



STEVENS POINT AREA HUMAN RESOURCE ASSOCIATION (SPA HRA)			
EXECUTIVE COMMITTEE AND COMMITTEE CHAIRS MEETING AGENDA		Meeting Date:	March 7, 2024
		Location:	Zoom
Call to Order:	3:32 p.m.	Adjourn:	5:09 p.m.
Attendees:	Dana Williams, Are Vang, Bobbi Rice, Lisa Schaufenbuel, Allison Walsch, Dean Dietrich, Mandy Reeves Absent: Karla McGuigan, Kelli Francis		
Agenda Items			
Agenda Items		Discussion/Notes	Votes
1. Ice Breaker 2. Approval Minutes from 1.10.2024			

3. President's Report (Dana) a. VLR Conference; Aug 8&9th-mandatory attendance. Our chapter needs to donate funds or create basket valued at 100-200\$ b. Strategic planning meeting April 17th 4-630pm at the YMCA? c. Recap Feb meeting feedback on Wendy Mitch? Add to list for SHRM? d. SHRM membership incentive-\$500 any ideas? e. Membership for 2024 f. Job boards/job bank SHRM on website. Credit back to local chapter for posting g. VLBM Leaders – November 2024 -typically president, president elect or past president attends (need to discuss who can go) h. Had a SHRM council meeting last week and good take away from it i. SHRM June 23-26 – Chicago –Currently not covered local or state funding. Should we change that? i. Feedback on Event – discuss as a group	- VLR will be in Fond du Lac, Lisa can go if her new role/job will allow her to leave. Allison will spearhead creating a basket for our donation. Whoever goes to the conference will take that. - Mandy reserved a room at the YMCA for us. Will stick with that date - Bobbi may be about 20 mins late with work mtg conflict. Dana will arrange food. - Lisa needs to add Wendy to the SHRM list. Swag went over well. Suggested we don't do swag at every meeting. We ordered a bunch of items because we hadn't ordered in 5 years so these should last a while. - \$500 incentive if our chapter comes up with a new membership incentive. Existing members will not benefit from it, only new members. Members can bring a guest and they would get some swag at the meeting is an idea. Has to be implemented by September to get the reimbursement. Student affiliation opportunity? Maybe free membership for a portion of the year and hope they come back as professionals or a corporate membership through the college. Lisa will reach out to Nora at the college. - Dana is going to review the SHRM website for further details. - VLBM - usually the president elect goes but we have time to make a decision of who goes. - Council mtg was good. Dana will share as more information comes in. - In the past, we used to cover the SHRM Nat'l conference but recently we may have only covered mileage. If we want one member to go, then we should support that and fund the trip. Will add this to the agenda for April so we can vote/discuss in person.	
4. President Elect (Are) a. Any Transition updates? b. Conference last week	- Transition is going well. Will set time with Dana to go over things. - Workplace Policy Conference went well last week and good engagement with individuals/topics. Will look through notes and share more details with individuals and the group later on.	
5. Immediate Past President (Karla) - cannot attend a. SHAPE		

6. Communications Chair Report (Kelli) - cannot attend a. Updates b. Canva – social media – how we share this and align like CSHRM		
7. Treasurer’s Report (Allison) a. Accounts	Checking and Money Market: Checking: \$12,435.07 Money Market Plus: \$40,847.53	
8. Professional Development/Programming (Lisa) a. Updates/Transition i. Midstate? ii. Speakers iii. ½ day with WiSHRM in September iv. Holiday Social planning	- Midstate changed rooms because they wanted us in that room. It’s a little frustrating to be told where we will be vs what we need. Worth it to pay the extra to reserve both sides going forward. Unless we do like the LEAD room after this month’s meeting we could continue with that at our usual price. - For June, looking at moving it to Rapids. This meeting is with Brian again. Food options will be cheaper if we stay in Point. No objections to staying in Point because we don’t have too many members in Rapids currently. Attendance dropped in the past when we moved meetings outside of Point. - UWSP is on hold for our room reservation. Allison sent out the check for that. Box lunches for food - trying to get it so there can be a choice of foods that people will pre-order. - Holiday party - should we stick with District 1? Or do we move and look at different activities? District 1 is free for that space and others we’ve looked into are expensive. Lisa will look into options of what to reserve in District 1 if we get more attendance.	
9. Membership Chair Report (Mandy) a. Chapter Roster	- Mandy can run a report so we can complete our roster and send it to SHRM. But not all fields are in WA or have fields for all the information they are asking for.	
10. Secretary Report (Bobbi) a. Updates b. Registering people through WA	- How can we register guests if we have already registered or can they go in as non-members and register themselves? Bobbi will reach out to Anna for guidance first. If we still don’t have an answer Mandy and Bobbi will meet with Megan from CW SHRM who uses WA. - Add a note in the email invites to reach out to us to add guests till we can figure this out as a temporary option.	
11. Legal & Legislative Chair (Dean) –	-	

12. Other business		
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