



Waseca-Le Sueur Regional Library Board Meeting Minutes

December 8th, 2025 | Waseca Public Library

Present: Zella Vandervort, Patrick Tebbe, Louise Lund, Brian Schanil, Bette Traxler

Absent: John King, De Malterer, Cheri Lewer

Others: Stacy Lienemann (Director), Afton Finley (Staff),

I. Call to order: The Library Board of Trustees meeting was called to order by President Bette Traxler at 5:01 pm.

II. Additions to the Agenda:

- Motion by Vandervort and seconded by Lund to approve the agenda. Approved.

III. Approval of the November meeting minutes:

- Under New Business B, "once in a" was listed twice.
- Motion by Lund and seconded by Tebbe to approve the meeting minutes. Approved.

IV. Approval of December bills:

- Motion by Vandervort and seconded by Schanil to approve the bills. Approved.
- Voted for Zella Vandervort, Patrick Tebbe, Louise Lund, Brian Schanil, Bette Traxler

V. Circulation, Activities, and Events Report:

- See the circulation and activities report.
- Circulation is down in November, but we are in good shape overall for the year. TdS is down as a whole for November.
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VI. Old Business:

A. 2026 Budget

- a. Lienemann did not hear any feedback from the counties. (Amended 1.25)

VII. New Business:

A. Meal/Rest Policy

- a. Changes were made to follow the new state law.
- b. Motion by Vanderfort and second by Tebbe to approve the updated policy. Approved

B. Minnesota Paid Leave Policy

- a. This is a new state law; all staff have been notified of this new law and policy.
- b. Motion by Vandervodt and second by Lund to approve the Minnesota Paid Leave Policy. Approved.

VIII. TdS Report

- Tech Services is still getting caught up, but is making progress. E-rate payment is still backlogged; TdS is taking it out of reserves. TdS has a lot of helpful information. Linda Kramer from MLC was elected to the Aspen board, which is a national board.

IX. Director's Report

- See the Director's Report.
- Lienemann is the new TdS Library Directors' Representative for three years. IMLS funding grants have been fully restated.
- Le Center raised \$37,000 for the library expansion on their matching day.
- Lienemann has reached out to the Waterville City Manager, and they have not received any updates from the architect for the past two months. Many promises have been made, but no

renovations have been scheduled for 2026. Bids can be submitted until February for the current building.

- In the grants we received for the Digital Skills Project, Kelly is the person working on the project, but she has extended her medical leave to March. In the meantime, Stacy, Sam, and Afton will be working on the project.

X. Board Comments and Questions

- This is Brian Schanil's last meeting on the Board. Traxler thanked him for being on the Board. Tebbe shared that the librarian in Le Sueur's mom passed away over the weekend. Traxler shared that they estimated around 250 people came to her Holiday Extravaganza. Lund and Malterer went to watch.

XI. Next Month's Meeting Location

- Next month's meeting is on January 8th at the Waseca Public Library.

XII. Adjournment

- Traxler adjourned the meeting at 5:53 pm.