

4J PTO December 2024 Meeting

December 3, 2024 6:00 p.m.

1. Call meeting to order 6:07 p.m
2. Attendance:
 - a. Kim Fry
 - b. Brittany Wagner
 - c. Tara Brandenburg
 - d. Jamie Flint
 - e. Catherine Haskins
 - f. Angela Raber
 - g. Lacy Yazzie (virtually)
3. Approve November minutes
 - a. Moved to approve: Angela Raber
 - b. Seconded: Tara Brandenburg
 - c. Passed: **x**
4. Last Month Recap:
 - a. Thanksgiving Feast
 - i. Most things went well! It would be helpful to have the roles specifically assigned to volunteers and make sure that people know where to put things, especially desserts and auction items. Clear direction is helpful to all! Need to make sure families know that they need to bring their own paper plates to the event!
5. December and January Events:
 - a. Christmas Program: Thursday, Dec. 5 @ 6 p.m.
 - i. Budget is \$75
 - ii. Tara Brandenburg is making meat and cheese trays
 - iii. Jamie Flint will make coffee and lemonade
 - iv. Amanda Geer found a santa
 1. Brittney Wagner has a gift for Santa
 2. Amanda Geer has goodies for Santa bags
 3. Kim Fry said she could pick up a Walmart order (juice cups, styrofoam cups, lemonade, napkins, coffee, plates, pancake mix, whipped cream, sprinkles)
 - b. Christmas Stockings:
 - i. Tara Brandenburg filled these. Thank you!
 - c. Wreaths Across America
 - i. Catherine Haskins ordered these today
 - ii. 10 wreaths at \$17 each for a total of \$170
 - iii. Under budget on this item.
 - d. Movie on last day of school before break
 - i. Potential cost:
 1. \$210 for just students (\$6.00/kid)

2. \$252 for students and staff
- ii. After discussion, we decided to pay for the \$6 per teacher since we changed the budget for Christmas gifts for teachers.
 1. Catherine Haskins moved to approve this motion
 2. Kim Fry seconded it
 3. Passed: __x__
- e. December Lunch for Teachers: Tuesday, December 17, 2024
 - i. Instead of a gift, the teachers would love a lunch
 - ii. Lunch options for teachers:
 1. The teachers will get back to us on this!
 2. To cover lunch and recess duties, we are coordinating a scheduled:
 3. Jamie Flint will be at lunch
 4. Brittany Wagner volunteered to help as well
 5. We need one more person to help cover duties
 - iii. The teacher gift budget will apply to this lunch.
- f. Pancake Breakfast, 12/19/24
 - i. Volunteers:
 1. Amanda and Lex
 2. Angela Justin
 3. Clint and Catherine
 4. Kahla Mills
 - ii. Will need: pancake mix, toppings, whipped topping, syrup (added to walmart order that Kim Fry will pick up)
 - iii. Budget of \$80 (already approved)
 - iv. Take down Christmas decorations after pancake breakfast with kids and any volunteers who can help.
- g. January Events:
 - i. None scheduled at this time
6. Old Business:
 - a. Set a new goal for PTO fundraisers
 - i. Think of a need or want for something the school could benefit from! Bring these ideas to the January meeting.
7. Meeting Adjourned at 6:39 p.m.
 - a. Angela Raber moved to adjourn meeting.
 - b. Kim Fry seconded to adjourn the meeting.
 - i. Meeting adjourned at 6:39 p.m.
 - c. Next meeting January 7th at 6:00 p.m.