

Internship Checklist Form

(Due at completion of internship)

Submit to ✉ ldt-admin@metropresny.org at least one week prior to each presbytery.

Ministry Area	In Progress	Date Completed	Attest (by Intern)	Attest (by Mentor)
Oversight and Observation				
Mentoring. Twenty sessions.				
Session Attendance. Six meetings.				
Presbytery Attendance. Three meetings.				
Diaconate Attendance. Three meetings.				
Church Staff Meetings. At least twelve.				
Memorize at least three of the following and recite before mentor: Psalm 1, Psalm 2, Psalm 90, Ephesians 1, Matthew 5:1–16, James 1:1–18				
Preaching and Teaching				
Preaching: Preached Four times.	Will do		Also attached videos	
Preaching: Evaluated 2x by mentor.			To do	
Teaching: Two Four Session Class			To do	
Pastoral Experience				
Worship Leading. Six times.			Will do	
Group Leadership. Twelve meetings.				
Developing leadership in others.				
Ministry Leadership. Lead a ministry of the church.				
Personal Discipleship. At least one person for six meetings.			To work on	
Pastoral Care. Two people for three meetings each.				
Hospital Visitation. Two Visits.				
Developing Pastoral Resources (*email with form)				
Sample Worship Service*			Will send	
Sample Lord's Supper Service*			conducted	
Sample Baptism Service*			Done	
Sample Marriage Ceremony and Sermon*				
Sample Funeral Service*			conducted	
Reading Summary 1*				
Reading Summary 2*				
Reading Summary 3*				

Reading Summary 4*				
Reading Summary 5*				