Committee Recommendations to the Board

Committee recommendations to the Board of Directors must be submitted in writing by the Chair of the appropriate Committee.

Each recommendation will include the name of the Committee, all of the Members in that Committee and the date of the Board meeting in which it will be presented.

The reasoning behind the recommendation can be included in the recommendation or be included as part of the Committee Report. The Committee Chair must inform the President they would like to be included on the agenda. The Committee Report, recommendation and any other necessary documentation must be submitted to the Communications Chair, as stated in the Board Meeting Packet Procedure.