

**GIBBSBORO ELEMENTARY SCHOOL DISTRICT
Regular Meeting of the Board of Education**

October 8, 2019

7:30 p.m.

"Together Everyone Achieves More"



Location: Media Center
Gibbsboro School
37 Kirkwood Road
Gibbsboro, NJ 08026

MINUTES

I. PUBLIC SESSION

A. Meeting Called to order

1. Mrs. Miller called the meeting to order at 7:30 pm.

B. Statement of Open Meeting Compliance

In accordance with the New Jersey Open Public Meetings Act, annual notice of time, date and location of this meeting was delivered to the Courier Post, the Town Crier, the Borough of Gibbsboro, and posted on the official school bulletin board and district website.

C. Flag Salute

D. Roll Call

Mrs. Miller present

Mr. Alexander present

Mrs. Balut present

Mrs. Carrington present

Mrs. Falcone present

Mr. Littlefield present

Mr. MacFerren present

Mr. Parsinitz present

Ms. Whyte present

Others in attendance: Mr. Marcellus, Mr. Sahli, Mr. Cordery, members of the public, teachers, and students.

E. Recognition & Presentations

- 1. Student Council Presentation** Two Student Council 8th Grade Members provided the Board with the following information:

1. 8th Grade Class Shirts were finalized
2. Visit from the Fire Department for Fire Prevention Week
3. Gave an update on the Fall Sports Team
4. Information on School Dances
5. NJHS has started meetings
6. Student Council will decide on leadership shortly
7. Operation Yellow Ribbon donations

- 2. Google Classroom Presentation** Mrs. Lewis and Mrs. Pollock gave an overview of Google Classroom. They reviewed how to read and this feature. They provided a visual for the audience to learn how to navigate the site. They showed how Google Classroom can provide feedback and grades/comments. Mr. Marcellus mentioned his earlier meeting with several districts emphasizing how they all used Google Classroom.

F. Public Participation – First Opportunity

This is the time when anyone from the public who wishes to speak to the Board may do so. Please make your comments about agenda items only. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

A member of the public mentioned how the use of Chromebook is not preparing the students for high school. Also, questioned why they could not bring the devices home. Also, questioning if four days a week of Physical Education was needed if the student plays sports.

G. Approval of the Minutes

1. September 10, 2019 Regular and Executive Session [Attachment](#)

Motion made by Mrs. Carrington, seconded by Mr. Alexander, with a unanimous vote (9-0), the minutes of the Regular Meeting of September 10, 2019 were approved.

H. Correspondence None at this meeting

I. Finance

Motion made by Mrs. Balut, seconded by Mrs. Falcone, with a vote (9-0), approved unanimously the following Finance items 1-7.

1. a. Ratify and Affirm bills paid 9/16/19 in the amount of \$499 [Attachment](#)
a. Bills to be Paid for October in the amount of \$65,264.37. [Attachment](#)
b. Ratify and Affirm Health Benefits for September in the amount of \$73,851.18.
2. Certification of Business Administrator. Pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of June 30, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gibbsboro Board of Education pursuant to NJSA 18A:22-8.1 and NJSA 18A:22-8.2 and no budgetary line item account has been over-expended in violation of NJCA 6:23-2.12(a)1.

In accordance with NJAC 6A:23A-16.10(c)2, it is certified that anticipated revenue has changed for the month ending June 30, 2019, as follows:

1. Increased - \$0.00

2. Decreased - \$0.00

James Cordery

October 8, 2019

Business Administrator

Date

3. Certification of Board of Education. Pursuant to NJAC 6A:23A-16.10(c)4, the Gibbsboro Board of Education certifies that as of June 30, 2019, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Board Secretary's Reports [Attachment](#) [Attachment](#)
5. Motion to approve September 2019 payroll in the amount of \$291,133.68
6. Approval of Home Instruction Contract with The DayTime Solution [Attachment](#)
7. Motion to create an emergency reserve up to \$50,000 retroactive to June 2019.

