



Community Engagement Organizer and Policy Specialist
Environmental Resource Center
SAN FRANCISCO STATE UNIVERSITY

NUMBER OF OPENINGS:

1

TIME COMMITMENT:

40 Hours Minimum Per Semester

JOB DESCRIPTION

The global challenge of climate change is a result of structural and systemic issues rooted in out-dated policies. In order to stop the development of a more volatile and destructive environment, we need to create meaningful change in every way we can. One of these ways is working with policy and community engagement. As an intern with the ERC you will get a thorough understanding of university, local, and global policies that all are related to climate change. You will create a community that encourages engagement of students on campus, increase awareness about sustainable initiatives that students can participate in and support, and be an important part of raising environmental consciousness in the community.

Your primary responsibilities will include gaining an understanding of current and upcoming policies that affect and relate to sustainability and environment. You will look at both policies within the university, but also engage in the policies proposed by SF city, other states, and global news. By learning about this, you will be able to share this back to the university and help foster engagement and connecting between the students on campus and local engagement. You will work on staying updated on these issues and engage with the student body at SFSU in their wishes for initiatives and approaches to sustainability. As part of your internship, you will also attend AS events monthly, either hosted by the ERC or other AS programmes. This will help you in learning about engagement with the local community and inspire you for your own event later in the semester.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Stay updated on current SFSU policies surrounding sustainability and climate
- Research current proposals and initiatives taken by San Francisco and the Bay Area
- Spread awareness about current events related to climate change and sustainability
- Share your knowledge through the ERC social media and the ERC newsletter
- Engage with the SFSU community and student body in finding what approaches to sustainability they are interested in promoting

- Create weekly themes regarding current policies and news in climate and environment for the ERC social media
- Create and co-facilitate events on campus
- Create your own event related to sustainability

LEARNING OBJECTIVES:

- Improve upon **communication skills** through written and verbal communication
- Deepen understanding of **importance of sustainability** on campus and in the surrounding community
- **Conduct research** using various credible sources related to sustainability and climate change
- Develop a sense of community by **working together with other interns** to achieve a common goal

QUALIFICATIONS AND REQUIREMENTS:

- Must be a student at San Francisco State University
- Must have passion for and/or background in environmental sustainability, policy surrounding sustainability, and/or community engagement.
- Previous volunteer work with the ERC and/or environmental organizations is a plus, **but not required**
- Excellent written skills; experienced with email correspondence
- Excellent verbal skills; able to give presentations and lead meetings
- Excellent organizational skills; experienced in creating calendars and agendas
- Proficient with Google Applications and Microsoft Office
- Must be available to attend weekly meetings
- Must be able to attend Sol Patch Garden events and E-Waste event

TO APPLY:

Apply with your resume, (preferably) cover letter, and personal availability (Monday-Friday) and send to ercdirector@asi.sfsu.edu by

QUESTIONS?

Feel free to email [ERC Director](#) or DM us on Instagram, [@as_erc_sfsu](#)