

# NAME NAME

RECRUITMENT PROFESSIONAL

## CONTACT

LinkedIn Profile

Phone

Email

## CERTIFICATIONS

-Being awesome

-Example

-Example

## TRAINING

-Example

-Example

-Example

-Example

## VOLUNTEER WORK

Job Search Strategist 2020 - Present

- ADVANCED JOB SEARCH TRAINING
- LEADERSHIP AND PROFILE COACHING

## SUMMARY

Creative and experienced producer with over [X years] of experience in the [specific industry, e.g., film, television, music] industry. Proven track record of managing production from concept through completion. Demonstrated ability to oversee all aspects of production, including budgeting, scheduling, and team management. Adept at collaborating with writers, directors, and other creative professionals to produce high-quality content that engages and entertains audiences.

## TECHNICAL SKILLS

**Internet Search Techniques:** filetype, inurl, site, allintitle, allintext, related, cache, intext, intitle, define, inanchor, insubject, info and allinanchor

**Sourcing Methods:** Boolean (Advanced and Connector - truncation and wildcards), Fuzzy logic, Indirect, Natural Language, Implicit, Conceptual, Keyword/Title Searching, Push Activities (cold calling, crowdsourcing initiatives, and email campaigns) and Pull Activities (manual and automated postings)

**Web Searching Tools:** LinkedIn, HireEZ, Glassdoor, GitHub & Stack Overflow

**Content Aggregators:** Indeed, Email qualifiers, and Google jobs

**Competitive Talent Intelligence:** Independent Market Search, Talent Neuron and US Bureau of Labor Statistics

**Visas:** Well-versed in several Visa type processing/hiring

**Social Media/Networking:** Twitter, TikTok, LinkedIn, LinkedIn Recruiter (Live Events, Posting/Sharing, Direct and Reverse Searching and Page Administration)

**Search Engines:** Crawler Based (Google, Bing, and Yahoo), Directories, Hybrids, Specialty, Vertical and Meta

**Applicant Tracking Systems:** Lever, iCIMS, Fieldglass, Workday, CATS, SmartRecruiter, Greenhouse & Taleo

**CRM:** Avature, Salesforce, Eightfold, SmartRecruiter

## GAME INDUSTRY ACUMEN

**Genres:** RPG, MMO, TPS/FPS, Strategy, Platformer

**Communities:** Discord, Reddit, X,

**Platforms:** PC, XBOX, PlayStation, Mobile, Nintendo Switch

**Mechanics:** Movement, Combat, Quests/Objectives

## Example Company

November 2019 – January 2024

### Executive Producer

ACHIEVEMENTS:

- ☐ SPEARHEADED A TEAM OF [NUMBER] SALES REPRESENTATIVES, ACHIEVING A [PERCENTAGE]% INCREASE IN SALES REVENUE OVER [TIME PERIOD]
- ☐ DEVELOPED AND IMPLEMENTED STRATEGIC SALES PLANS THAT EXPANDED THE CUSTOMER BASE BY [PERCENTAGE]% AND SIGNIFICANTLY

-Did cool stuff  
-Did cool stuff  
-Did even more cool stuff that was extra awesome

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## EDUCATION

Bachelor of Arts in [Field, e.g., Film Studies, Communication]  
[University Name], [Location]