J. Policy

First Reading - N/A

Second Reading/Public Hearing, Final Adoption

[Attachment](#)

P&R 1642	Earned Sick Leave Law (M) (New)
P 3159	Teaching Staff Member/School District Reporting Responsibilities (M) (Rev)
P&R 3218	Use, Possession, or Distribution of Substances (M) (Rev)
P&R 4218	Use, Possession, or Distribution of Substances (M) (Rev)
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Rev)
P 5517	School District Issued Student Identification Cards (Rev)
P&R 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Rev)
P&R 7440	School District Security (M) (Rev)
P 8600	Student Transportation (M) (Rev)
R 8600	Student Transportation (Rev)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Rev)
R 8630	Emergency School Bus Procedures (M) (Rev)
P 8670	Transportation of Special Needs Students (M) (Rev)
P 9210	Parent Organizations (Rev)
P 9400	Media Relations (Rev)

Motion made by Mrs. Carrington, seconded by Mrs. Whyte, with a unanimous vote (9-0), and approved the above Policy items.

K. Committee Reports

1. Camden County School Board
 - a. October 3rd program at Auletto's: Restorative Practices

- i. Mr. MacFerren provided an update on this meeting. The meeting had a guest speaker on Restorative Practices. Also, there was mention of Consolidation studies at this Camden County meeting. There was also discussion on PARCC and Graduation Requirements.
- 2. New Jersey School Boards - Workshop 2019 - October 21-24
 - i. Mrs. Miller mentioned the Atlantic City School Boards Convention later this month.
- 3. Educational Services Commission
 - i. Same information as earlier meetings.

I. Public Participation - Second Opportunity

Sara Joslin mentioned she also attended the same meeting as Mrs. Miller earlier in the month. Included how they discussed state testing and graduation requirements. Ended with how the switch to Standards Based Grading is very proactive.

Jenna Martin asked what, if any, PBIS are we doing as a school this year.

Debbie Simone is concerned about the changes that are taking place in the school from the use of chromebooks over iPads to not having Honor Roll anymore. The ability to take home the devices to finish schoolwork was mentioned.

Two 8th Grade students read a letter outlining their take on all of the changes going on the school: Standards Based Grading, R/E classes, lack of communication, lunch time schedule change, no more iPads, and how all of these changes are impacting their 8th grade year to date.

Rita Procopio mentioned being frustrated at the Art and Music programs not being full time. Would like to see more rewards/positive measures instilled in the school.

Jeanette Duffy discussed the need for a Gifted and Talented Program and the NJHS application. Important for students to be challenged and pushed to excel.

Mr. Marcellus stated he would look into the problem of students not having devices to complete required work. He mentioned he was not informed of that problem. Also stated he would meet in the very near future with a group of student council members to have their voices heard. He stressed repeatedly that if anyone has a concern, please contact him immediately via email or phone.

II. SUPERINTENDENT'S REPORT

- A.** For Your Information: Letter to the Parents [Attachment](#)
 Information on Superintendent/Principal's Recent Activity [Attachment](#)
- B.** Superintendent's Monthly Report [Attachment](#)

- 1. Mr. Marcellus discussed a "Paws for People" program to visit our multiple disabilities class weekly to have trained therapy dogs interact with our students.
- 2. Mentioned how changes in general are sometimes required by new state laws and scheduling a school is tough trying to meet those laws. Also, we were not meeting Phys Ed time by law, now we are. Provided an extra Art and Music period for students. The Gifted and Talented program will be on the November Agenda. Finished by stating his priority is maintaining all staff even with less state aid every year.

Personnel Report

[Attachment](#)

C. Facilities Report

[Attachment](#)

1. Will add a line on Playground Equipment/Area

D. Nurse's Report

[Attachment](#)

Motion made by Mrs. Falcone, seconded by Mr. Alexander, with a vote of (9-0), approved unanimously the above Superintendent's report.

