

How to Update and Save Your Current Information on the LCMS TIM Clearinghouse

For TIM Trained TIM Pastor Members of the LCMS TIM Conference

October , 2025

The primary value and purpose of the TIM Clearinghouse is to provide Districts of the LCMS up-to-date information on your **availability** and **mobility** for possible service as a transitional pastor. Timely updates from you are therefore of the essence, benefitting you and LCMS district leaders. If you do NOT wish to be considered available (either temporarily or permanently), this too should be indicated.

1. Go to the LCMS TIM web site: LCMSTIM.ORG (suggest to bookmark for multiple purposes)
2. Click on “Login for Districts and Practitioners” in the menu tab at the top right of the screen.



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**YOUR CHANGE OF PASTORS
OFFERS AN IMPORTANT
OPPORTUNITY**

3. Do you have an account?
 - a. 3a YES – Click on the link.
 - b. 3b NO – request an account from Rich Davis at execdir@LCMSTIM.org
4. Username is the email address you use for this account
5. Password is one temporarily assigned which you may change to your liking. Forgotten passwords can be emailed by clicking on the link.

The color-coded dots are quick signals to Districts of who is available. Hovering over the “M” button is a summary of mobility preferences. **This information is derived directly from the information you place in your profile.** Therefore, it is imperative you make updates. Suggestion is to estimate your next available date if it is uncertain and update later when certain.

6. Click the “UPDATE” button located throughout the form when you have completed your edits to save your changes.

Notes:

- Names in **bold** in the member list are currently serving. The number in parenthesis after the name displays how many TIM calls have been completed.
- See all the instructions and explanations at the top of the form for additional info.
- Note at the bottom you can attach your picture, C.V. or other documents
- From your data each District President or TIM Coordinator can access a report that shows: (1) which

trained TIM Pastors live in their district; (2) which TIM Pastors are serving settled calls in their district; (3) which TIM Pastors are willing to serve in their district; (4) which TIM Pastors are available NOW, in 3 months, in 6 or more months. This is a very important report. **Please keep your data current!**