Action for Social Development &Environmental Protection Organization (ASDEPO)
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Terms of Reference to conduct Post Distribution Monitoring (PDM) -Multi-sectoral Emergency Response to Support Drought and Conflict Affected Communities in Dawunt Woreda N/Wello Zone Amhara Regional State.

February, 2025

1. BACKGROUND

Action for social development and environmental organization (ASDEPO) is currently engaged in implementation of a project on Multi-sectoral Emergency Response to Support Drought and Conflict Affected Communities in Dawunt Woreda N/Wello Zone Amhara Regional State. The project integrates Health, WaSH, and nutrition and agriculture response. Currently the project is implemented in collaboration with Nexus Ethiopia as sub-IPs who have sectorial expertise on health. On the other hand, ASDEPO also managing the implementation of nutrition, WASH and agriculture activities. Protection will also be mainstreamed across the thematic sectors to prevent and respond GBV, Priority for PwD and vulnerable groups. Key cross cutting areas are meaningfully mainstreamed across the project activities and reasonable resource is allocated for cross cutting activities. The project is implementing in close collaboration and complementarity among the implementing partners and the government stakeholders. The project duration is 10 months. The total budget of the project is 1,000,000 USD. Through this budget the project will directly reach 23,803 people in need in the woreda of which 58% are female and 31% are children as well as 42% are male. Among different activities to achieve the project objectives provision of agricultural input, improved seed, is the one. Through this intervention, ASDEPO has successfully assisted 520 HHs in 4 targeted kebeles of Dawunt woreda.

2. BENEFICIARY HOUSEHOLDS DEMOGRAPHY

A total of 520 beneficiary households were selected based on criteria such as Poor female headed households, Poor and vulnerable household, Poor People with disabilities *etc* from 4 kebeles of Dawunt woreda. Beneficiaries were segregated based on gender and kebeles as shown below:-

Table 1: Total number of beneficiaries per kebeles:

woreda	**Kebele**	**Total HHs**		
		Total	**Male**	**Female**
Dawunt	01	80	77	3
	08	165	156	9
	05	110	103	7
	11	165	149	16

Total	520	485	35

As the distribution of the agricultural input, improved seeds, were successfully completed. Therefore, it is important to conduct PDM to verify the actual beneficiaries have received the intended support as per the planned.

3. OBJECTIVE

- To verify the distributed agricultural inputs were received by the correct recipients/beneficiaries and the distribution process is accessible to all recipients.
- To assesses the effectiveness of information delivery, distribution processes, and beneficiaries' comfort in redeeming assistance.
- To assesses efficient aid delivery, accountability and continuous project improvement.

4. METHODOLOGY

4.1. Target Population

Diverse approaches will be used to collect the PDM information. The tools include desk review, Focus Group Discussion (FGD), Key Informant Interview (KII), direct field travel and observation and HH survey. The survey will be conducted on the targeted households in 4 kebeles of Dawunt woreda where distribution has been conducted.

4.2. Sampling Techniques

The sampling strategy must guarantee adequate representation of specific sub-groups of Interest within the sample. This is based on the prioritization criteria used to provide the Assistance. The consultant may select using: (i) Probability sampling: where individuals are selected at random; (ii) Non-probability sampling: where people are selected based on subjective judgment rather than random selection.

5. REQUIREMENTS

- Experience in issues of humanitarian response and conducting PDM.
- The consultant individual should have a minimum of B.A/B.SC in any fields of study.
- Strong analytical, report writing, and presentation skills.
- Evidence of success in conducting similar studies
- Strong qualitative/quantitative research and analytical skills

- Proven record of excellent management, leadership, decision-making and interpersonal skills
- Proven strong, clear technical writing and oral presentation skills in English
- Proven ability to prepare high-quality technical reports on time

6. TENTATIVE WORK SCHEDULE AND RESPONSIBLE BODIES

Activity Description	Date	Responsible Bodies
PDM proposal development and sending for review	March 10/2025	PDM working Team
Preparing agreement/contract and providing advance payment	March 12/2025	ASDEPO
Travel to Dawunt woreda	March 13/2025	PDM working Team
Train enumerators, supervisors and data clerks/entry on data collection for a day	March 14-17/2025	PDM working Team
Field data collection	March 18-22/2025	PDM working Team
Sharing the first draft for a comment	March 25/2025	PDM working Team
Incorporating comments and Presenting the survey final draft report to project staff and relevant stakeholders	March 27/2025	PDM working Team

7. HOW TO APPLY

The proposal should be submitted by two separate sealed envelopes indicating technical and financial proposal to our head office located in Lemikura subcity, woreda 08, around figa light. on or before **March 04, 2025** and should include the below information:

- Curriculum vitae (CVs) of managers, team leaders, supervisors, data collectors
- Submit separate sealed Financial and technical proposals
- Previous experience on conducting PDM

For further information, you can email through Banche.a@asdepo.org

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