply check out [last week's weekly news](#).
- The Martin Luther King Room is now set up for hybrid meetings and is available to book on [Skedda](#).

Useful Links

[LUU Cultural Calendar](#) | [Equality and Inclusivity](#) | [Climate and Sustainability at LUU](#)