MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
LAKE FOREST SCHOOL DISTRICT 67
LFHS WEST CAMPUS, 300 S. WAUKEGAN RD, LAKE FOREST, IL 60045
TUESDAY, JUNE 18, 2024

The regular meeting of the Board of Education of the Lake Forest School District 67, County of Lake, State of Illinois was held on Tuesday, June 18, 2024 at Lake Forest High School West Campus, and called to order at 5:18 p.m. by Mr. Kirar

Board members present at roll call were:
Emily Bernahl, Secretary
Carl Kirar, Member
Monica Yaun, Member
Megan Engelberg, Member
Mark Remus, Member

Absent: None

Administration Present:
Matthew Montgomery, Superintendent
Jenn Hermes, Chief Operating Officer/CSBO
Jeff McHugh, Deputy Superintendent
Melissa Oakley, Chief Communications Officer
Phil Georgia, Director of Human Resources
Whitney Draegert, Director of Business Services

Staff Present: Tiana Adams, Board Clerk

Guests: Shyama Parikh Chauhan and family
Greg Adamo

Appointment of New Board Members
In accordance with Board Policy 2:70, the Board has publicized, accepted applications, and interviewed candidates for the open Board Member role. After thoughtful consideration, the Board has unanimously decided to appoint Shyama Parikh Chauhan and Greg Adamo to fill the open Board Member position effective June 4, 2024. She will serve the remainder of the unexpired term that shall expire April 2025.

Oath of Office for Newly Appointed Board Members
Mr. Adamo and Mrs. Parikh Chauhan took the Lake Forest District 67 Oath of Office; by reading aloud the following:

*I, **Shyama Parikh Chauhan/Greg Adamo,** do solemnly swear (or affirm) that I will faithfully discharge the duties of the office of member of the Board of Education of The City of Lake Forest School District 67, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.*

I further swear (or affirm) that:

I shall respect taxpayer interests by serving as a faithful protector of the school district's assets;

I shall encourage and respect the free expression of opinion by my fellow board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

I shall recognize that a Board Member has no legal authority as an individual and that decisions can be made only by a majority vote at a public board meeting; and

I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels;

As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;

I shall foster with the Board extensive participation of the community, formulate goals, define outcomes and set the course for Lake Forest School
District 67;

I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;

I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;

I shall serve as education's key advocate on behalf of students and our community's schools to advance the vision for Lake Forest School District 67; and

I shall strive to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

Election/Appointment of Officers

Election of President

Motion: Ms. Yaun moved, seconded by Mrs. Bernahl that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, elect Mark Remus to the office of President.

Votes were taken by roll call. Votes were cast as follows:
Ayes: Adamo, Yaun, Bernahl, Parikh Chauhan, Remus, Engelberg, Kirar
Nays:
Absent:

The motion carried unanimously.

Mark Remus, newly elected president, took over the meeting as the presiding officer.

Election of Vice - President

Motion: Ms. Engelberg moved, seconded by Mr. Kirar that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, elect Emily Bernahl to the office of Vice-President.

Votes were taken by roll call. Votes were cast as follows:
Ayes: Remus, Engelberg, Adamo, Yaun, Bernahl, Kirar, Parikh Chauhan
Nays:
Absent:

The motion carried unanimously.

Election of Secretary

Motion: Mrs. Bernahl moved, seconded by Mr. Parikh Chauhan that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, elect Carl Kirar to the office of Secretary.

Votes were taken by roll call. Votes were cast as follows:
Ayes: Parikh Chauhan, Bernahl, Kirar, Remus, Adamo, Yaun, Engelberg
Nays:
Absent:

The motion carried unanimously.

Committee Member Assignments

Discussion held on the transition to Committee of a Whole. The Board will try on a trial basis for the first quarter. Discussion will be held at a later date on liaisons.

Adjourn to Executive Session:

Motion: Mr. Kirar moved, seconded by Mrs. Parikh Chauhan that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, adjourn to Executive Session at 5:45 p.m. to discuss matters related to the collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 5 ILCS 120/2(c)(2).

Votes were taken by roll call. Votes were cast as follows:

Ayes: Kirar, Yaun, Remus, Engelberg, Bernahl, Parikh Chauhan, Adamo

Nays:
Absent:

The motion carried unanimously.

Adjourn from Executive Session:
Motion: Mrs. Bernahl moved, seconded by Mr. Kirar that the Board of Education of City of Lake Forest School District 67, Lake Forest Illinois, adjourn Executive Session at 5:57 p.m.

