



Family Educational Right and Privacy Act (FERPA)

Parent Notification

July 2025

Dear Parent/Guardian/Legal or Actual Custodian:

This letter is an annual notice of the rights you and your child have with respect to your child's education records.

This notice is being provided to you because Form A (Report or Competent Private Instruction), which you are required to file annually, is a public document and constitutes an educational record. Of course, not all of the information on Form A is public information. The information on Form A that is confidential and will not be released without proper consent of statutory authorization includes (in the order in which it appears on our most recent version of that form) the following:

- A. immunization information,
- B. number of days under CPI,
- C. all information about a licensed teacher who is providing or supervising the instruction,
- D. special education status
- E. instruction program information
- F. all assessment/portfolio information

Unless you notify us to the contrary, our district will release, upon request, the following "directory information" about your child:

- Student's name
- Address
- Telephone listing
- Whether student is dual enrolled or enrolled home school assistance program
- Extracurricular activities (if applicable)

If you do not want all of some of the above information released, provide written instructions to Bernie Brustkern, Director of Secondary Education, 525 Belmont Road, Bettendorf, Iowa 52722.

Please contact me at 563-332-5550 if you have any questions about this notice.

Sincerely,

Bernie Brustkern
Director of Secondary Education
brustkernbernie@pleasval.org