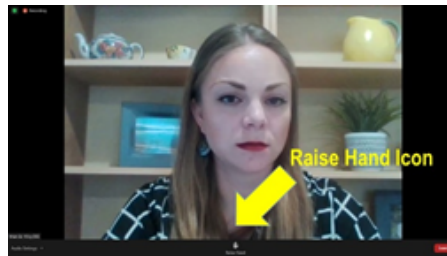


How to Make a Public Comment via Zoom

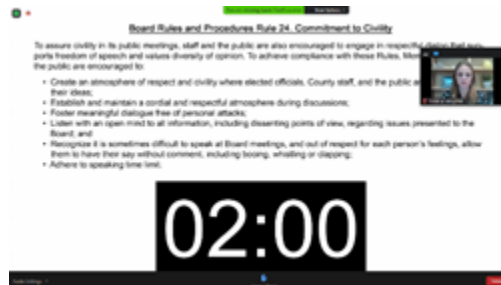
Raise your (virtual) hand by clicking the RAISE HAND icon in the MIDDLE BOTTOM of the Zoom screen as soon as the item comes before the Board. (Don't wait for Public Comments to begin.)



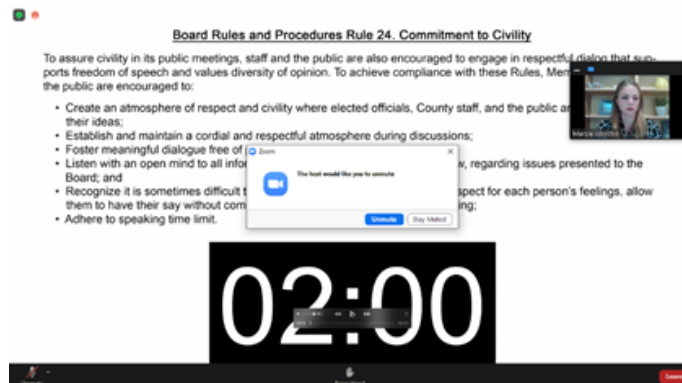
Raise Hand icon will turn **Gray** and read **Lower Hand** when you click on it, indicating you would like to make a Public Comment at the appointed time.



During Public Comments, everyone in cue to make a Public Comment will see the Timer.



When it's YOUR TURN, a message will suddenly appear on your screen asking you to unmute yourself by "clicking" on it. Click on it and begin to speak.



NOTE: Print out your Public Comment so you can read it because the Timer will take up the entire screen.