On voice vote, motion carried.

Re-Open Meeting:
Mr. Remus called back to order the regular meeting of the Lake Forest School District 67 Board of Education, Lake Forest, Illinois at 6:00 p.m.

Board members present at roll call were:

Megan Engelberg, Member
Monica Yaun, Member
Shyama Parikh Chauhan, Member
Emily Bernahl, Vice-President
Greg Adamo, Member
Mark Remus, President
Carl Kirar, Secretary

Absent: None

Administration Present:

Dr. Matthew Montgomery, Superintendent
Dr. Jeff McHugh, Deputy Superintendent
Dr. Jennifer Hermes, Chief Operating Officer/CSBO
Melissa Oakley, Chief Communications Officer
Dr. Phil Georgia, Director of Human Resources

Staff Present: Tiana Adams, Board Clerk

Guests: Rick Young, Perkins and Will

WORKSHOP

<u>10-Year Health and Life Safety and Enhanced Accessibility Study Update</u>

Rick Young, Perkins and Will provided an update on 10-Year Health and Safety as well as the Enhanced Accessibility update. Board asked questions and discussion ensued. Next steps and timeline were provided; an update will be provided in August.

<u>Board Goals</u>

President Remus discussed the Board Goals and discussion ensued. The Board will vote on the goals later in the evening.

Discipline
Dr. McHugh spoke on recent issues at some of the schools; he provided the Student Rights and Responsibilities draft. The administrative team is looking to narrow down the policies and procedures around discipline across schools. Members of the Board asked questions and discussion ensued.

New Business/Open Topics
Enrollment
Dr. Montgomery provided an update on current enrollment, there has been no new enrollment as of today which was the soft deadline. Administration will continue to monitor.

Board Operating Procedures
Mr. Kirar discussed the prior discussion on the Board procedures. It will be discussed at a future meeting should the Board wish to revisit. Possible retreat in the fall to discuss operating procedures.

Board Goals
Ms. Helms discussed the recent special meeting the Board held to discuss goals and expectations for the Board. The Board will align on two to three goals to present for approval. Members of the Board asked questions; discussion ensued. A sub-group, Megan Engelberg and Mark Remus was formed to further work with administration on the goals.

PLEDGE OF ALLEGIANCE
The Board and members of the community stood and recited the Pledge of Allegiance.

SUPERINTENDENT'S REPORT
Dr. Montgomery's report consisted of the following topics: Cherokee Update, Facilities, Learning and Literacy Symposium, Celebrating DPM Eighth Grade Graduates, and A Lake Forest Day Invitation. Full report can be found online.

PUBLIC PARTICIPATION
None

COMMITTEE REPORTS
Finance and Operations Committee
Carl Kirar, Committee Chair, recommended reading the full report online which is linked to the agenda.

Policy Committee
Mark Remus, Committee Chair reported the committee met jointly on May 21 with District 67 to discuss PRESS Issue 114. The report can be found linked to the agenda. The Board will be voting on PRESS Issue 114 and Policy 5:240.

LIAISON REPORTS
TrueNorth Educational Cooperative 804
Kurt Schenider, TrueNorth Superintendent's report from the May 8th meeting is linked to the agenda and stands as presented.

PUBLIC PARTICIPATION
None

ACTION ITEMS:
Approval of Board Goals
Motion: Ms. Engelberg moved, seconded by Mr. Kirar that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Board Goals.

Votes were taken by roll call. Votes were cast as follows:
Ayes: Yaun, Kirar, Remus, Engelberg, Parikh Chauhan, Adamo, Bernahl
Nays:
Absent:

The motion carried unanimously.

Approval of 2024 - 2025 Tentative Budget
Motion: Ms. Engelberg moved, seconded by Mr. Kirar that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the 2024 - 2025 Tentative Budget.

Votes were taken by roll call. Votes were cast as follows:
Ayes: Remus, Engelberg, Adamo, Bernahl, Parikh Chauhan, Kirar, Yaun
Nays:
Absent:

The motion carried unanimously.

Approval of 2021-2026 Lake Forest Education Association Contract (LFEA) Extension
Motion: Mr. Kirar moved, seconded by Mrs. Parikh Chauhan that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the 2021-2026 Lake Forest Education Association Contract (LFEA) Extension.