PERSONNEL

a. Conferences/Workshops

Conference	Location (City/State)	Date	Attendee(s)	Educational Purpose	Cost Not To Exceed
Annual New Jersey School Boards Convention	Atlantic City, NJ	Tuesday, 10-22 to Wed 10-23	Jack Marcellus	Professional Development in Legal, Educational, and Financial Issues in NJ	\$250

b. Staff Absences

Month	Illness	Personal Business	Professional	Other	Totals	Possible days Present	Total Days Present	Attendance Rate
September	18	11	0	0	29	900	871	97%

c. Practicum/Student Teachers/Visitation

Name	Cooperating Staff Member	College/Organization	Dates

d. **Employment – New/change in status**

Name	Position	Compensation	Reason	Effective Date
Mary Alice Seybert	Instructional Aide	Step 4	Vacancy	ASAP after criminal history check
Annette Ettore	After School One to One Aide	Hourly Rate per contract	new student attending after school activities	10/09/19
Michele Stevens	Long Term Substitute	Sub Rate	Maternity Leave	11/25/19 (tentative)
Jeffrey Sproul	Night Custodian	\$11.00 / hour	Vacancy	10/09/19 *
Richard Basmajian	Night Custodian	\$11.00 / hour	Vacancy	10/09/19 *
*pending due diligence				

Schedule B - Stipend Positions

<u>Position</u>	<u>Name</u>	<u>Step</u>	<u>Stipend</u>
<u>Field Hockey Coach</u>	<u>McGlynn, A</u>	<u>1</u>	<u>\$2,207</u>
<u>Asst. Field Hockey Coach</u>	<u>Bon,C.</u>	<u>1</u>	<u>\$1,050</u>
<u>Soccer Coach</u>	<u>Flynn, K.</u>	<u>3</u>	<u>\$2,612</u>
<u>Asst. Soccer Coach</u>	<u>Maggioncalda, E.</u>	<u>3</u>	<u>\$1,206</u>
<u>Athletic Director</u>	<u>Bonafiglia, P.</u>	<u>3</u>	<u>\$2,612</u>
<u>Intramural Coach (grades 4-5)</u>	<u>Bonafiglia, P.</u>	<u>4</u>	<u>\$1,958</u>
<u>Intramural Coach (grades 6-7-8)</u>	<u>Galda, J.</u>	<u>5</u>	<u>\$2,054</u>
<u>Webmaster</u>	<u>Galda, J.</u>	<u>5</u>	<u>\$2,339</u>

<u>Spartan News</u>	<u>Galda, J.</u>	<u>5</u>	<u>\$2,339</u>
<u>Basketball Coach (Boys)</u>	<u>Flynn, K.</u>	<u>5</u>	<u>\$3,073</u>
<u>Asst. Basketball Coach (Boys)</u>	<u>Gormley, D.</u>	<u>5</u>	<u>\$1,298</u>
<u>Basketball Coach (Girls)</u>	<u>Galda, J.</u>	<u>5</u>	<u>\$3,073</u>
<u>Asst. Basketball Coach (Girls)</u>	<u>Bon,C.</u>	<u>1</u>	<u>\$1,050</u>
<u>Softball Coach</u>	<u>Flynn, K.</u>	<u>5</u>	<u>\$3,073</u>
<u>Asst. Softball Coach</u>	<u>Maggioncalda, E.</u>	<u>5</u>	<u>\$1,298</u>
<u>Baseball Coach</u>	<u>Bonafiglia, P.</u>	<u>5</u>	<u>\$3,073</u>
<u>Asst. Baseball Coach</u>	<u>Gormley, D.</u>	<u>5</u>	<u>\$1,298</u>
<u>Student Govt. Coordinator</u>	<u>Galda, J.</u>	<u>5</u>	<u>\$3,073</u>
<u>Junior High Coordinator</u>	<u>Lewis, T.</u>	<u>5</u>	<u>\$2,821</u>
<u>Yearbook Advisor</u>	<u>Seybert, Mary Alice</u>	<u>1</u>	<u>\$1,351</u>
<u>Safety Patrol Coordinator</u>	<u>Bonafiglia, P.</u>	<u>5</u>	<u>\$1,737</u>
<u>Battle of the Books 3 & 4</u>	<u>Maggioncalda, E.</u>	<u>4</u>	<u>\$1,332</u>
<u>Battle of the Books 5 & 6</u>	<u>Pollock, M.</u>	<u>3</u>	<u>\$1,239</u>
<u>Battle of the Books 7 & 8</u>	<u>Lewis, T.</u>	<u>5</u>	<u>\$1,432</u>
<u>Music Coordinator</u>	<u>Aucello, T.</u>	<u>3</u>	<u>\$2,612</u>
<u>Drama Director</u>	<u>Harris, K.</u>	<u>3</u>	<u>\$2,612</u>
<u>Drama Music Coordinator</u>	<u>Aucello, T.</u>	<u>3</u>	<u>\$2,612</u>
<u>Choreographer</u>	<u>Weinberg, T.</u>	<u>3</u>	<u>\$1,264</u>

