



Republic of the Philippines  
**Department of Education**  
Region II – Cagayan Valley  
Schools Division of Cagayan  
Piat District  
Sta. Barbara- Maguiling Elementary School

**School Memorandum**

TO: Teachers of Sta. Barbara-Maguiling Elementary School

FROM: WENESITA C. PARACAD  
Principal 1

SUBJECT: SCHOOL-BASED WEBINAR ON THE USE OF ADVANCED AND BASIC  
OPEN EDUCATIONA RESOURCES

DATE: July 9, 2021

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1. With reference to R.A 10912 entitled “ An act mandating and Strengthening Continuing Professional Development Program for all Regulated Professions, Creating the Professional Development Council and Appropriating Funds Thereof and for the Other Related Purposes”, and in accordance to Division Memorandum No. 021, s. 2021 “Guidelines on the conduct of Mid-Year In-Service Training for Teachers(INSET) for SY 2020-2021” this Office announces the Conduct of the School-based In-Service Training for Teachers on February 8-13, 2021 at Sta. Barbara- Maguiling Elementary School.
  2. Participants to the 2021 School-Based In-Service Training shall be the teachers of Sta. Babara- Maguiling Elementary School.
  3. Teachers will report from February 8 -13, 2021 on official time following health protocols.
  4. Topics of the said training are to be anchored on :



**Address** Sta. Barbara, Piat, Cagayan  
**Mobile No.** 09173190310  
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- 4.1 DepED Order No. 31,s. 2020,Interim Guidelines for Assessment and Grading in  
Light of the Basic Education Learning Continuity Plan (BELC)
- 4.2 Instructional Planning with the Teachers
- 4.3 School Based Management
- 4.4 Psychological First Aid/Mental Health Matters
- 4.5.Action Research
  - 4.6. Conceptualization of Different Interventions
  - 4.7.Innovative Work Plan
  - 4.8.Guidelines on the Implementation of Result-Based of Performance  
Management for School
- 5.Participant shall bring with them their 1<sup>st</sup> quarter MPS,Least Mastered  
Competencies, SF5, and laptops.
6. No registration fee shall be collected from the participants. Meals and snacks for  
6 days only and other expenses incurred in the said activity shall be charged against  
MOOE and other school funds subject to usual accounting and auditing rules and  
regulations.
- 7.Attached herewith are the Training Matrix and names of Resource Speakers,  
Demonstrator, Facilitators and Technical Working Group.
- 8.Minimum public health standards and stringent physical distancing measures must  
be strictly observed.
9. For information and guidance.

Reference; DVM #021 s. 2021



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**Resource Speakers, Demonstrators, Facilitators and Technical Working Group**

| Resource Speakers/Facilitators | Demonstrators        | TWG                       |
|--------------------------------|----------------------|---------------------------|
| Wenesita C. Paracad            | Catherine A. Pasinca | Sheryl M. Casibang        |
| Elvira A. Salas                | Thelma C. Arellano   | Marigane B. Agliam        |
| Marivilla D. De Laza           | Alice E. Tangdol     | Joy C. Ramirez            |
| Ofelia T. Calanoga             |                      | Heyzell P. Deray          |
| Ma Soledad B. Corpuz           |                      | Emerson Anthony R. Corpuz |
| Maricar V. Paracad             |                      | Jefrey S. Dolores         |
| Sheryl M. Casibang             |                      | Alice E. Tangdol          |
| Emelyn S. De Dios              |                      |                           |
| Myrin G. Costales              |                      |                           |
| Rosemarie M. Baliuag           |                      |                           |
| Meriam A. Arao                 |                      |                           |

| MANAGEMENT OF LEARNING (MOL) |                        |
|------------------------------|------------------------|
| Day 1                        | Kindergarten & Grade 1 |
| Day 2                        | Grade 2                |
| Day 3                        | Grade 3                |
| Day 4                        | Grade 4                |
| Day 5                        | Grade 5                |
| Day 6                        | Grade 6                |
| Closing                      | Master Teachers        |



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MEMORANDUM

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To: \_\_\_\_\_

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From: \_\_\_\_\_

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*office/chief's initial/person who drafted the document*



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2. *Font style – Times New Roman*
3. *Font size – 12*
4. *Line Spacing – Single*
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