Votes were taken by roll call. Votes were cast as follows:
Ayes: Parikh Chauhan, Remus, Yaun, Engelberg, Bernahl, Kirar, Adamo
Nays:
Absent:

The motion carried unanimously.

Approval of Resolution Authorizing Reduction in Force of Educational Support Personnel
Motion: Mr. Adamo moved, seconded by Mrs. Bernahl that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Resolution Authorizing Reduction in Force of Educational Support Personnel.

Votes were taken by roll call. Votes were cast as follows:
Ayes: Kirar, Bernahl, Parikh Chauhan, Remus, Engelberg, Yaun, Adamo
Nays:
Absent:

The motion carried unanimously.

Approval of 2024-2025 Healthcare Staffing, LLC Contract

Motion: Mrs. Bernahl moved, seconded by Ms. Yaun that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the 2024-2025 Healthcare Staffing, LLC Contract.

Votes were taken by roll call. Votes were cast as follows:
Ayes: Engelberg, Parikh Chauhan, Bernhal, Remus, Adamo, Kirar, Yaun
Nays:
Absent:

The motion carried unanimously.

Consent Agenda

Any item may be removed from the consent agenda at the request of a Board Member.

H. Consent Agenda*

1. Approval of Designation of Depositories
2. Approval of 2023-2024 Budget Transfers
3. Approval of Siemens Contract Renewal 2024-2025
4. Approval of Olson Contract Renewal 2024-2025
5. Approval of Collective Liability Insurance Cooperative (CLIC) Work Compensation Renewal 2024-2025
6. Approval to Waive First Reading of PRESS Issue 114
7. Approval of PRESS Issue 114 - Second Reading

2:40	Board Member Qualifications
2:50	Board Member Term of Office
2:60	Board Member Removal from Office
2:140	Communications To and From the Board
2:260	Uniform Grievance Procedure
2:265	Title IX Sexual Harassment Grievance Procedure
2:270	Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited
4:20	Fund Balances
4:110	Transportation
4:190	Targeted School Violence Prevention Program
5:10	Equal Employment Opportunity and Minority Recruitment
5:20	Workplace Harassment Prohibited
5:35	Compliance with the Fair Labor Standards Act
5:40	Communicable and Chronic Infectious Disease
5:100	Staff Development Program
5:300	Schedules and Employment Year
6:40	Curriculum Development
7:10	Equal Educational Opportunities
7:20	Harassment of Students Prohibited
7:180	Prevention of and Response to Bullying, Intimidation, and Harassment

8. Approval of Updated Policy 5:240 - Suspension - First Reading
9. Approval of Disbursements, Payrolls, and Financial Statements, Apr 2024
10. Approval of Human Resources Report
    - Hires
    - Leaves of Absence
    - Resignations
    - Changes of Assignment

- Summer School Hires

11. Minutes of an Executive Session, April 23, 2024
12. Minutes of a Regular Meeting and Workshop, April 23, 2024
13. Minutes of an Executive Session, May 14, 2024
14. Minutes of a Regular Meeting and Workshop, May 14, 2024
15. Minutes of a Special Meeting, May 29, 2024
16. Minutes of an Executive Session, May 29, 2024
17. Minutes of Special Meeting, June 6, 2024
18. Minutes of an Executive Session, June 6, 2024

Motion: Mr. Kirar moved, seconded by Ms. Yaun, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Consent Agenda items, as presented.

Votes were taken by roll call. Votes were cast as follows:
Ayes: Yuan, Adamo, Remus, Kirar, Parikh Chauhan, Bernhal, Engelberg
Nays:
Absent:

The motion carried unanimously.

Freedom of Information Act (FOIA):
Frank McCormick | 12 of 12 | Completed
L. Lawliet | 3 of 3 | Completed
Nicole Korczak | 1 of 1 | Completed
Billy Kerstein | 1 of 1 | In Progress
**FOIA Requests will not be made available on the website until completed*

Public Participation:
None

Announcements:

Wednesday, August 21, 2024	First Day of Attendance: Grades 1-8
Tuesday, August 27-28, 2024	Staggered Kindergarten Start
Tuesday, August 27, 2024	**Board of Education Meeting - 7:00 p.m.** **LFHS West Campus Board Room**

Adjournment:
Motion: Ms. Engelberg moved, seconded by Mrs. Parikh Chauhan, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, adjourn the regular meeting.

On voice vote, motion carried.

The meeting adjourned at 7:29 p.m.

_____	_____
Mark Remus, President Date	Carl Kirar, Secretary Date