

## Personal Statement

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I am a qualified accountant with strong experience in financial, management and regulatory reporting. I am seeking an opportunity within a global bank where I can demonstrate my diverse skills set and also add value in the area of automation as I have particular strong skills in this area. (Sell yourself for the role you are applying quickly touching on why you are ideal and why you will be a good fit, 3-4 lines max! I referred to automation as I know that is something they need based on the job spec and that is something I am strong at)

## Key Achievements

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- At xxx, I oversaw the business' £2m expenditure budget. I had responsibility for budgeting for the whole business, quarterly reforecasting by continuously challenging expectations. I reduced travel expenses by 30% through exploring other booking channels
- Delivered numerous multi-million pounds and high priority projects within Financial Services on time and in line with regulatory requirements

## Career History

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**10/2019 – Present**

**XXX Bank Plc**

**Project Delivery Accountant**

### Responsibilities/Skills

I was headhunted to help the business deliver some key projects so it can operate a lean process and reduce cost. This was an initial 3-month engagement but due to my performance on the first few projects, my engagement has been continuously extended to take on more projects and help deliver value for the business.

- XX
- XX
- XX

**09/2018 – 09/2019**

**XXX Investments**

**Reporting Consultant**

### Responsibilities/Skills

This was an exciting opportunity to help the business which was going through significant changes as a result of a merger.

- XX
- XX
- XX

**07/2017 – 09/2018**

**Finance Bank**

**Assistant Vice President**

### Responsibilities/Skills

The bank was working on a project which was going to have a circa £2bn impact on its balance sheet

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- XX
- XX
- XX

**02/2015 – 07/2017**

**Times Bank**

**Regulatory Reporting Accountant**

### Responsibilities/Skills

- XX
- XX
- XX

07/2014 – 02/2015  
Bank of Scotland Group  
Statutory Review & Challenge Manager

**Responsibilities/Skills**

- XX
- XX
- XX
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**Education & Qualifications**

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**Open University**

Project Management Certificate

**Institute of Chartered Certified Accountants**

Member

**University of Birmingham**

MSc. in Finance

**University of Accra**

B.A. (Hons) Accounting