

Rehabilitation Sciences Student Executive Committee Agenda

Date: March 12, 2024

Time: 4:00pm, Zoom:

<https://ubc.zoom.us/j/66350934322?pwd=TDN5REh5OHpkaFgvbEhyT3NsOEFrUT09>

Attendees: Gill, Olivia F, Olivia T, Janna, Bill, Vrinda, Jasleen, Ryu, Elyott, Rinni, Sunaina, Codie, Gordon, Sabrina

Regrets: Holly, Kelcey, Stanley, Rebeca, Cassandra, Makenzie

Minute Taker: Gill

Agenda:

- **Welcome**
 - Approval of Past Minutes
 - Olivia F & Jules
 - Approval of Agenda
 - Codie & Sunaina
- **RHSC Program Chair Update (Bill/Cassandra)**
 - No updates, business as usual.
- **Feedback on updated RSEC Terms of Reference (Gill)**
 - No feedback thus far

Comments can be added to the doc here:

https://docs.google.com/document/d/1MmTkpFa0lIoi_3UhK4QVL8GMh_KMVP92/edit?usp=s_haring&oid=118432858531034485189&rtpof=true&sd=true

- **Suggestions from Faculty meeting on support for late-stage PhD students (Gill)**
 - Multiple profs recommended writing groups or group support rather than 1-on-1 mentorship, although 1-on 1 peer support between late stage PhDs could also be beneficial
 - A workshop on writing strategies may also be beneficial
 - Writing group could be in-person or virtual, concern over whether folks would actually attend
 - Individuals who have small labs or are not Vancouver based are likely more in need of these groups so virtual may be more beneficial
 - Could be a weekly Zoom, although someone would need to agree to start it every week
 - Could also use Discord, and instead of weekly time, use the RHSC Facebook group to coordinate with other students/let others know you'll be writing in the Discord room if others want to join

- Gordon will share the Discord link, Sunaina to email Cassandra about adding the RHSC Facebook group to the weekly update emails
- **Mentorship** (Rebeca)
 - Rebeca absent today, update from Gill: Kohle is stepping down, and he currently has backend access to the RSEC website, and has offered to facilitate access for others before he leaves. Does anyone else want access to edit the website? Sunaina already does so that may be sufficient, Gill to follow up with Rebeca.
- **Workshops** (Olivia F. & Janna)
 - Supporting Kodie with Knowledge Transition workshop coming up on March 25, both very busy so other workshops will be limited for next few months.
- **Community/Student Engagement** (Jules, Olivia T., Janna, Gill, Ryu, Elyott, Makenzie)
 - Ceramic painting in Feb was a success, 12-15 attendees, lots of fun.
 - A coffee social hour and/or happy hour on campus will be coming up either late March or early April, details TBC.
- **Research Day / Scientific Committee** (Vrinda, Rebeca, Olivia F, Jasleen, Stanley, Kelcey, Sabrina, Rinni)
 - Abstracts due March 13! Limited submissions so far so deadline may be extended to March 20, but likely many abstracts will be submitted tomorrow.
 - Please remind your lab mates to submit if they haven't already!
 - Otherwise the planning is going well. They will need volunteers on the day from RHSC, Vrinda to follow up with Gill when they are ready to start recruiting.
- **Social Media & Marketing** (Sunaina, Sabrina, Makenzie)
 - All going smoothly, no major updates, Sunaina working with Cassandra on adding the RSEC website to the RHSC website.
- **Post-doc Update** (Codie & Stanley)
 - Knowledge translation workshop coming up on March 25, 12pm, virtual. Details to be sent out!
- **Financials/GSS Updates** (Olivia T)
 - RSEC has an operational budget of \$1000, of which \$600 was allocated to Social subcommittee and the remaining \$400 to Professional development (PD), but PD hasn't used any and social is almost out of their \$600
 - Suggestion to reallocate remaining funds to social for the remainder of the year (until September when another \$1000 will be graciously provided by the OT/PT departments)
 - Janna and Olivia F (PD chairs) both supportive of moving their funds to social, have no intention of using the funding as their events are typically free to operate.

- No objections, confirmed, remaining budget will be available to Social subcommittee.

- **Any other business**
 - GSAG Updates (Ryu) – No updates.

- **Next Meeting:** April 9th 2024, regular monthly meeting schedule