HEPTA Board Meeting minutes

10:01 AM, April 12, 2022 via Zoom

ATTENDEES: Alexis Books, Candi Fowler, Paula Izbicki, Sarah Constantine, Erin Schleifer, Robyn Panciocco, Serina Audibert, Debbie Caron

Candi motioned to call meeting to order at 10:01, Erin seconded – motion carried
Candi motioned to approve minutes, Sarah seconded – motion carried

PRINCIPALS' REPORT

Candi Fowler:
- Field Day plans are starting to take shape
- Celebration of Learning is coming back this year – June 9th
- 4th Grade Safety Fair and 3rd grade tour/info night also coming back this year
- Full grade recess, cafeteria dining, and WING time are already back in place
- Mixed class recess options may be returning after April vacation
- New library media specialist has been hired; still looking for a short/long term sub for recently vacated guidance counselor position

Paula Izbicki:
- New school nurse, guidance counselor, and one kindergarten and one 3rd grade teacher have been hired; new PE teacher hire in process; technology integration specialist and para position interviews coming up in the next few weeks
- Next week is STEM week – all students will be learning coding and doing various STEM challenges and activities; during the announcements each day a different stem career will be highlighted; Wednesday 4/20 students can dress up as their favorite scientist or inventor
- Parent input forms for 2022-23 have been sent out
- K screenings being coordinated for June
- Working on a Kindergarten welcome video and new student orientation
- Test of new carpool system called Pick Up Patrol will begin soon – plans can be made or changed via cell phone app rather than using paper notes or phone calls; secure, electronic and automated with just a few clicks; should make things much easier for both parents and

school staff. If all goes well, hoping to implement it permanently next year

TREASURER'S REPORT: Sarah Constantine
- Income: Popcorn fundraiser ($1121.50)
- Expenses: DARE t-shirts ($800)
- Upcoming: Teacher Appreciation Week, Field Day, 3rd grade Step Up Day t-shirts

MARKETING/FUNDRAISING: Serina Audibert and Lexy Brooks
- Between the Bookends fundraiser running through the end of April
- FUNDrive soft goods and small household item collections taking place 4/16, 4/23, and 4/30 from 9-11 AM (or by appointment on Monday and Friday mornings)

VOLUNTEER COORDINATOR: Lexy Brooks
- Teacher Appreciation Week – will provide breakfast Monday, snacks Wednesday, lunch Friday, and trinkets on Tuesday and Thursday. Gift card raffle will take place again as well
- Field Day - Robyn coordinating with HPS and Lexy coordinating with HUES
- Exploring the possibility of bringing back the 6th grade barbecue – will need grills, parent food service volunteers, and food donations if it can take place. Date and rain date still in flux
- 5th grade promotion ceremony – PTA to help coordinate food donations

NEW BUSINESS/OPEN DISCUSSION
- Vacant 2022-23 HEPTA board seats will be announced in May, with elections to take place in June
- New board to consider offering an info session for parents next year about how the school board and voting works, why attending the meetings is so important, etc.
- Hoping to bring back 6th grade end of year field trip, but to a new place - Boundless Adventures in Berlin, MA. No parent chaperones needed, but buses will be required. Hollis Transportation cannot reasonably provide it due to constraints of their regular schedule, and the cost for that with other companies had proven exorbitant (~$3000). Can the PTA can offer any support? Sarah states that the

PTA can provide up to $1272 (a portion of that would come from elimination of 6th grade t-shirt funds), but we may be able to provide more with a board vote. Candi will be obtaining quotes from a few more companies and also look into other sponsors before making an official funds request.

Erin motioned to adjourn at 10:57, Candi seconded – motion carried