

Proper Workplace Conduct

Check out this [article](#) from LinkedIn. They give ten ways to demonstrate proper workplace conduct. Fill in the chart using the article. Scroll down until you see this:

10 ways to maintain professional behavior in the workplace

If you want to improve your performance at work and your chances of career success, consider these professional behaviors that make good impressions on coworkers and employers:

Conduct	What it means	Why
Arrive on time		
Follow your company's dress code		
Communicate respectfully		
Be honest		
Have a positive attitude		
Take responsibility		
Avoid social media		
Help others		
Act ethically		
Be reliable		

Types of Work Relationships

Below are different types of work relationships. Let's discuss the type of relationships and expectations we may have from each type. How are your work relationships at your job?

Type of relationships	Expectations	Your relationships at work
Employee to Employee		
Employee to Supervisor		
Supervisor to Employee		
Employee to Customer		