

AGENDA
Chittenden Public Library
Board of Trustees
WEDNESDAY, July 10, 2024
6:00 pm

1. Additions to agenda
2. Public comments
3. Approval of June 2024 minutes – all
4. Treasurer’s update – Molly Hooker Hatfield
 - i. Air conditioners – S. Quint
5. Librarian’s report – Joanna Tebbs Young
6. Old Business
 - i. Book/bake sale – S. Quint
 - ii. Chittenden Day – S. Quint
7. New Business
 - i. New recording requirement – S. Quint
8. Executive Session
 - i. Theresa Czachor’s annual review – J. Tebbs Young, Board

**Chittenden Public Library
Board of Trustees' Meeting
Wednesday, July 10, 2024
6:00 pm**

Recording:

https://us02web.zoom.us/rec/share/XV10z9O2LqYnYn8anhL3lxExqN5X2-sbhVJOfgZGmSmO8j5OK_rQTsdvpALmssRo.hOjwnxRAh_TECzgD

passcode: \$S\$atq9. (Must include the .)

Draft Minutes

Present: Sarah Quint, Colleen Niering, Molly Hooker Hatfield, Brenda Vicars Hummel, Joanna Tebbs Young, Heather Page, Melissa Slenker

Absent: Sarah Gallagher

S. Quint called the meeting to order at 6:06 pm.

1. Approval of June 2024 Minutes

H. Page moved; C. Neiring seconded to approve June 2024 minutes. Motion carried unanimously.

2. Public comments – None

4. Treasurer's update – Molly Hooker Hatfield reported consulting with Director on reconciliations and taxes

i. Air conditioners – S. Quint reported that the Chittenden Cares foundation donated two air conditioners

- the library will no longer have to close in extreme heat
- the library can serve as a community cooling station when needed

5. Librarian's report – Joanna Tebbs Young

- **UPDATES**
 - o **Summer Reading Kick-Off:** A success despite the rain! 34 people in total came, 19 of those were kids. 16 kids signed up for SRP, 9 signed up for the Kids' Book Club, and 4 are planning to attend the Make Your Own Adventure Game event. Entertainer Karla Ross sang some fun songs and got the kids dancing. 12 people signed up for the Adult Reading Challenge. I'm not sure how many participated in the Sensory Scavenger Hunt but many did, even in the rain, and were rewarded with trail mix bags made up by Pam Fuller.
 - o **Museum/Park Passes:** Word is getting out! Just in the last month, 11 passes have been borrowed.

- o **Weeding:** Weeding has begun on Fiction. I've severely narrowed down the criteria because a) we don't want too many holes in the shelves, and b) the Book Sale tables are already overflowing!
- o **Kanopy/Newsbank:**
 - I'm waiting to get a quote for Kanopy which is a movie streaming service free for library patrons. It is part of Overdrive (Libby) and "a pay-per-use model, so you only pay for films that are watched. There are no subscription fees, set-up fees or other upfront costs." According to their website they "help you arrive at a budget for your library based on your number of cardholders, and what similar libraries are spending on their Kanopy programs." We had money left over in our Collections budget last FY, so it's very likely something we can afford to add.
 - Newsbank is a subscription that allows library patrons to read the Rutland Herald and other papers for free. I'm waiting for a quote from them also.

The Board agreed with the director's recommendation that community activities unrelated to the library be guided toward Chit Chat, Front Porch Forum, and the library bulletin board.

- **UPCOMING EVENTS**
 - o July 13: Book & Bake Sale
 - o July 31, 5:30pm: Lian Brehm (sculptor) event
 - o Saturday, August 17: Jennifer Tebbs will be the guest for sing-a-long "Story Hour" (and SRP ends)
 - o Saturday, August 24: Chittenden Day & Supermarket Bingo
 - o Monday, September 30: Sarah Stewart Taylor, Guest Author
 - o Saturday, October 12: Fall Event
- **FOR THE BOARD'S CONSIDERATION/QUESTIONS**
 - o As of July 1st, the law went into effect that gives minors above 12 the right to privacy. I am in the process of watching the webinar about this and it might be a good idea for board members to watch it too as it will eventually require a change to our written policies: [Walk-Through S.220 - An act relating to Vermont's Public Libraries](#)
 - o Responsibility of the library in community communication and possible solutions.

6. Old Business

- i. Book/bake sale – S. Quint
Volunteers and baked goods are lined up; volunteers will continue to donate bags for the books; unsold books will be used on Chittenden Day.
- ii. Chittenden Day – S. Quint
C. Niering will pick up the ice cream; other volunteers will assist

7. New business

i. New recording requirement – S. Quint – meetings must be recorded and maintained in a publicly accessible link until thirty days after the minutes have been approved in the subsequent meeting.

8. Executive Session Theresa Czachor’s annual review – J. Tebbs Young, Board

C. Niering moved and M. Slenker seconded to close the open session at 6:34. Motion carried unanimously.

H. Page moved and C. Niering seconded to begin the executive session at 6:34. Motion carried unanimously.

C. Niering moved and M. Slenker seconded to end the executive session at 6:40. Motion carried unanimously.

H. Page moved and M. H. Hatfield seconded to resume to open session at 6:40. Motion carried unanimously.

C. Niering moved and M. Slenker seconded to give a .50 raise to the assistant librarian. Motion carried unanimously.

M. Slenker moved and M. H. Hatfield seconded to adjourn at 6:42 pm. Motion carried unanimously.

The next meeting will be on Wednesday, August 7, 2024 at 6:00 pm in the library.

Respectfully submitted,
Brenda Vicars Hummel