

Let's take a school trip!

As part of your leadership class, you and your partner get to plan a school trip for one of your classes. Each pair will be making a budget proposal to submit to the principal and the best proposal wins the cost of their trip covered. There will be two classes going (44 students total and 3 teachers). You have a budget of \$6000 to cover the cost of travel, the main event, food, and other fun activities you choose to add on. You can suggest what kind of trip you'll take, but you must show that it is educational, and that you are able to stay within budget.

You will be leaving the school at 8am, returning at 9pm and want a jam-packed day of fun for the classes.

PART A

Planning and itinerary

To help you plan meals and other activities you will need to determine your timing for the day.

1. Pick your destination and determine how long it will take to drive there.

Destination: _____ Time to drive: _____

2. Depending on how far your destination is, don't forget washroom break and meal stops.

Time for washroom breaks/meals: _____

3. How long will you be at your main attraction? Don't forget time to check in, load and unload the bus.

Time at main attraction: _____

4. Do you have extra time, how much? What else does the city offer (or a city on the way to or from there)? How much does it cost per person to do that activity (remember it can't be dangerous or the school won't allow it due to waivers)?

Extra time morning? _____ Afternoon? _____

Itinerary

0745	Arrive at school to load the bus		
0800	Departure from the school		
		2100	Arrive back at the school for pick up

Budgeting

Things to consider and some sample ideas (you will need to look up the associated costs in the applicable city you will be in). For some of the items it will be easier to find the total costs for the activity and then get the unit cost.

Educational Attractions – Admission (some attractions may be free)

- Government building tour
- Wildlife tour at a state park
- Science museum
- History museum
- Art Gallery
- Fossil dig
- Sightseeing tour in a big city

Lunch and dinner costs (students should eat breakfast before they come)

- Packed lunch
- Lunch at a casual restaurant (fast food)
- Lunch at a sit-down restaurant
- Lunch at student cost
- Dinner at a casual restaurant (fast food)
- Dinner at a sit-down restaurant

Transportation – consider cost to rent the bus and gas and driver cost

- Bus (round-trip)
- Gas (round-trip) assume \$500 for gas for the day

Add-on activities – admission (waivers) – these will depend on how much time you have and what city you have chosen

- Amusement Park
- Arcade
- Ice cream shop
- Laser tag
- Miniature golf
- Trampoline Park
- Souvenirs
- Commemorative photograph
- High-ropes course
- Sporting game

Budget

Show how you will use your \$6000 to cover all the expenses for the trip. Calculate the total cost of each activity and figure out the total cost for the day.

	Description of choice	Cost/person	Total cost
Transportation			
Educational Activity			
Meals (list each)			
Add-on activities (list each)			
Total cost for the day			

Amount of money left over for emergencies: _____

Cost per student (chaperones do not pay, divide the total cost for the day by the number of students going).

