

Southeastern BOCES

Superintendents' Advisory Council Minutes

Wednesday, September 8, 2021

The Superintendents Advisory Council met in the SEBOCES conference room located at
705 South 3rd Street, Lamar, CO 81052.

1. Dr. Henwood called the meeting to order at 9:00 AM.
2. Roll Call

Superintendents Present: Mrs. Nikki Johnson, Mr. Glenn Smith, Mr. Ty Kemp, Mr. Charles Pollart, Dr. Chad Krug, Mrs. Brianne Howe, Mrs. Dana Unruh, Mr. Bill Carwin, Mr. Richard Hargrove, Mr. Corey Doss Joined by DL 10:00-11:00, and Dr. Kirk Henwood.
SEBOCES Staff: Mrs. Loraine Saffer, Executive Director/Technology Director; Mrs. Stephanie Hund, ESS Director, and Ms. Tara Martin, Assistant Office Manager.
Others Present: Del Chase, LCC; Denille LePlatt, CDE; Michelle Murphy Colorado Rural Alliance over DL and Leslie Bogar, CASB over the DL.
3. Additions/Deletions to the Agenda
 - a. None
4. Agenda and Minutes Consent
 - a. Mr. Hargrove made the motion to accept the September agenda and the April 7, 2021 minutes as presented. Mr. Mr. Carwin seconded the motion.
Those in favor of the motion: Mrs. Johnson, Mr. Smith, Mr. Kemp, Mr. Pollart, Dr. Krug, Mrs. Howe, Mrs. Unruh, Mr. Carwin, Mr. Hargrove and Dr. Henwood.
Those opposed: None
Motion passed 10-0
5. Presentations/Discussions
 - a. Introductions
 - i. Charles Pollart – Holly School District
 - ii. Paul Blanford – Kim School District
 - iii. Chad Krug – Lamar School District
 - iv. Brianne Howe – McClave School District
 - b. Denille LePlatt, CDE
 - i. Mr. Kemp is the new representative for the area in the Rural Alliance. The next meeting is Oct 20. Thank you!
 - ii. CBA Partnership expansion with Superintendent/BOCES Director combos.
 - iii. ESSER
 - iv. CDE Update sent by email
 1. UIP Deadline is in October now

2. Criminal background check through CDE – We can look anyone up now but people have been having issues with fingerprinting through Idente-Go and we will look into it.
 3. Mandatory reporting – make sure your staff knows they are mediatory reporters and what that entails.
 4. Accreditation Contracts need updated just let me know if you need help
- c. Del Chase, LCC
- i. Enrollment is pretty even from last year
 - ii. CTE Building is under construction
 - iii. Bowman Building is now handicap accessible.
 - iv. Concurrent Enrollment – Currently fixing some errors
 1. College Algebra & Intro to Business now recorded and can be taken anytime.
 2. New DL Carts not in yet but will keep you updated.
 3. Van Walker is teaching an A&P recorded class with 4-5 labs on campus
 - v. Trying to get the PSAT instead of the accuplacer

6. Staff Reports

- a. Stephanie Hund, Special Education Services Coordinator
- i. New Staff – We have filled all our positions. Mr. Bill Becker joins us as the new Occupational Therapy Assistant, and Ariana Yanez is our new Speech Language Pathologist. We've had a few hurdles to jump with respect to state licensing and personal injuries but we are fully staffed. This year was particularly tough in filling vacancies as our Teacher of the Visually Impaired (Loel Decker) and our Audiologist (Kate Larson) retired. To meet this need we had to get a little creative. We have filled the VI vacancy with Aubrey McDonald through collaboration with East Central BOCES. For Audiology, we have jointly contracted with South Central BOCES to hire Missy Wood as a remote audiologist. This is new territory for all of us and has required the installation of new remote audiology equipment to facilitate the process. Melissa Miller will serve as the audiology assistant 1 day a month to conduct audiology screenings for our students in the booth here. I am happy to explain the process more.
 - ii. Special Education Discipline – Our Special Education Discipline Report was submitted and has received preliminary approval. As an AU, there were no flags with respect though the numbers of students with disabilities being disciplined, as compared to their same age peers without disabilities. Thank you all for your patience and support in working with me to get this report submitted. I greatly appreciate you and your staff!
 - iii. CDE Book Study – The flyer for the Significant Support Needs book study is in your packet. Registration has closed but I wanted you all to have general information and a contact at CDE for this type of opportunity. These hours will count toward the CDE requirement for all certified staff to earn 10 clock hours of professional development in special education. This requirement take effect on/after June 3, 2023 and will be in place for every 5 year license renewal after that.
 - iv. Indicator 13 – This indicator tracks IEP compliance with transition requirements for students age 15 and above. We are 100% compliant on the measure for the 2020-2021 school year based on a standard record review of a sample of our IEP's. I'm still waiting to receive notification on the record review of IEP's ages 5-15.

- v. Special Education Count – Last year our December count was 426 students. As of now, we are serving 465 students in special education in our BOCES. The numbers are increasing on a regular basis and I anticipate that this trend will likely continue. I am thankful for our dedicated staff who continue to rise to the occasion no matter the need. I am also for the support of your district staff in meeting the increased demand for Special Education and related services. Thank you!
 - vi. COVID Long and Special Education – OSEP has begun to release guidance for districts on the qualification of students with COVID Long as students as a disability under IDEA. Students with COVID Long who meet eligibility criteria would be eligible for special education and related services under the category of Other Health Impairment. Our BOCES staff are aware of the new OSEP Guidance and we are engaging in dialogue about this new development.
 - vii. Maintenance of Effort – In June, we were notified by CDE that our AU did not meet MOE requirements for the 2019-2020 school year. Our shortfall of state and local expenditures was \$65366.68. I have scheduled numerous calls with Evan Davis at CE as well as having discussions with a couple of our districts to discuss this all in greater detail. To prevent this problem in the future I have created a MOE worksheet that I will be sending to all of you for the current fiscal year.
 - viii. Financial Policies and Procedures Advisory Committee – I have been appointed to the CDE FPP Advisory Committee for a period of 2 years. I look forward to serving our BOCES in this capacity and am excited about the opportunity to learn.
- b. Loraine Saffer, Executive Director/Technology Director
- i. Alternative Licensure
19 Candidate from Las Animas, Swink, Rocky Ford, Crowley County, Wiley as well as Eads, Lamar, McClave, Springfield
University Representative – Don Davis – Tom Meardon
Out of BOCES districts \$5,000 within BOCES \$4,000 per candidate
 - ii. G/T
Becky Roesch will be serving as our GT coordinator with Pattie Vail as our Regional Coordinator. Becky has been contacting your districts on meeting times
Funding through a state grant – \$16,786.90 compared to \$14,375 from last year
District online testing is provided through this grant
 - iii. Title III
ELL/ELS Instructional Support within the districts
Book Studies – Continue to offer and ordered additional books if your school needs –
No time limit
 - iv. Induction
On tap for this month - September 14, 2021 --- Note date change
Please let provide a list of your candidates
 - v. CBA
October 4th and 5th Fall quarterly meeting in Georgetown
Food Service – Tammy Rempe will work with your staff on audits
CBA Funds help defer cost of the CDLS courses
Discounts from various companies for purchase of items (CDWG, Quill)
 - vi. BOCES Funds – 1345 Funds Pay for Frontline, NWEA, Google Registrations, CPI
Training Costs, Professional Development and Fall Conference
Early Literacy Grant - Lead contacts – Sherry Kyle and Janell Fuller

- Reading Coaches - Julie Robins serving southern school support and Stephanie Hund serving northern school support
- Trainings & Materials Reimbursement for district curriculum purchase
- vii. ESSER II Funds 9075 Funds (\$71,071)
 - Majority of the funds will be utilized for Auditory Equipment, Remote testing, Staff Trainings, ZOOM Licenses for staff
 - 64193 Funds (\$25,882.00)
 - Technology equipment for staff (laptop replacement), Sanitation Supplies, Addition SIPPS Materials for support staff
- viii. Erate - ENA is our Service Provider
 - All have been approved - Will be billed each month until June (discount applied)
- ix. Carl Perkins - Working on the plans & Waiting Approval
 - Out of state travel – 1-month prior approval for instructor only - All expenses have to be incurred
 - Large Items shipped directly to the district (packaging slips must be sent to the office, full general ledger accounting of funds or we cannot pay)
- x. Network Items
 - The SEBOCES Technology staff will implement district technology requests with caution. We must consider the safety and security of our network and each individual district's network. We must also consider compliance with federal E-rate guidelines and requirements.
 - Orders are extremely slow coming in from vendors
 - Ticketing system really helps keep the whole IT group know what is happening
 - iBoss (filtering system which is an E-Rate requirement and paid through AVNA) issues (addressed by the BOCES tech group)
 - Set-up of chromebooks for filtering on campus and can switch settings for off campus filtering
- xi. SaferSchool Grant
 - \$899,106 Grant Awarded for the following districts – Campo, Eads, Kim, McClave, Plainview, Pritchett, Springfield, Vilas, and Walsh for School Access for Emergency Response Equipment and Training
- xii. Frontline – Alpine
 - Set-up in process
 - Tiered access
 - User Roles
 - Standards
 - Lead Person for ESL, READ, 504, GT, MTSS
- xiii. Legal Counsel through Michelle Murphy
 - Special Education - \$3,000
 - The retainer is \$3,000 per year. That gets you 5 hours per quarter and then a billable rate of \$200 for general legal and \$235 for SPED (through her and Walsh Gallegos). That also gets you 2 trainings per year from Jim Walsh, senior partner at Walsh Gallegos.

7. Discussion Items

- a. Fall Conference – November 19th Full Day at LHS
 - i. Speaker AM and PM or breakout groups PM?
- b. CPI Training Dates – Sept 10 and 21 8:00-12:00

- c. Mileage Reimbursement change (\$.037 to \$0.42).
- d. Contract change of Stephanie Hund (current 180 Days to 200 Days with \$6000 for Reading Coach Duties)
- e. Offering a stipend to BOCES staff to complete the training for CPI Instructor as well as comp time for trainings on non-work days of approx. \$250.00.
- f. Special Programs Application Discussion
- g. Legal Counsel Change to Michelle Murphy \$8,000 budgeted for Simpel, Farrington. Michelle is \$3000. Same hourly rates
- h. Alpine to Frontline Trainings available
- i. Services Offered by SEBOCES handout

8. Action Items

- a. Recommend approval of distribution of Gifted and Talented funds.
- b. Recommend approval of Single Assurance Form for State Administered Federal Ed Programs.
- c. Recommend approval of Julie Robins as .5 FTE Reading Coach and Bill Becker as TOSA OT Assistant.
- d. Recommend approval of mileage reimbursement change from \$0.37 to \$0.42.
Mr. Smith made the motion to approve Action Items A-D. Mr. Kemp seconded the motion.
Those in favor of the motion: Mrs. Johnson, Mr. Smith, Mr. Kemp, Mr. Pollart, Dr. Krug, Mrs. Howe, Mrs. Unruh, Mr. Carwin, Mr. Hargrove and Dr. Henwood.
Those Opposed: None
Motion passed 10-0
- e. Mr. Kemp nominated Dana Unruh as Vice Chairperson. Dr. Krug seconded the motion.
Those in favor of the motion: Mrs. Johnson, Mr. Smith, Mr. Kemp, Mr. Pollart, Dr. Krug, Mrs. Howe, Mr. Carwin, Mr. Hargrove and Dr. Henwood.
Those Abstaining: Mrs. Unruh
Those Opposed: None
Motion passed 9-1-0

9. Mrs. Unruh made the motion to adjourn the meeting at 12:00. Mr. Blanford seconded the motion.
Those in favor of the motion: Mrs. Johnson, Mr. Smith, Mr. Kemp, Mr. Pollart, Dr. Krug, Mrs. Howe, Mrs. Unruh, Mr. Carwin, and Dr. Henwood.
Those Opposed: Mr. Hargrove
Motion passed 9-1
Meeting adjourned at 12:00

10. Superintendent Discussion Group

11. Tour of possible new building.