<u>Drama Art Director</u>	<u>Slocum, L.</u>	<u>3</u>	<u>\$1,239</u>
<u>Cheerleading Coach</u>	<u>Ruggeri, L.</u>	<u>3</u>	<u>\$2,612</u>
<u>Sub Caller</u>	<u>Didonato, C.</u>	<u>N/A</u>	<u>\$6,000</u>
<u>Lunchroom Duty</u>	<u>Flynn, K.</u>	<u>contract</u>	<u>\$31.50</u>
<u>Lunchroom Duty</u>	<u>Maggioncalda, E.</u>	<u>contract</u>	<u>\$31.50</u>
<u>Lunchroom Duty</u>	<u>Hartzell, L.</u>	<u>contract</u>	<u>\$31.50</u>
<u>Lunchroom Duty (substitute)</u>	<u>Gibson, G.</u>	<u>contract</u>	<u>\$31.50</u>

e. **Leaves of Absence/Resignations/Termination of Employment**

Name	Dates	Reason
Sara Jungclaus	11/25/19 - 03/01/20 tentatively	Maternity Leave

f. **Miscellaneous**

- Request approval for "Paws for People" to visit or multiple disabilities class weekly to have trained therapy dogs interact with our students in the class.

III. NONPUBLIC EXECUTIVE SESSION (No Executive Session for this Meeting)

Whereas: Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore be it

Resolved: to hold a Closed Meeting of the Gibbsboro Board of Education for said purposes, and

Be It Further Resolved: to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

Gibbsboro Board of Education

James Cordery
Board Secretary

IV. RETURN TO PUBLIC SESSION (No Executive Session for this Meeting)

V. OLD BUSINESS

A. Update on energy project (rebate)

Paperwork is submitted for rebate from installation of LED lights.

VI. NEW BUSINESS

A. Approve each revised Social Studies Curriculum:

[Kindergarten](#) [First Grade](#) [Second Grade](#) [Third Grade](#)

[Fourth Grade](#) [Fifth Grade](#) [Sixth Grade](#)

[Seventh Grade](#) [Eighth Grade](#)

B. Request approval of the 2018-2019 Gibbsboro School HIB Self-Assessment

2017-2018 score: 51 out of 78 2018-2019 score: 64 out of 78 [Attachment](#)

C. Energy Audit by Tri-State Light & Energy, Inc. Friday, October 11th

D. New MD Section [Attachment](#)

E. Home and School Association request for building use [Attachment](#)

Motion made by Mr. Parsinitz, seconded by Mr. Littlefield, with a vote of (9-0), approved unanimously the above New Business items A to E.

VII. MEETING ADJOURNED

Motion made by Mrs. Falcone, seconded by Mr. Littlefield, with a vote of (9-0), approved unanimously to adjourn the meeting at 8:49 pm.

Next Meeting: November 12, 2019

Location: Media Center

Time: 7:30 p.m.