Bret Harte Middle School

School English Language Advisory Committee (SELAC)

Agenda/Minutes

Meeting Date and Time

(Agenda must be posted 72 hours prior to meeting date) **Date Posted:** 9/7/2025

Meeting Date: 9/11/2025	**Meeting Location**: SDR
Starting Time:	**Ending Time**:

Participants: Elected SELAC Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Notes
1. Call to Order (1 minute)	**None**	**Chair**	
2. Roll Call (1 minute)	**None**	**Secretary**	In attendance:
3. Additions/Changes to Agenda (min.)		**Chair**	No changes.
4. Reading and Approval of Minutes (min.)		**Secretary**	N/A
5. Reports of Officers/Committees (_min.) **Principal** **DELAC** **Other**		**Chair**	Admin welcome and overview regarding the role of SELAC and DELAC and how the committee represents EL students and ties into SSC. Answer any questions parents had regarding SELAC and DELAC.
6. Public Comment (_min.)	***Not Applicable**	**Chair**	None.

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SELAC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (min.)		**Admin**	None.
8. New Business (_ min.)		**Chair/Admin**	Nomination and voting for elected officials (President, VP, Secretary, Co-Secretary). President - Vice President - Secretary – Co-Secretary –

			Vote to delegate SELAC over to SSC. 1st motion. 2nd motion. Vote passes unanimously. Vote to have SELAC rep on SSC. This person will also be the DELAC rep. Nomination for _____. Vote passes unanimously. SELAC Rep _____
9. Adjournment (1 min.)		**Chair**	Meeting adjourned at _____

Prepared By: Amy Stenberg **(signature)** _____
(type name)

Attach sign-in sheet
Upload completed Agenda/Minutes and sign-in sheet to Box (SPSA & Related Docs > SELAC
Questions vclara@sjusd.org (408) 535-6404 x14319