

How to Submit: Well-written Rationales

To ensure that an artifact provides a substantive contribution to one's overall evaluation, include a complete rationale. Here, we've adapted approaches introduced by Charlestown High and East Boston High to create an exemplar.

Step 1: Identify the standard, indicator, element, or goal that the artifact addresses.

Step 2: Describe the artifact and identify the section that directly connects to the standard, indicator, element, or goal.

Step 3: Highlight the artifact's impact on student learning.

Step 4: Specify the evidence of professional growth or proficiency in the standard, indicator, element the artifact provides.

Here are two annotated examples of rationales written in this format:

Sample 3rd Grade ELL Rationale

Artifact Instructions

Please rename this document to the title of your artifact. Please use a different form for each new artifact. To release this form into the plan (make viewable), please SIGN & SHARE, leaving the "share" checkbox checked, when ready. The FIRST time any form is SHARED, an automated email notification will be sent to the recipient.

Attachments:

Attach one or more documents or links here. NOTE: ONE ARTIFACT MAY CONTAIN SEVERAL ATTACHED DOCUMENTS OR LINKS.

Meeting Notes Artifact.doc



[Meeting Notes Artifact.doc](#) by A. Teacher

Rationale:

How does this artifact demonstrate proficient or better practice as aligned to the Teacher Rubric? Please tag the element(s) and/or goal(s) this artifact represents.

These notes from monthly meetings with gen ed teachers demonstrate proficient practice in IV-C-1 Professional Collaboration. I have been meeting with gen ed teachers who teach Spanish SEI students routinely since the beginning of the year to discuss these students' strengths and weaknesses and then what each of us can do to better support these students. In the notes, I included an explanation of how the Spanish SEI students are doing in the gen ed class and also a list of actions that the gen ed teacher and I will each take to support the students' achievement. These notes from meetings with gen ed teachers are strong evidence of how I consistently and effectively collaborate with colleagues to analyze student performance and plan appropriate interventions (IV-C-1).



Sample 8th Grade, Math Rationale

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Reteach Plan.doc



[Reteach Plan.doc](#) by A. Teacher

Rationale:

How does this artifact demonstrate proficient or better practice as aligned to the Teacher Rubric? Please tag the element(s) and/or goal(s) this artifact represents.

This post-assessment debrief form shows proficient practice in I-B-2. Adjustments to Practice. Using the re-teach template I highlighted the important aspects of re-teaching an objective. I identified particular students in each class who need support on mastering this objective, so that I will be able to logically differentiate my lesson plan. I also have specific dates for action items and have planned to give students additional opportunities to practice the skills. Therefore, this artifact shows that I am adjusting my practice to provide support to particular students given previous assessment data (I-B-2).



I-B-II Adjustments to Practice