

SILVER CREEK HIGH SCHOOL CLUB CHARTER

2025-2026



APPLICATION PROCESS

1. Please complete this club charter in full, including all required documents and information necessary for application approval. If the following requirements are not met, your application will not be considered.
 - ☐ all requested information on this charter
 - ☐ the attached constitution worksheet for the club for this school year.
 - ☐ the attached budget worksheet for the club for this school year.
 - ☐ create a google site for your potential club and email to silvercreekicc@gmail.com with this subject title: Your Full Club Name - Google Site (ex: Silver Creek Club - Google Site) and attach your link in the email. Please make sure it is public so that we are able to access it.
2. Must attend the ICC informational meeting on Friday, August 22, 2025 at lunch in I2
3. Submit a complete application to ASB in I-2 no later than Friday, August 22, 2025 at 4:30pm
4. Your application will be reviewed, and you will receive an email regarding your club status.

GOOGLE SITE

1. The google site will be used to showcase your potential club! This will make student activities more accessible to all students on campus.
1. Use the "Club" template on google sites.
2. Fill out information, pictures, meeting times, etc.
3. Email us at silvercreekicc@gmail.com if you have any questions.

REMINDERS

1. Advisor(s): Every club is required to have at least one teacher/staff advisor. Performing clubs or clubs with regular practices or events are strongly encouraged to have two or more advisors to support supervision requirements.
2. Make sure to have a clear and unique club purpose/mission!

East Side Union High School District | Silver Creek High School | Club Charter 2025-2026

I. Name of Club

II. Advisor(s)

Name: _____

E-mail: _____

Name: _____

E-mail: _____

III. Club Officers

Name: _____

Student ID #: _____ Position: _____

E-mail: _____

Name: _____

Student ID #: _____ Position: _____

E-mail: _____

Name: _____

Student ID #: _____ Position: _____

E-mail: _____

IV. We have completed and attached:

☐ a constitution worksheet for this club for this school year.

☐ a budget worksheet for this club for this school year.

V. Submitted by:

Club Secretary: _____ Date: _____

Advisor: _____ Date: _____

VI. Approved:

Activities Director: _____ Date: _____

ASB Chief Justice: _____ Date: _____

I. Name of Club

| Revenue | Anticipated | Actual | Difference |
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| Expenditures | Anticipated | Actual | Difference |
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| Balance | Anticipated | Actual | Difference |
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Club Treasurer: _____ Date: _____

East Side Union High School District | Silver Creek High School | Constitution Worksheet

I. Name of Club

II. Purpose

III. Qualifications and Selection Process for Officers

IV. Qualifications for Membership

V. Activities

VI. Meeting Days, Times, and Location(s)

VII. Constitution Amendment Process

VIII. Roster

V. Prepared and Submitted by

Club Secretary: _____ Date: _____