Reflection questions

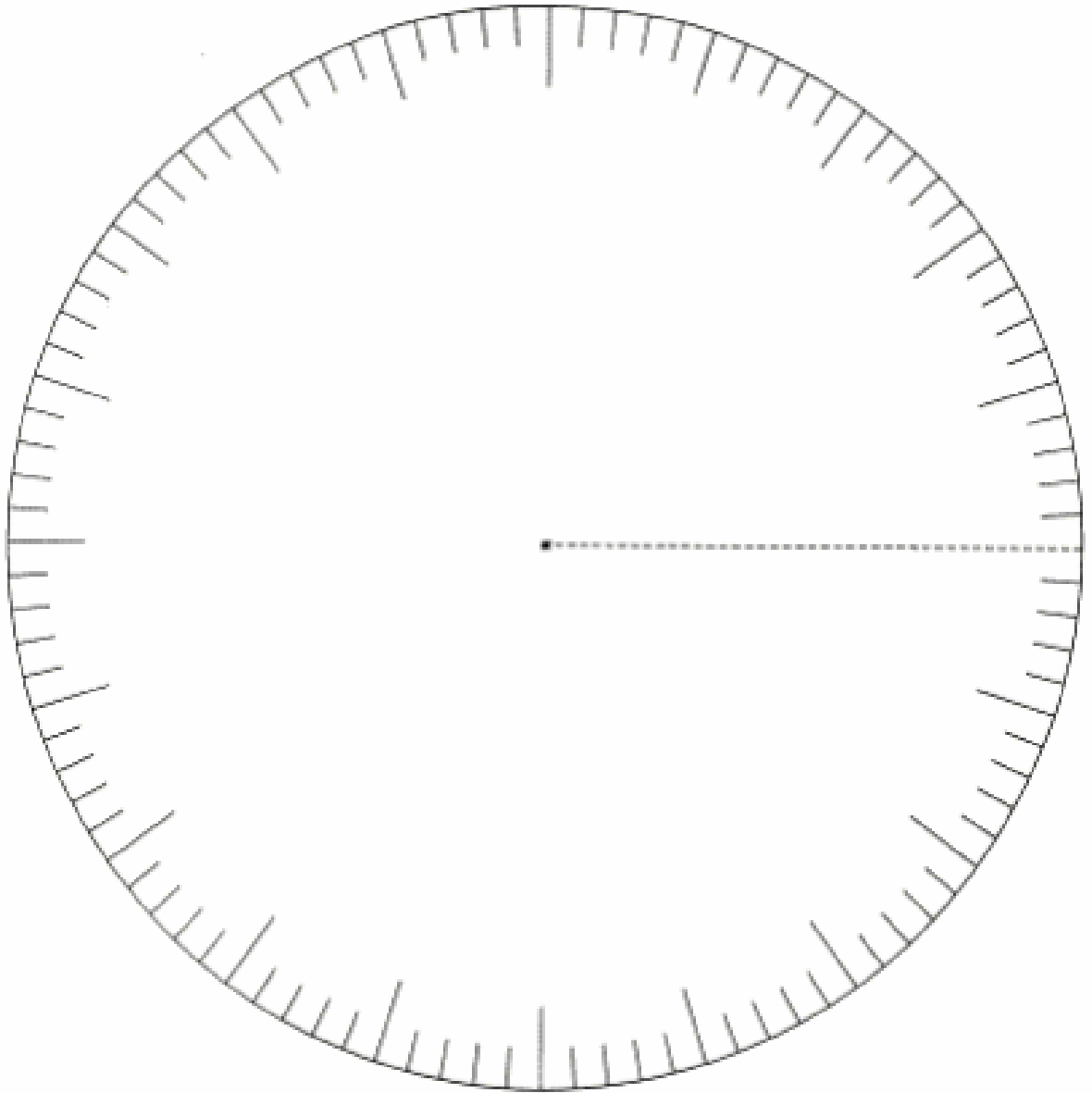
1. Describe how you decided what things to include in your budget?
2. Why do you think it's important to build a budget for a trip or major event?

PART 2

Display your budget and make changes

Fill in the chart and then display your budget on the following circle graph.

	Transportation	Educational activity	Meals	Add-ons	Emergency	Total
Cost (\$)						\$6000
Percent						100%



Changes/Modification to budget

With each change listed below, re-do your budget, and describe why you made the changes you did. Keep the previous change as you make the next. Put a number 1, 2 or 3 next to what you changed in your budget for reference when you are explaining your rationale.

Change 1 Transportation costs have gone up by 10%	Change 2 5 people can't go on the trip	Change 3 A community organization has made a \$1000 donation to help fund the cost of the trip
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	Description of choice	Total cost	Change 1	Change 2	Change 3
Transportation					
Educational Activity					
Meals (list each)					
Add-on activities (list each)					
Total cost for the day					

Rationale for change 1:

Rationale for change 2:

Rationale for change 3: