Republic of the Philippines
# Department of Education
Region II – Cagayan Valley
Schools Division of Cagayan
Piat District
Sta. Barbara- Maguilling Elementary School

**School Memorandum**

TO: Teachers of Sta. Barbara-Maguilling Elementary School

FROM: WENESITA C. PARACAD
Principal 1

SUBJECT: SCHOOL-BASED WEBINAR ON THE USE OF ADVANCED AND BASIC OPEN EDUCATIONA RESOURCES

DATE: July 9, 2021

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1. With reference to R.A 10912 entitled " An act mandating and Strengthening Continuing Professional Development Program for all Regulated Professions, Creating the Professional Development Council and Appropriating Funds Thereof and for the Other Related Purposes", and in accordance to Division Memorandum No. 021, s. 2021 "Guidelines on the conduct of Mid-Year In-Service Training for Teachers(INSET) for SY 2020-2021" this Office announces the Conduct of the School-based In-Service Training for Teachers on February 8-13, 2021 at Sta. Barbara- Maguilling Elementary School.

2. Participants to the 2021 School-Based In-Service Training shall be the teachers of Sta. Babara- Maguilling Elementary School.

3. Teachers will report from February 8 -13, 2021 on official time following health protocols.

4. Topics of the said training are to be anchored on :

**Address** Sta. Barbara, Piat, Cagayan
**Mobile No.09173190310**
**Email Address:** 102825@deped.gov.ph

4.1 DepED Order No. 31,s. 2020,Interim Guidelines for Assessment and Grading in Light of the Basic Education Learning Continuity Plan (BELC)

4.2 Instructional Planning with the Teachers

4.3 School Based Management

4.4 Psychological First Aid/Mental Health Matters

4.5.Action Research

4.6. Conceptualization of Different Interventions

4.7.Innovative Work Plan

4.8.Guidelines on the Implementation of Result-Based of Performance Management for School

5.Participant shall bring with them their 1st quarter MPS,Least Mastered Competencies, SF5, and laptops.

6. No registration fee shall be collected from the participants. Meals and snacks for 6 days only and other expenses incurred in the said activity shall be charged against MOOE and other school funds subject to usual accounting and auditing rules and regulations.

7.Attached herewith are the Training Matrix and names of Resource Speakers, Demonstrator, Facilitators and Technical Working Group.

8.Minimum public health standards and stringent physical distancing measures must be strictly observed.

9. For information and guidance.

Reference; DVM #021 s. 2021

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**Resource Speakers, Demonstrators, Facilitators and Technical Working Group**

| Resource Speakers/Facilitators | Demonstrators | TWG |
|---|---|---|
| Wenesita C. Paracad | Catherine A. Pasinca | Sheryl M. Casibang |
| Elvira A. Salas | Thelma C. Arellano | Marigane B. Agliam |
| Marivilla D. De Laza | Alice E. Tangdol | Joy C. Ramirez |
| Ofelia T. Calanoga | | Heyzell P. Deray |
| Ma Soledad B. Corpuz | | Emerson Anthony R. Corpuz |
| Maricar V. Paracad | | Jefrey S. Dolores |
| Sheryl M. Casibang | | Alice E.Tangdol |
| Emelyn S. De Dios | | |
| Myrin G. Costales | | |
| Rosemarie M. Baliuag | | |
| Meriam A. Arao | | |

| MANAGEMENT OF LEARNING (MOL) | |
|---|---|
| Day 1 | Kindergarten & Grade 1 |
| Day 2 | Grade 2 |
| Day 3 | Grade 3 |
| Day 4 | Grade 4 |
| Day 5 | Grade 5 |
| Day 6 | Grade 6 |
| Closing | Master Teachers |

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Sta. Barbara- Maguilling Elementary School

MEMORANDUM

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To: _____

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From: _____

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*office/chief's initial/person who drafted the document*

**Address** Sta. Barbara, Piat, Cagayan
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*Note:*

1. *Paper size – A4*
2. *Font style – Times New Roman*
3. *Font size – 12*
4. *Line Spacing – Single*
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