

ITS TechDocs

SCC Booth Ferris South (Divided) : Directions for Use

Last Revised 11-12-20

General Directions

1. Press the touch screen, on the wall-mounted A/V box in Booth Ferris North. This will activate the system.
2. Press the **Sources** button on the touch screen.
3. Choose your source:
HDMI VGA USB-C
Bluray
Once a source is selected, the screen and projector will activate.
4. To control the volume, press **Volume ▲ ▼** on the right side of the touch screen. Above the **Volume ▲** is a **Program / Speech** button. Toggle between **Program** and **Speech** by pressing the button. **Program** controls the audio from a Source selection, **Speech** controls the audio from the wireless mics. The **Mute** button mutes all audio.
5. Press the **Video Mute** button to hide the projected image.
N.B. - Do NOT use Video Mute to shut down, you will burn up the projector.
6. Press the **Power** button to completely shut down the system when finished.

To view a laptop computer

1. Attach the HDMI, VGA or USB-C cable at the A/V box to your laptop.
2. Press **HDMI**, **VGA** or **USB-C** source on the touch screen.
3. Control your laptop via its own controls.

To view a Blu-ray

1. Press **Bluray** source on the touch screen.
2. Insert your disc into the Blu-ray player.
3. Control the video via the touch screen control panel.

Microphone Use

1. Obtain a wireless microphone from the SCC staff.
2. Turn it on.
3. Press **Program** on the touch screen. It will change to **Speech**.
4. Control the mic volume with the **Volume ▲ ▼** buttons on the touch screen.
5. Press **Speech** again to return to volume control of **Program** (regular use).

Final Shutdown

1. Eject all Blu-ray Discs, DVDs, etc.
2. Press the **Power** button on the touch screen.
3. **“Are you sure you want to exit and shut the system down?”** Press **“Yes”**.
4. The projector will cool down and shut off automatically. The screen will retract.
5. Return any mics or cables to the SCC staff.

*For Assistance: Ask the SCC student manager at the front desk or contact the SCC Building Manager - 717-358-**4397**