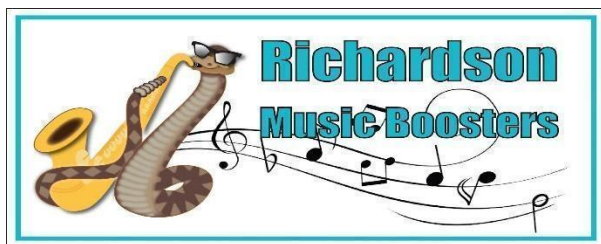


Richardson Music Boosters Meeting Minute Notes



Location: RM 16, RMS

Date: Tuesday – April 9th 2024

Time: 7:00 PM

Attendees: Ms. Willett, Rocky Romero, Grant Burton, Hannah Rankin, Jan Preslo

AGENDA

- Call to order/Welcome by Rocky at 7:06 PM
- Rocky called a motion to approve the Booster meeting notes 3/5/2024 with a correction to Armed Forces Day parade event on 5-18-2024. Hannah 2nd motion to approve.
- **Budget update from Hannah Rankin:** Funding raising total as of 4-9-2024 is \$25,660.66. The annual goal is adjusted down to \$29,701.00 – due to less kids participating in attending Knotts this year. Ms. Willett was able to get extra tickets sold from some parents cancelling their students' attendance the night before the event, potentially due to the rain forecast for the day. Remaining fund raising needed to meet goal: \$4040.34. Bus transportation invoices are still pending.
- **US Bank Balance:** \$19,618.14 / **PayPal Balance:** \$ 1615.78
- **Fund raising update from Hannah Rankin:** **Sees Candy Spring:** \$588.70 profit with a few on-line orders to be processed to the final spreadsheet for funds raised. **Spring Cherry Dale** profit: \$880.50 from \$1800.00 in sales. Holding steady on bank balance: Typically, the bank balance should not dip below \$20,000.00.
- **Recap of Events:** Updates provided by Ms. Willett: **3-7-2024 South Area Band Festival:** The day went well. The participating Music Directors will work on communication with new SHS Music Director as the percussion musicians only received a tutorial on Marching Band. There was no music practice/engagement for percussion. This year there was no shortage of Pizza/lunch for the students like the previous year. Richardson Music Boosters contributed \$247.60 to assist in covering lunch expenses for the day. **3-13-2024 South Area Choral Festival (Choir)** Chorus had a shorter day in going to SHS after lunch. There was plenty of rehearsal time. SHS Music Boosters collected enough donations at the door to cover the sound person for the event. **3-22-2024 Forum Festival/Knotts-Choir / 3-23-2024 Forum Festival/Knotts-Band:** Chaperones reported the day went well. There were plenty of snacks and water bottle donations for both days. Both the Chorus and Band won the Silver Rating Forum Award.

- Upcoming Events: 4-16-2024 Disney Workshop/Disney Park trip for Chorus and Advance Band:** There are plenty of snacks and bottled waters left from the Forum/Knotts trip to cover the Disney trip. Ms. Willett might grab some grapes this upcoming weekend at the Farmer's Market and will take care of arranging individual grape bags. Chaperone and music instrument transportation is covered. There are 44 band/43 Chorus students who are on the RSVP list to attend. The workshop will be at the Imagine Campus. Students are advised to wear their RMS Music polos, black or navy pants/shorts, comfortable shoes. Students are responsible for their own lunch/dinner - can pack lunch/dinner or purchase with their own money. **5-18-2024 Torrance Armed Forces Day Parade – Band Only:** Call time will be 11:00 AM at Richardson Middle School. Bus transportation will be provided to the parade site. Parents/friends are encouraged to attend the parade but must drive on their own. A few chaperones will be needed. The plan will be to take water bottles and snacks. If there are not enough left over from the Disney trip, Ms. Willett will send out a request for donations. Band students will be back at Richard Middle School at 3:00 PM. Students are to wear RMS Music Polo, navy/black shorts or pants, comfortable shoes. **5-28-2024 Spring Concert:** Will cover details at the next Booster meeting in May. At the concert and prior, the Boosters need to recruit a Concert **Concession Coordinator** (previous name: Concert Master) to replace Zoe Baldry, and **Secretary** to replace Jan Preslo.
- Annual Scholarship:** This year there will be two well deserving recipients: Isabella Wang and Kaiden Contino. The minimum music requirements eligible to apply for the Richards Music Boosters scholarship are 3 years at RMS and minimum of 3 years at SHS. Once the Boosters finalize expenses for the year, the scholarship donation will be determined prior to the 5-28-2024 Spring Concert where the scholarship winners are announced.
- Director update by Ms. Willett:** Ms. Willett updated based on emails she has received from parents and conversations she has had with parents; some seem to be confused about the requirements of required donations and fund-raising goals. Ms. Willett has discussed with other school Music Directors how they communicate the goals as trips/music instruments/repairs/sheet music are purchased from the profits of fund raising and donations to the Richardson Music Boosters (non-profit). The discussions on this topic were general ideas and will need to be discussed in future meetings: - A commitment letter to be provided at the beginning of the school year/September Parent Music night outlining specifically what is needed for each event. Parent/guardians to commit to X amount of donation for fund raising and/or direct donation and Boosters to provide a deadline date as some parents indicated they thought they had to the end of the year to meet the individual student fund raising goal. Commitment letter to include an explanation of funds collected per fund raising event are based on a certain percentage of profit each vendor provides per purchase. Ms. Willett stated some parents thought 100% of the funds for Sees Candy, etc collected went towards their students recommended funding raising amount. They didn't realize the Boosters only received a certain percentage of the money collected. Discussion to be continued at future meetings.
- Next Booster Meeting: Tuesday, 5-7-2024 at 7:00 PM, Room 16**
- Meeting adjourned at 8:27 PM**